

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Monday, October 28, 2019
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting

Monday, October 28, 2019 @ 12:00pm – Board Room

Agenda

1. Call to Order and Roll Call
2. Unfinished Business
3. Approve September 23, 2019 Board of Health Meeting Minutes
4. Approve List of Bills for \$211,194.25
5. Personnel:
 - a. Accept Resignation of Michael Arnold, Recycling Public Health Technician (PT11), Effective September 30, 2019
 - b. Accept Retirement of Ed Pabin, APC Engineer (R6) Effective February 4, 2020
 - c. Approve New Full-Time Office of Public Health Information (Innovation) Director (R8) Job Description (OPHI Division)
 - d. Approve New Full-time Performance Improvement and Accreditation Coordinator (R5) Job Description (OPHI Division)
 - e. Approve Updated Part-Time Recycling Public Health Technician (PT13) Job Description (EH Division)
 - f. Approve Updated Full-Time Officer Manager (F5) Job Description (Nursing Division)
 - g. Approve Updated Fiscal Manager (R7) Job Description (Admin/VS Division)
 - h. Approved Updated Position Classification Schedule
 - i. Approve Probationary Period Ending for Joni Mitzel, WIC Peer Helper (PT13) Retroactive to October 7, 2019
 - j. Approve Probationary Period Ending for Andrew Molnar, APC Engineer (R6), Retroactive to October 20, 2019
 - k. Appointment of Full-Time APC Monitoring & Inspection Technician (R5)
 - l. Appointment of Full-Time Environmental Health Administrative Specialist III (R4)
 - m. Appointment of Part-time Recycling Public Health Technician (PT13)
 - n. Appointment of Full-Time Recycling Center Manager (R3)
 - o. Approve Adjustment of Salary Change for Rashad Miner, Recycling Public Health Technician (From PT11 to PT13)
6. Approve Recommendations of the Hearing Officer for October 28, 2019
7. Consideration of Appeal of License Suspension for Belden Drive Thru
8. Approve Resolutions:
 - a. 2019-16: PCHI Certification Authorization
 - b. 2019-17: Periodic Program-Related Travel Expenses (Updated)
9. Approve Memorandum of Understanding with the Stark County Combined General Health District for the Household Home Sewage Disposal Program for the Period of January 1, 2019, 2019 through January 1, 2021 with Automatic Renewals on January 1 of Every Year Starting 2022
10. Approve Memorandum of Understanding with Massillon City Health Department for Use of CPH Employees for Evaluation and Research for the Period of October 28, 2019 through December 31, 2019 with Automatic Renewals on January 1 of Every Year Starting 2020
11. Approve Purchase Request for Liberty Ford for Two Cars for \$42,000.00 (Paid from Capital Funds)

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12. Approve Purchase Request for EM Media for Billboards for \$11,650.00 (Paid from HIV Funds)
13. Approve FY20 HIV Grant Application and Initial Budget in the Amount of \$226,193.00 for Grant Period from 01/01/2020 to 12/31/2020 with the Following Sub-grantees for this Grant Cycle:
 - a. Alliance City Health Department in the Amount of \$5,000.00
 - b. New Philadelphia City Health Department in the Amount of \$10,990.00
 - c. Jefferson County Health Department in the Amount of \$13,800.00
 - d. Sandra Guist in the Amount of \$450.00
14. Approve Travel Authorization
 - a. Steven Smith, Sanitarian I, for Travel from 11/19/2019 to 11/20/2019, Ohio Public Health Improvement Exchange in Columbus, OH not to Exceed \$269.00 (Fund 7601)
 - b. Pamela Gibbs, Health Service Coordinator/DIS-LTC Supervisor, for Travel from 10/08/2019 to 10/09/2019, DIS/LTC Meeting and Grant Meeting in Columbus, OH not to Exceed \$245.00 (HIV Fund 2318) **Approve retroactively**
15. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC
 - c. Laboratory
 - d. OPHI/Surveillance
 - e. THRIVE
 - f. Environmental Health
 - g. Air Pollution Control
 - h. Vital Statistics
 - i. Fiscal
 - j. Health Commissioner
 - k. Accreditation Team
 - l. Quality Improvement and Performance Management
16. Other Business
17. Next Meeting: Monday, November 25, 2019 at 12:00pm
18. Adjournment



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting
Monday, September 23, 2019 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, September 23, 2019 at 12:00 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Johns and Ms. Lucas were present. Also present were James Adams and Robert Knight.

Unfinished Business

Annamarie Butusov introduced new Environmental Health staff, Steven Smith and Kristen Schen, to the board.

James Adams introduced Rodney Reasonover, Chief Executive Officer, Stark County Community Action Agency.

Mr. Adams then reviewed a summary of animal bite reports in the City of Canton, using data from 2006 to present.

Approve August 26, 2019 Board of Health Meeting Minutes

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the August 26, 2019 Board of Health meeting minutes. Motion passed unanimously.

Approve September 13, 2019 Special Board of Health Meeting Minutes

Mr. Wyatt moved and Ms. Lucas seconded a motion to approve the September 13, 2019 Special Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills for \$157,863.67

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the list of bills totaling \$157,863.67. Motion passed unanimously.

Dr. Lakritz arrived at this time – 12:08 PM.

Approve Recommendations of the Hearing Officer for September 23, 2019

Dr. Lakritz moved and Ms. Lucas seconded a motion to approve the recommendations of the hearing officer for September 23, 2019. Motion passed unanimously.

Approve the FY20 Ohio Equity Institute (OEI) Grant Application and Initial Budget in the Amount of \$212,484.00 with a Grant Period of October 1, 2019 through September 30, 2020

Dr. Lakritz moved and Dr. Johns seconded a motion to approve the FY20 Ohio Equity Institute (OEI) grant application and initial budget in the amount of \$212,484.00 with a grant period of October 1, 2019 through September 30, 2020. Motion passed unanimously.

Approve the FY20 STI Prevention Grant Application and Initial Budget in the Amount of \$35,551.00 with a Grant Period of January 1, 2020 to December 31, 2020

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the FY20 STI Prevention grant application and initial budget in the amount of \$35,551.00 with a grant period of January 1, 2020 to December 31, 2020. Motion passed unanimously.

Approve Agreement with Ohio Pharmacy Services for their Services to Provide Medical Supplies for the Period of September 23, 2019 to June 30, 2021

Dr. Johns moved and Dr. Lakritz seconded a motion to approve an agreement with Ohio Pharmacy Services for their services to provide medical supplies for the period of September 23, 2019 to June 30, 2021. Motion passed unanimously.

Approve FY21 Partnership Agreements for Integrated Naloxone Access and Infrastructure Grant to Distribute Naloxone Under CCPH's Protocol with a period from September 29, 2019 to September 28, 2020 with the Following Agencies (at no cost):

- a. Stark County Health Department
- b. ICAN Housing
- c. OhioCAN(Change Addition Now)

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve the FY21 partnership agreements for Integrated Naloxone access and Infrastructure grant to distribute Naloxone under CCPH's protocol with a period of September 29, 2019 to September 28, 2020 with the above agencies. Motion passed unanimously.

Approve Memorandum of Understanding from CommQuest Services, Inc. to Provide 'Train-the-Trainer' Training for Naloxone Furnishers to Agencies who Partner with CCPH to Increase Naloxone Distribution in Stark County for a Period of September 29, 2019 to September 28, 2020(at no cost)

Dr. Johns moved and Dr. Lakritz seconded a motion to approve a memorandum of understanding from CommQuest Services, Inc. to provide 'train-the-trainer' training for Naloxone furnishers to agencies who partner with CCPH to increase Naloxone distribution in Stark County for a period of September 29, 2019 to September 28, 2020(at no cost). Motion passed unanimously.

Approve Agreement for the Management of the Recycling Center with the City of Canton, the Stark-Tuscarawas-Wayne Joint Solid Waste Management District and the Stark County Sheriff's Office Effective September 23, 2019 with Automatic Renewals on January 1 of Every Year

Mr. Wyatt moved and Ms. Lucas seconded a motion to approve an agreement for the management of the Recycling Center with the City of Canton, the Stark-Tuscarawas-Wayne Joint Solid Waste District and the Stark County Sheriff's Office effective September 23, 2019 with automatic renewals on January 1 of every year. Motion passed contingent on review and approval of the agreement by the Canton City Law Department and all other signatories.

Approve Agreement with Center for Marketing and Opinion Research to pay \$10,000.00 for Public Opinion Research Services for a Period of September 23, 2019 to December 31, 2019 for the FY19 HIV Grant

Dr. Lakritz moved and Dr. Johns seconded a motion to approve an agreement with Center for Marketing and Opinion Research to pay \$10,000.00 for public opinion research services for a period of September 23, 2019 to December 31, 2019 for the FY19 HIV grant. Motion passed unanimously.

Approve Agreement Addendums for the FY19 HIV Grant for the Period of January 1, 2019 to December 31, 2019 for the Following Sub-grantees:

- a. Alliance City Health Department for \$10,021.00 (Originally approved \$5,000.00)
- b. New Philadelphia Health Department for \$25,860.00 (Originally approved for \$10,990.00)

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve an agreement addendum for the FY19 HIV grant for the period of January 1, 2019 to December 31, 2019 for the above sub-grantees. Motion passed unanimously.

Approve an Agreement with Kent State University for Canton City Public Health to Provide Clinical Rotations for Nursing Students Effective September 16, 2019 with Automatic Renewals for Five Years through September 16, 2024

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with Kent State University for Canton City Public Health to provide clinical rotations for nursing students effective September 16, 2019 with automatic renewals for five years through September 16, 2024. Motion passed unanimously.

Approve the FFY 2018-2019 Ohio EPA Air Pollution Control Contract Amendment for a Period of October 1, 2017 to September 30, 2019 for a Final Total Funding Amount of \$1,604,756 (\$799,700 FFY18 and \$805,056 FFY19), Including an Obligation for the Provision of \$40,000 per Year of City/Local Funds

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the FFY 2018-2019 Ohio EPA air pollution control contract amendment for a period of October 1, 2017 to September 30, 2019 for a final total funding amount of \$1,604,756 (\$799,700 FFY18 and \$805,056 FFY19), including an obligation for the provision of \$40,000 per year of city/local funds. Motion passed unanimously.

Approve the FFY 2020-2021 Ohio EPA Air Pollution Control Contract, for a Period of October 1, 2019 to June 30, 2021 to Receive a Total Funding Amount of \$1,538,124 (\$834,470 FFY20 and \$703,654 FFY21), Including an Obligation for the Provision of \$40,000 per Year of City/Local Funds

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve the FFY 2020-2021 Ohio EPA air pollution control contract, for a period of October 1, 2019 to June 30, 2021 to receive a total funding amount of \$1,538,124 (\$834,470 FFY20 and \$703,654 FFY21), including an obligation for the provision of \$40,000 per year of city/local funds. Motion passed unanimously.

Approve Purchase Request for Thermo Environmental Instruments LLC for Two Ozone Photometric Analyzers with Internal Zero Air and Ozonator for \$22,999.50 (Paid from APC Funds)

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve a purchase request for Thermo Environmental Instruments LLC for two ozone photometric analyzers with internal zero air and ozonator for \$22,999.50 (paid from APC funds). Motion passed unanimously.

Approve Purchase Request for Agilaire, LLC for Data Loggers for \$14,750.00 (Paid from APC Funds)

Ms. Lucas moved and Dr. Johns seconded a motion to approve a purchase request for Agilaire, LLC for data loggers for \$14,750.00 (paid from APC funds). Motion passed unanimously.

Consideration of Special Provisional Certification Proposal for Stark County Ohio Pathways Community HUB Service Region

James Adams discussed with the board a letter received from the Pathways Community HUB Institute that proposes a special provisional certification good for two years.

Mr. Adams asked the board to hear a proposal by Rodney Reasonover. Mr. Reasonover proposed two options for resolving the Community HUB service region overlap between Canton City Public Health and Stark County Community Action Agency (SCCAA). Mr. Reasonover proposed that SCCAA provide service in zip codes 44216, 44608, 44612, 44613, 44614, 44618, 44646, 44647, 44662, 44666, 44685, 44689, 44704, 44705, 44707, 44714, 44718 and 44720. He proposed that CCPH's Community HUB would service the remainder of the county. Mr. Reasonover suggested, as a second option, that each agency service a random selection of zip codes. The board asked Mr. Reasonover several questions about the overlap and his proposals.

Dr. Johns motioned and Dr. Lakritz seconded a motion to table consideration of a special provisional certification proposal for Stark County Ohio Pathways HUB service region. Motion passed unanimously.

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Executive Session to Discuss Matters to be Kept Confidential and the Employment of a Public Employee

Mr. Wyatt moved and Dr. Johns seconded a motion to enter executive session to discuss matters to be kept confidential and the employment of a public employee. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes Dr. Lakritz – Yes Ms. Lucas – Yes

Motion passed unanimously. The board entered executive session at 1:33 PM. The board returned from executive session at 2:02 PM.

Dr. Lakritz left during executive session.

Personnel:

a. Appointment of WIC Peer Helper (PT13)

Dr. Johns moved and Ms. Lucas seconded a motion to offer the position of WIC Peer Helper (PT13) to Brooklyn Walker at \$10.64 an hour with a half-step increase after a satisfactory 90-day probationary period to \$10.86 an hour with a start date to be determined to come out of the WIC grant fund 2316 with a second choice of Kayleigh Gonzalez-Smith at the same rate.. Motion passed unanimously.

b. Appointment of Outreach Specialist (PT2)

Ms. Lucas moved and Dr. Johns seconded a motion to offer the position of Outreach Specialist (PT2) to Michelle Streetman at \$16.14 an hour with a half-step increase after a satisfactory 90-day probationary period to \$16.47 an hour with a start date to be determined to come out of Naloxone Access Grant Fund 2324 with a second choice of Jack Summers Jr at the same rate. Motion passed unanimously.

c. Unpaid Leave of Absence for Samuel Norman, APC Engineer (R6), for 40 hours (September 24, 2019 to September 27, 2019)

Dr. Johns moved and Ms. Lucas seconded a motion to approve an unpaid leave of absence for Samuel Norman, APC Engineer (R6), for 40 hours from September 24, 2019 to September 27, 2019. Motion passed unanimously.

d. Resignation of Matthew Margaritakis, Public Health Technician (PT11) as of September 9, 2019

Mr. Wyatt moved and Dr. Johns seconded a motion to accept resignation of Matthew Margaritakis, Seasonal Public Health Technician (PT11), as of September 9, 2019. Motion passed unanimously.

e. Approve Updated Position Description for APC Monitoring & Inspection Technician (R5)

This item was not considered for approval.

Approve Patient Write Offs

- | | |
|--------------|----------|
| a. MRN 34938 | \$125.50 |
| b. MRN 21348 | \$413.79 |
| c. MRN 35419 | \$250.00 |

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the above patient write offs. Motion passed unanimously.

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Approve Travel Authorization

- a. David McCartney, Early Intervention Specialist, for Travel from 09/12/2019 to 09/13/2019, Community Naloxone Distribution Conference in Columbus, OH at an Amount not to Exceed \$193.00 (EIS Fund 2319 – FY19 Grant) **Retroactively**
- b. Laura Roach, WIC Director, for Travel from 11/06/2019 to 11/07/2019, Ohio WIC Program's Fall 2019 Director's Meeting in Dublin, OH at an Amount not to Exceed \$232.00 (WIC Fund 2316 – FY20 Grant)
- c. Brian Gero, Sanitarian II, for Travel from 10/14/2019 to 10/16/2019, Northeast OEHA Fall Educational Conference in Twinsburg, OH at an Amount not to Exceed \$200.13 (1001 307001 – EH GF)
- d. Steven Smith, Sanitarian I, for Travel from 10/14/2019 to 10/16/2019, Northeast OEHA Fall Educational Conference in Twinsburg, OH at an Amount not to Exceed \$200.13 (1001 307001 – EH GF)

Dr. Johns moved and Ms. Lucas seconded a motion to approve the above travel. Motion passed unanimously.

Dr. Johns left at this time – 2:08 PM.

Acceptance of Reports

- a. Medical Director – Nothing additional
- b. Nursing/WIC – Laura Roach reported that the CPH WIC program is the third closest program, in Ohio, to filling their case load. She also reported that chocolate milk is being added to the list of approved WIC items because participants are not buying the approved milk.
- c. Laboratory – Nothing additional
- d. OPHI/Surveillance – Nothing additional
- e. THRIVE – Dawn Miller reported to the board that she and Mr. Adams will be speaking at Aultman at the NOVA awards lunch. She also reported that THRIVE recently submitted for another round of Medicaid funding and that she will soon be presenting the program's statistics to the Ohio Department of Medicaid director.

Mr. Adams discussed with the board the development of THRIVE, the Community HUB program and the department's application status. He also invited the board to the upcoming 3rd annual THRIVE community partners appreciation breakfast.

- f. Environmental Health – Annmarie Butusov reported that she is researching the feasibility of raising costs for property cleanups as well as the possibility of direct billing, rather than placing the bill on the property tax. She also reported that the recycle center has reopened.
- g. Air Pollution Control – Terri Dzienis reported that Civil Service recently posted the vacant monitoring and inspections technician position and that she is considering shortening the report that APC submits to the board each month.
- h. Vital Statistics – Nothing additional

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- i. Fiscal – Mr. Adams reported to the board that the department has now switched its previous general fund account (Fund 1001) to a special fund (Fund 7601) and is no longer operating from the City of Canton general fund. He said that Christi Allen will be working on next year's budget soon.
- j. Health Commissioner – Mr. Adams reported to the board that there will be a statewide report released that outlines the costs of providing foundational public health services in Ohio. He also reported that the 2019 State Health Assessment was recently released and that it is available on the web along with several visualization tools.

Additionally, he reported that the department's Strategic Planning group is starting soon but that the department will be asking the board to extend the current plan (set to end on 6/31/2020) through the end of 2020.

Mr. Adams invited the board to attend the upcoming all-staff meeting on Wednesday, October 30, 2019.

He then told the board that the owner of Belden Drive-Thru has requested an appeal hearing regarding their recent license revocation. He said this will be a special meeting in October and asked the board members for a few dates. The board requested that the hearing take place on Thursday, October 7, 2019 at 10:00 AM or Monday, October 28, 2019 at 11:00 AM. A quorum of the Board will be needed at 11:00 AM.

- k. Accreditation Team – Robert Knight reported to the board that the department received their PHAB site visit report on Friday and that the report is positive overall. There were five measures identified where the site visit team felt that the department could improve.
- l. Quality Improvement and Performance Management – Nothing additional

Mr. Wyatt moved and Ms. Lucas seconded a motion to accept the division reports. Motion passed unanimously.

Other Business

Dr. Hickman announced that there will be a low-cost rabies vaccination clinic in Alliance on Saturday, September 28, 2019.

Next Meeting: Monday, October 28, 2019 at 12:00pm

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, October 28, 2019 at 12:00 PM.

Adjournment

Mr. Wyatt moved and Dr. Johns seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 2:46 PM.

Board of Health Minutes

September 23, 2019

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President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9838957283	Monthly Hot Spot for Health Department	Paid by Check # 655072		09/26/2019	10/18/2019	10/14/2019		10/14/2019	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	3163	Cleaning of Health Department Offices, 2019	Paid by Check # 654950		09/30/2019	10/07/2019	10/11/2019		10/11/2019	2,000.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$2,000.00</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Sept19 Car Wash	Car Washes for CCHD Vehicles, as needed in 2019	Paid by Check # 654951		09/30/2019	10/07/2019	10/11/2019		10/11/2019	8.50	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>\$8.50</u>
Account 734.10 - Supplies Postage											
51769 - CANTON DATA PRINT, LLC	9-19 VS	Postage of VS/Admin, as needed in 2019	Paid by Check # 655204		10/10/2019	10/10/2019	10/18/2019		10/18/2019	316.15	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$316.15</u>
Account 734.13 - Supplies Freight											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	366466	Paper towels, toilet paper for the Health Department	Paid by Check # 654904		10/07/2019	10/07/2019	10/11/2019		10/11/2019	4.00	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$4.00</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)											
39961 - STAPLES ADVANTAGE	8055817501	DYMO Label Writer Desktop Label Printer, C. Allen & K. Kardos	Paid by Check # 654957		09/21/2019	10/21/2019	10/11/2019		10/11/2019	176.38	
									Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1	<u>\$176.38</u>
Account 734.58 - Supplies Miscellaneous Supplies											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	366466	Paper towels, toilet paper for the Health Department	Paid by Check # 654904		10/07/2019	10/07/2019	10/11/2019		10/11/2019	914.90	
7335 - HUNTINGTON NATIONAL BANK	Cubicle Keys	Filing Cabinet Key - for Personnel Files	Paid by Check # 655422		10/18/2019	10/18/2019	10/23/2019		10/23/2019	14.00	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$928.90</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1364 - OHIO DIVISION OF REAL ESTATE	Sept19 Bural Per	Burial Permits Reimbursement to the State for 2019	Paid by Check # 654941		10/07/2019	10/07/2019	10/11/2019		10/11/2019	255.00	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$255.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1001 - General Operating										
Department 301001 - Health - Administration										
Account 772.20 - Travel Registration/Tuition										
7335 - HUNTINGTON NATIONAL BANK	Knight, Reg.	Ohio Public Health Inf Exchange, 11/19-11/20/19, Columbus, OH	Paid by Check # 655430		10/18/2019	10/18/2019	10/23/2019		10/23/2019	80.00
								Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>80.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.										
7335 - HUNTINGTON NATIONAL BANK	Adams-Hotel Fees	AOHC Fall Conference, 9/16/19-9/18/19, Dublin, OH	Paid by Check # 655432		10/18/2019	10/18/2019	10/23/2019		10/23/2019	289.12
								Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>289.12</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 11	<u>\$4,098.22</u>
Department 303001 - Nurses										
Account 705.06 - Professional Services Other Professional Services										
51158 - JON ELIAS M.D.	Sept19 & Travel	Remaining 2019 Medical Director Services	Paid by Check # 655010		10/01/2019	10/07/2019	10/14/2019		10/14/2019	1,851.91
43145 - TELELANGUAGE, INC.	TL109896	Interpretive Services, as needed in 2019	Open		10/08/2019	10/16/2019	10/16/2019			179.10
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$2,031.01</u>
Account 713.13 - Utilities Telephone										
177 - AT&T	3304547664091	Service for 2nd Fax Line in Nursing for 2019	Paid by Check # 654551		09/16/2019	10/04/2019	10/03/2019		10/03/2019	41.94
								Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>41.94</u>
								Department 303001 - Nurses Totals	Invoice Transactions 3	<u>\$2,072.95</u>
Department 304001 - Lab										
Account 705.06 - Professional Services Other Professional Services										
34284 - REAM & HAAGER LABORATORY	4334268, 4334637	4334830, 4335261	Paid by Check # 655251		10/09/2019	10/10/2019	10/18/2019		10/18/2019	240.00
51563 - STERICYCLE	1009416418	Infectious Waste Disposal - LAB	Paid by Check # 655260		09/30/2019	10/10/2019	10/18/2019		10/18/2019	91.50
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$331.50</u>
Account 734.13 - Supplies Freight										
7835 - FISHER HEALTH CARE	7608860, 7438561	Clinic Laboratory Supplies	Paid by Check # 654925		09/30/2019	10/07/2019	10/11/2019		10/11/2019	102.93
								Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$102.93</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1001 - General Operating										
Department 304001 - Lab										
Account 734.58 - Supplies Miscellaneous Supplies										
7835 - FISHER HEALTH CARE	7608860, 7438561	Clinic Laboratory Supplies	Paid by Check # 654925		09/30/2019	10/07/2019	10/11/2019		10/11/2019	448.75
							Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 1	<u>448.75</u>
							Department 304001 - Lab Totals		Invoice Transactions 4	<u>\$883.18</u>
Department 307001 - Environmental Health Administration										
Account 776.13 - Membership dues & Fees Membership Dues and Fees										
7335 - HUNTINGTON NATIONAL BANK	Dria - License	Reimbursement for Pesticide Applicator License	Paid by Check # 655427		10/18/2019	10/18/2019	10/23/2019		10/23/2019	35.00
							Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals		Invoice Transactions 1	<u>\$35.00</u>
							Department 307001 - Environmental Health Administration Totals		Invoice Transactions 1	<u>\$35.00</u>
							Fund 1001 - General Operating Totals		Invoice Transactions 19	<u>\$7,089.35</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2312 - STD Control Program										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
52334 - LEXISNEXIS RISK DATA MANAGEMENT INC	1672320-20190930	Database Services for 2019	Paid by Check # 654934		09/30/2019	10/31/2019	10/11/2019		10/11/2019	180.00
186 - AULTMAN HOSPITAL	FTA 2019-14 & 15	Confirmatory FTA, as needed in 2019	Edit		09/30/2019	10/21/2019	10/21/2019			29.50
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 2	<u>\$209.50</u>
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9838765201	Cell Phone Service for LTC, DIS and EIS	Paid by Check # 655072		09/23/2019	10/15/2019	10/14/2019		10/14/2019	51.04
							Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	<u>\$51.04</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 3	<u>\$260.54</u>
							Fund 2312 - STD Control Program Totals		Invoice Transactions 3	<u>\$260.54</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2313 - Local Health Dept Prev Support											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	975317	Electronic Medical Record System Fees, 2019	Paid by Check # 654930		10/01/2019	10/31/2019	10/11/2019		10/11/2019	94.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$94.00</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	446687358937	All Staff Meeting Supplies	Edit		09/30/2019	12/05/2019	10/23/2019			86.73	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$86.73</u>
Account 734.12 - Supplies Outside Printing											
7335 - HUNTINGTON NATIONAL BANK	Labels	Labels with Canton City Health Logo for All Staff Meeting	Paid by Check # 655428		10/18/2019	10/18/2019	10/23/2019		10/23/2019	43.18	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1	<u>\$43.18</u>
Account 734.13 - Supplies Freight											
50645 - HOLOGIC	35454028	STI Supplies, as needed in 2019 for the LAB	Paid by Check # 655231		08/08/2019	10/14/2019	10/18/2019		10/18/2019	7.13	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$7.13</u>
Account 734.58 - Supplies Miscellaneous Supplies											
50645 - HOLOGIC	35454028	STI Supplies, as needed in 2019 for the LAB	Paid by Check # 655231		08/08/2019	10/14/2019	10/18/2019		10/18/2019	4,595.37	
7335 - HUNTINGTON NATIONAL BANK	Supplies - Mtg	Canton City Health Travel Mugs for All Staff Meeting	Paid by Check # 655431		10/18/2019	10/18/2019	10/23/2019		10/23/2019	587.80	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$5,183.17</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 6	<u>\$5,414.21</u>
									Fund 2313 - Local Health Dept Prev Support Totals	Invoice Transactions 6	<u>\$5,414.21</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Infant Mortality Reduction											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
50073 - TIME WARNER CABLE	3	Internet Access for	Paid by Check		10/05/2019	10/21/2019	10/10/2019		10/10/2019	134.97	
	1255970410051	THRIVE, Remainder of	# 654884								
	9	2019									
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$134.97</u>
Account 705.06 - Professional Services Other Professional Services											
51327 - EARLY CHILDHOOD RESOURCE CENTER	092019ECSmyC CT	Symposium Sponsorship for October 4, 2019	Paid by Check # 654922		09/20/2019	10/07/2019	10/11/2019		10/11/2019	2,500.00	
4168 - KENT STATE UNIVERSITY	416371-30	Comprehensive Evalutaion of Stark County THRIVE Program	Paid by Check # 654932		10/07/2019	10/07/2019	10/11/2019		10/11/2019	1,052.09	
52720 - COMMUNITY DEVELOPMENT PROFESSIONALS LLC	1833	Grant Writing Services, to Wirte Medicaid Grant	Paid by Check # 655290		10/07/2019	10/14/2019	10/21/2019		10/21/2019	2,100.00	
52734 - EDWINS LEADERSHIP & RESTAURANT INSTITUTE	001	Speaker Fee for THRIVE Apprecaiton Breakfast October 23, 2019	Paid by Check # 655155		10/07/2019	10/30/2019	10/17/2019		10/17/2019	2,500.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$8,152.09</u>
Account 705.14 - Professional Services Maintenance Contracts											
22899 - GRAPHIC ENTERPRISES	21AR907130	Copier/Printer Maintenance Contract 2019, THRIVE	Paid by Check # 654928		09/17/2019	10/07/2019	10/11/2019		10/11/2019	136.10	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$136.10</u>
Account 713.13 - Utilities Telephone											
50073 - TIME WARNER CABLE	3125597041005	Telephone Service for THRIVE Offices	Paid by Check # 654883		10/05/2019	10/21/2019	10/10/2019		10/10/2019	179.94	
51874 - VERIZON WIRELESS	9839374991	Neighborhood Navigator Cell Phone, Plan and Accessories	Paid by Check # 655380		10/03/2019	10/26/2019	10/22/2019		10/22/2019	52.27	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 2	<u>\$232.21</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	496886589848	758398658394	Edit		09/03/2019	11/05/2019	10/23/2019			89.09	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$89.09</u>
Account 734.12 - Supplies Outside Printing											
51821 - USA QUICKPRINT	314812	THRIVE Breakfast Printed Materials	Edit		10/18/2019	10/23/2019	10/23/2019			457.08	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1	<u>\$457.08</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	445883743486	Effective Data Book - For THRIVE	Edit		09/05/2019	11/05/2019	10/18/2019			49.41	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$49.41</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2314 - Infant Mortality Reduction										
Department 301001 - Health - Administration										
Account 772.20 - Travel Registration/Tuition										
361 - CANTON REGIONAL CHAMBER	E.Williams	Oct 15, 2019 Encounter Bus Tour for Stark Ctty, Elonda Williams	Paid by Check # 654837		10/07/2019	10/07/2019	10/10/2019		10/10/2019	89.00
							Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions	1	<u>\$89.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	12	<u>\$9,339.95</u>
							Fund 2314 - Infant Mortality Reduction Totals	Invoice Transactions	12	<u>\$9,339.95</u>
Fund 2316 - WIC										
Department 301001 - Health - Administration										
Account 621.60 - Payroll Fringes Hospitalization										
2137 - CITY TREASURER ONLY	FOR:DEPOSIT Jan-Sept19	Jan-Sept, 2019 Health/Life Insurance for WIC	Paid by Check # 654999		10/07/2019	10/07/2019	10/14/2019		10/14/2019	59,925.00
							Account 621.60 - Payroll Fringes Hospitalization Totals	Invoice Transactions	1	<u>\$59,925.00</u>
Account 621.61 - Payroll Fringes Life Insurance										
2137 - CITY TREASURER ONLY	FOR:DEPOSIT Jan-Sept19	Jan-Sept, 2019 Health/Life Insurance for WIC	Paid by Check # 654999		10/07/2019	10/07/2019	10/14/2019		10/14/2019	379.50
							Account 621.61 - Payroll Fringes Life Insurance Totals	Invoice Transactions	1	<u>\$379.50</u>
Account 705.05 - Professional Services Computer Access Line Fees										
50073 - TIME WARNER CABLE	3274388011010 19	WIC Internet Services	Paid by Check # 655377		10/10/2019	10/26/2019	10/22/2019		10/22/2019	124.99
							Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions	1	<u>\$124.99</u>
Account 705.14 - Professional Services Maintenance Contracts										
2137 - CITY TREASURER ONLY	FOR:DEPOSIT Apr-Sept19	Office 365 Fees for WIC Program	Paid by Check # 654915		10/07/2019	10/07/2019	10/11/2019		10/11/2019	616.00
							Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions	1	<u>\$616.00</u>
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Sept19 WIC Grant	FY19 WIC Grant Contract	Open		10/16/2019	10/16/2019	10/16/2019			12,110.48
1121 - MASSILLON CITY HEALTH DEPT	Sept19 WIC Grant	FY19 WIC Grant Contract	Open		10/16/2019	10/16/2019	10/16/2019			14,881.50
1800 - STARK COUNTY HEALTH DEPARTMENT	Sept19 WIC Grant	FY19 WIC Grant Contract	Open		10/02/2019	10/16/2019	10/16/2019			33,302.59
							Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions	3	<u>\$60,294.57</u>
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9838739060	WIC FY19 Phone, additional costs	Paid by Check # 655072		09/23/2019	10/15/2019	10/14/2019		10/14/2019	55.35
							Account 713.13 - Utilities Telephone Totals	Invoice Transactions	1	<u>\$55.35</u>
Account 734.10 - Supplies Postage										
51769 - CANTON DATA PRINT, LLC	8-19, 9-19 WIC	Postage Costs for WIC	Paid by Check		10/10/2019	10/10/2019	* 10/18/2019		10/18/2019	149.61



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		Program, as needed	# 655204							
				Account 734.10 - Supplies Postage Totals			Invoice Transactions	1		\$149.61
Account 734.11 - Supplies Miscellaneous Office Supplies										
43051 - SYNCB/AMAZON	989957895959	Office Supplies, as needed for WIC	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		28.35	
43051 - SYNCB/AMAZON	WIC Oct19	WIC Supplies	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		2,701.83	
				Account 734.11 - Supplies Miscellaneous Office Supplies Totals			Invoice Transactions	2		\$2,730.18
Account 734.12 - Supplies Outside Printing										
51821 - USA QUICKPRINT	314586	Business Cards for Employees	Paid by Check # 655265	09/18/2019	10/10/2019	10/18/2019	10/18/2019		56.10	
				Account 734.12 - Supplies Outside Printing Totals			Invoice Transactions	1		\$56.10
Account 734.13 - Supplies Freight										
43051 - SYNCB/AMAZON	WIC Oct19	WIC Supplies	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		18.16	
43051 - SYNCB/AMAZON	446948558333,	Invoice #: 449883545777, 487855955738, 69446683368	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		5.99	
43051 - SYNCB/AMAZON	554936565793	Mouse Wireless Combo	Paid by Check # 655373	10/14/2019	10/14/2019	10/22/2019	10/22/2019		5.99	
43051 - SYNCB/AMAZON	WIC Oct19	Miscellaneous supplis for full WIC Project	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		15.42	
				Account 734.13 - Supplies Freight Totals			Invoice Transactions	4		\$45.56
Account 734.14 - Supplies Computer Supplies										
43051 - SYNCB/AMAZON	433673895573	Wireless Express Adapter for Computers for WIC	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		89.94	
43051 - SYNCB/AMAZON	554936565793	Mouse Wireless Combo	Paid by Check # 655373	10/14/2019	10/14/2019	10/22/2019	10/22/2019		20.99	
				Account 734.14 - Supplies Computer Supplies Totals			Invoice Transactions	2		\$110.93
Account 734.52 - Supplies Uniform Supplies										
37298 - THE UNIFORM PLACE	CCPHWIC19	Lab Coats for WIC Staff	Edit	10/22/2019	11/06/2019	10/23/2019			581.00	
				Account 734.52 - Supplies Uniform Supplies Totals			Invoice Transactions	1		\$581.00
Account 734.58 - Supplies Miscellaneous Supplies										
9789 - DELL MARKETING L.P.	10342838710	Computer, Laptops, Monitors - Stark WIC Program	Paid by Check # 655222	09/26/2019	10/26/2019	10/18/2019	10/18/2019		140.80	
24836 - MCKESSON MEDICAL - SURGICAL	64201888,	64144534	Paid by Check # 655242	09/17/2019	10/10/2019	10/18/2019	10/18/2019		123.23	
43051 - SYNCB/AMAZON	446948558333,	Invoice #: 449883545777, 487855955738, 69446683368	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		755.11	
43051 - SYNCB/AMAZON	WIC Oct19	Miscellaneous supplis for full WIC Project	Paid by Check # 655324	10/14/2019	10/14/2019	10/21/2019	10/21/2019		1,452.55	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies Totals										Invoice Transactions 4	\$2,471.69
Account 734.71 - Supplies Computer Equip (\$0-\$999.99)											
9789 - DELL MARKETING L.P.	10342838710	Computer, Laptops, Monitors - Stark WIC Program	Paid by Check # 655222		09/26/2019	10/26/2019	10/18/2019		10/18/2019	17,760.38	
43051 - SYNCB/AMAZON	434453967384	Epson Thermal Receipt Printers - For Entire WIC Project	Paid by Check # 655324		10/14/2019	10/14/2019	10/21/2019		10/21/2019	74.63	
Account 734.71 - Supplies Computer Equip (\$0-\$999.99) Totals										Invoice Transactions 2	\$17,835.01
Account 758.47 - Capital Outlay Computer Equipment \$1000 - \$5000											
9789 - DELL MARKETING L.P.	10342838710	Computer, Laptops, Monitors - Stark WIC Program	Paid by Check # 655222		09/26/2019	10/26/2019	10/18/2019		10/18/2019	5,490.45	
Account 758.47 - Capital Outlay Computer Equipment \$1000 - \$5000 Totals										Invoice Transactions 1	\$5,490.45
Department 301001 - Health - Administration Totals										Invoice Transactions 26	\$150,865.94
Fund 2316 - WIC Totals										Invoice Transactions 26	\$150,865.94



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2318 - HIV Prevention										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
51874 - VERIZON WIRELESS	9838773334 (2)	Surface 3 Service for DIS	Paid by Check # 655072		09/23/2019	10/15/2019	10/14/2019		10/14/2019	40.17
								Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services										
50483 - CENTER FOR MARKETING & OPINION RESEARCH	2936	FY19 HIV Sub-grantee - Opinion Research Services	Paid by Check # 654840		10/01/2019	10/03/2019	10/10/2019		10/10/2019	10,000.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>10,000.00</u>
Account 705.40 - Professional Services Advertising/Sponsorship										
50323 - LAMAR COMPANIES	110729879	16 Billboards for HIV Prevention	Edit		10/01/2019	10/31/2019	10/23/2019			3,125.00
25697 - METRO REGIONAL TRANSIT AUTHORITY	37304	Bus Wraps for HIV Prevention	Edit		10/03/2019	10/23/2019	10/23/2019			2,570.00
52712 - PERRY STREET SOFTWARE	99450	Edge Templated Ad on Scruff, HIV Prevention	Edit		10/07/2019	10/23/2019	10/23/2019			3,000.00
52620 - WDPN-AM/ WDJQ-FM RADIO STATIONS	8483-1	Q92 Radio Ads, HIV Prevention	Edit		09/30/2019	10/23/2019	10/23/2019			106.50
								Account 705.40 - Professional Services Advertising/Sponsorship Totals	Invoice Transactions 4	<u>\$8,801.50</u>
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Sept19 HIV Grant	FY19 HIV Sub-grantee	Paid by Check # 655275		10/04/2019	10/14/2019	10/21/2019		10/21/2019	1,003.66
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Sept19 HIV Grant	FY19 HIV Sub-grantee	Edit		09/30/2019	10/14/2019	10/14/2019			1,699.58
								Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 2	<u>\$2,703.24</u>
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9838765201	Cell Phone Service for LTC, DIS and EIS	Paid by Check # 655072		09/23/2019	10/15/2019	10/14/2019		10/14/2019	50.89
								Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$50.89</u>
Account 734.11 - Supplies Miscellaneous Office Supplies										
43051 - SYNCB/AMAZON	889345579485	Color printer and Office Supplies	Edit		10/01/2019	12/05/2019	10/23/2019			374.78
								Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$374.78</u>
Account 734.58 - Supplies Miscellaneous Supplies										
24836 - MCKESSON MEDICAL - SURGICAL	65391641,	65384469, 65399941, 65790956	Edit		10/01/2019	10/23/2019	10/23/2019			197.98
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$197.98</u>
Account 734.71 - Supplies Computer Equip (\$0-\$999.99)										
43051 - SYNCB/AMAZON	889345579485	Color printer and Office Supplies	Edit		10/01/2019	12/05/2019	10/23/2019			281.53
								Account 734.71 - Supplies Computer Equip (\$0-\$999.99) Totals	Invoice Transactions 1	<u>\$281.53</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - HIV Prevention											
Department 301001 - Health - Administration											
Account 772.20 - Travel Registration/Tuition											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT 2315	Payback to 2315	Payment for Phlebotomy Training for DIS, Pay back	Edit	10/23/2019	10/23/2019	10/23/2019			774.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$774.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
32431 - PAMELA JOHNSON-GIBBS	Oct19 Travel	DIS/LTC Mtg, Grant Mtg, 10/8/19-10/9/19, Columbus, OH	Paid by Check # 655237		10/14/2019	10/14/2019	10/18/2019		10/18/2019	36.72	
7335 - HUNTINGTON NATIONAL BANK	BaggageFee-Ahmad	US Conference on Aids, 9/6/19-9/8/19, Washington, DC	Paid by Check # 655419		10/17/2019	10/17/2019	10/23/2019		10/23/2019	30.00	
7335 - HUNTINGTON NATIONAL BANK	Lorkowski Travel	US Conference on Aids, 9/6/19-9/8/19, Washington, DC	Paid by Check # 655420		10/18/2019	10/18/2019	10/23/2019		10/23/2019	30.00	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 3	<u>\$96.72</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies											
42561 - JEANNIES CATERING	9/18/19 RAG Mtg	Meal Services for RAG Meetings, as needed in 2019	Edit		09/18/2019	10/23/2019	10/23/2019			365.50	
									Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 1	<u>\$365.50</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 17	<u>\$23,686.31</u>
									Fund 2318 - HIV Prevention Totals	Invoice Transactions 17	<u>\$23,686.31</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2319 - Early Intervention Services										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
51874 - VERIZON WIRELESS	938773334 (1)	Surface 3 Service for EIS Navigator	Paid by Check # 655072		09/23/2019	10/15/2019	10/14/2019		10/14/2019	40.17
2137 - CITY TREASURER ONLY	FOR:DEPOSIT Payback HIV Fund	Surface 3 Service for EIS Navigator	Paid by Check # 654916		10/07/2019	10/07/2019	10/11/2019		10/11/2019	241.02
							Account 705.05 - Professional Services Computer Access Line Fees Totals		Invoice Transactions 2	<u>281.19</u>
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9838765201	Cell Phone Service for LTC, DIS and EIS	Paid by Check # 655072		09/23/2019	10/15/2019	10/14/2019		10/14/2019	50.89
							Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	<u>50.89</u>
Account 734.11 - Supplies Miscellaneous Office Supplies										
43051 - SYNCB/AMAZON	857466484353	Label Printer and Labels	Edit		10/05/2019	12/05/2019	10/23/2019			20.99
							Account 734.11 - Supplies Miscellaneous Office Supplies Totals		Invoice Transactions 1	<u>20.99</u>
Account 734.13 - Supplies Freight										
7335 - HUNTINGTON NATIONAL BANK	Supplies-SWAP	SWAP Supplies	Paid by Check # 655429		10/18/2019	10/18/2019	10/23/2019		10/23/2019	109.33
13669 - TOTAL ACCESS GROUP INC.	TSO031841	Fitpack Sharps Containers	Edit		09/18/2019	10/23/2019	10/23/2019			100.00
							Account 734.13 - Supplies Freight Totals		Invoice Transactions 2	<u>209.33</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)										
43051 - SYNCB/AMAZON	857466484353	Label Printer and Labels	Edit		10/05/2019	12/05/2019	10/23/2019			76.50
							Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals		Invoice Transactions 1	<u>76.50</u>
Account 734.58 - Supplies Miscellaneous Supplies										
7335 - HUNTINGTON NATIONAL BANK	Supplies-SWAP	SWAP Supplies	Paid by Check # 655429		10/18/2019	10/18/2019	10/23/2019		10/23/2019	1,575.00
52628 - DAVE PURCHASE PROJECT/NASEN	21268	SWAP Supplies	Edit		09/12/2019	10/23/2019	10/23/2019			1,021.67
13669 - TOTAL ACCESS GROUP INC.	TSO031841	Fitpack Sharps Containers	Edit		09/18/2019	10/23/2019	10/23/2019			748.00
							Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 3	<u>\$3,344.67</u>
Account 772.20 - Travel Registration/Tuition										
42850 - AMANDA ARCHER	Sept19 Travel	Project DAWN & Beyond, 9/12/19-9/13/19, Columbus, OH	Paid by Check # 654826		10/07/2019	10/07/2019	10/10/2019		10/10/2019	40.00
7335 - HUNTINGTON NATIONAL BANK	McCartney Travel	Project DAWN & Beyond, 9/12/19-9/13/19, Columbus, OH	Paid by Check # 655423		10/18/2019	10/18/2019	10/23/2019		10/23/2019	40.00
							Account 772.20 - Travel Registration/Tuition Totals		Invoice Transactions 2	<u>\$80.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.										
42850 - AMANDA ARCHER	Sept19 Travel	Project DAWN & Beyond, 9/12/19-9/13/19, Columbus, OH	Paid by Check # 654826		10/07/2019	10/07/2019	10/10/2019		10/10/2019	17.33



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2319 - Early Intervention Services										
Department 301001 - Health - Administration										
Account 772.40 - Travel Meals, Lodging, Plane, etc.										
7335 - HUNTINGTON NATIONAL BANK	Archer Hotel Fee	Project DAWN & Beyond, 9/12/19-9/13/19, Columbus, OH	Paid by Check # 655421		10/18/2019	10/18/2019	10/23/2019		10/23/2019	94.00
7335 - HUNTINGTON NATIONAL BANK	McCartney Travel	Project DAWN & Beyond, 9/12/19-9/13/19, Columbus, OH	Paid by Check # 655423		10/18/2019	10/18/2019	10/23/2019		10/23/2019	94.00
							Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions	3	\$205.33
							Department 301001 - Health - Administration Totals	Invoice Transactions	15	\$4,268.90
							Fund 2319 - Early Intervention Services Totals	Invoice Transactions	15	\$4,268.90
Fund 2320 - Nursing Clinic Activity Fund										
Department 303001 - Nurses										
Account 734.58 - Supplies Miscellaneous Supplies										
24836 - MCKESSON MEDICAL - SURGICAL	65391641,	65384469, 65399941, 65790956	Edit		10/01/2019	10/23/2019	10/23/2019			375.03
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions	1	\$375.03
							Department 303001 - Nurses Totals	Invoice Transactions	1	\$375.03
Department 303002 - Travel Clinic										
Account 734.58 - Supplies Miscellaneous Supplies										
16175 - GLAXOSMITHKLINE PHARM	8252960020	Private Vaccine/Travel	Paid by Check # 654927		09/23/2019	11/22/2019	10/11/2019		10/11/2019	2,043.69
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions	1	\$2,043.69
							Department 303002 - Travel Clinic Totals	Invoice Transactions	1	\$2,043.69
							Fund 2320 - Nursing Clinic Activity Fund Totals	Invoice Transactions	2	\$2,418.72



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2321 - Get Vaccinated Ohio (IAP)										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Sept19 GV Grant	FY20 Get Vaccinated Grant	Paid by Check # 654897		10/02/2019	10/07/2019	10/11/2019		10/11/2019	393.00
1800 - STARK COUNTY HEALTH DEPARTMENT	Sept19 GV Grant	FY20 Get Vaccinated Grant	Paid by Check # 655259		10/03/2019	10/14/2019	10/18/2019		10/18/2019	564.00
							Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions	2	\$957.00
Account 772.20 - Travel Registration/Tuition										
7335 - HUNTINGTON NATIONAL BANK	GF Conf- Allison	Statewide Immunization Conference	Paid by Check # 655424		10/18/2019	10/18/2019	10/23/2019		10/23/2019	75.00
7335 - HUNTINGTON NATIONAL BANK	GV Conf,	Statewide Immunization Conference	Paid by Check # 655425		10/18/2019	10/18/2019	10/23/2019		10/23/2019	75.00
							Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions	2	\$150.00
							Department 301001 - Health - Administration Totals	Invoice Transactions	4	\$1,107.00
							Fund 2321 - Get Vaccinated Ohio (IAP) Totals	Invoice Transactions	4	\$1,107.00



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2322 - Dental Sealant										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
40279 - ALISON GIAMMARCO	Sept19 Dental	Dental Hygiensist Services for 2019	Paid by Check # 654759		10/03/2019	10/03/2019	10/08/2019		10/08/2019	1,327.74
38676 - ANNA MAYLE	Sept19 Dental	Dental Hygiensist Services for 2019	Paid by Check # 654765		10/03/2019	10/03/2019	10/08/2019		10/08/2019	1,208.83
20238 - MEREDITH ROBESON, D.D.S	Sep19 Dental	Dentist Services for 2019	Paid by Check # 654871		10/05/2019	10/04/2019	10/10/2019		10/10/2019	200.00
20238 - MEREDITH ROBESON, D.D.S	Oct19 Dental Svs	Dentist Services for 2019	Paid by Check # 655367		10/14/2019	10/16/2019	10/22/2019		10/22/2019	200.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 4	<u>\$2,936.57</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 4	<u>\$2,936.57</u>
							Fund 2322 - Dental Sealant Totals		Invoice Transactions 4	<u>\$2,936.57</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2324 - NALOXONE ACCESS GRANT FUND										
Department 301001 - Health - Administration										
Account 772.20 - Travel Registration/Tuition										
52737 - HARM REDUCTION COALITION	5E602EF388	Username: mstreetman@cantonhe alth.org	Edit		10/11/2019	10/23/2019	10/23/2019			80.00
							Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions	1	\$80.00
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	\$80.00
							Fund 2324 - NALOXONE ACCESS GRANT FUND Totals	Invoice Transactions	1	\$80.00



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2328 - Public Health Infrastructure										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
10277 - PROTECH SECURITY INC.	321404	Monthly monitoring services for panic button	Edit		10/01/2019	10/31/2019	10/23/2019			65.85
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$65.85</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$65.85</u>
							Fund 2328 - Public Health Infrastructure Totals		Invoice Transactions 1	<u>\$65.85</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
30760 - AULTWORKS	202350	Asbestos Safety Equipment medical testing - APC	Edit		10/03/2019	10/23/2019	10/23/2019			113.40	
9239 - TREASURER OF HAMILTON COUNTY	3rdQtr19 PM2.5	Weighing and Analysis of PM2.5 Filters, 2019	Edit		10/08/2019	10/23/2019	10/23/2019			1,328.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	\$1,441.40
Account 713.12 - Utilities Electric											
1366 - OHIO EDISON CO.	Sept19 Electric	110 033 872 497	Paid by Check # 655247		10/07/2019	10/28/2019	10/18/2019		10/18/2019	63.89	
									Account 713.12 - Utilities Electric Totals	Invoice Transactions 1	\$63.89
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9838773530	APC Cell Phone Service, Staff Field Work	Paid by Check # 655267		09/23/2019	10/15/2019	10/18/2019		10/18/2019	172.88	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	\$172.88
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	463836789974	APC Monitoring and Office Supplies	Edit		10/01/2019	12/05/2019	10/18/2019			65.57	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	\$65.57
Account 734.13 - Supplies Freight											
39452 - UPS	E11A07409,	E11A07419, E11A07389	Edit		09/21/2019	10/21/2019	10/21/2019			71.83	
36075 - TISCH ENVIRONMENTAL INC	00029610	Machine parts and supplies, as needed in 2019	Edit		10/03/2019	10/23/2019	10/23/2019			10.75	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 2	\$82.58
Account 734.52 - Supplies Uniform Supplies											
1598 - RED WING SHOE STORE	524-1-64161	Customer #70584	Edit		10/07/2019	10/23/2019	10/23/2019			195.50	
									Account 734.52 - Supplies Uniform Supplies Totals	Invoice Transactions 1	\$195.50
Account 734.57 - Supplies Machine Parts and Supplies											
21121 - GRAINGER	9302581088	9303300835, 9283204148	Edit		09/05/2019	10/21/2019	10/21/2019			19.24	
36075 - TISCH ENVIRONMENTAL INC	00029610	Machine parts and supplies, as needed in 2019	Edit		10/03/2019	10/23/2019	10/23/2019			108.00	
									Account 734.57 - Supplies Machine Parts and Supplies Totals	Invoice Transactions 2	\$127.24
Account 734.58 - Supplies Miscellaneous Supplies											
7335 - HUNTINGTON NATIONAL BANK	Supplies-APC	APC Monitoring and Office Supplies	Paid by Check # 655426		10/18/2019	10/18/2019	10/23/2019		10/23/2019	2.70	
43051 - SYNCB/AMAZON	463836789974	APC Monitoring and Office Supplies	Edit		10/01/2019	12/05/2019	10/18/2019			147.33	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	\$150.03



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 773.43 - Lease and Rental Payments Other Rentals											
51903 - AIRGAS, INC	1429787	Gas Cylinder Rental for 2019	Edit		09/30/2019	10/30/2019	10/23/2019			5.22	
									Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$5.22</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
1404 - OLAPCOA	2020-02	Agency Dues, FY20, APC	Edit		10/18/2019	10/21/2019	10/21/2019			396.00	
									Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals	Invoice Transactions 1	<u>\$396.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 14	<u>\$2,700.31</u>
									Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 14	<u>\$2,700.31</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2351 - Food Protection Program										
Department 301001 - Health - Administration										
Account 734.11 - Supplies Miscellaneous Office Supplies										
43051 - SYNCB/AMAZON	458754658954	Food Program Supplies	Edit		08/21/2019	11/05/2019	10/18/2019			314.95
							Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions	1	<u>\$314.95</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	Aug/Sep19 FSO Re	2019 Food Service Operation Reimb. to the State, as needed	Paid by Check # 654966		10/04/2019	10/04/2019	10/11/2019		10/11/2019	84.00
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions	1	<u>\$84.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	2	<u>\$398.95</u>
							Fund 2351 - Food Protection Program Totals	Invoice Transactions	2	<u>\$398.95</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2354 - Solid Waste Program										
Department 307001 - Environmental Health Administration										
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	448697773398	466633854958	Edit		08/21/2019	10/23/2019	10/23/2019			210.68
					Account 734.58 - Supplies Miscellaneous Supplies Totals			Invoice Transactions	1	<u>\$210.68</u>
					Department 307001 - Environmental Health Administration Totals			Invoice Transactions	1	<u>\$210.68</u>
					Fund 2354 - Solid Waste Program Totals			Invoice Transactions	1	<u>\$210.68</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 09/19/19 - 10/23/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 4501 - Capital Projects										
Department 301001 - Health - Administration										
Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)										
43051 - SYNCB/AMAZON	994999637649	Standing Desk's for WIC Staff	Edit		09/25/2019	12/05/2019	10/23/2019			350.97
							Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99) Totals	Invoice Transactions	1	<u>\$350.97</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$350.97</u>
							Fund 4501 - Capital Projects Totals	Invoice Transactions	1	<u>\$350.97</u>
							Grand Totals	Invoice Transactions	128	<u>\$211,194.25</u>

* = Prior Fiscal Year Activity



Public Health
Prevent, Promote, Protect.

Canton City Public Health

Board of Health Meeting
Monday, October 28, 2019 @ 12:00pm – Board Room
Miscellaneous Items

1. Full-Time Office of Public Health Information (Innovation) Director (R8) Job Description (OPHI Division)
2. Performance Improvement and Accreditation Coordinator (R5) Job Description (OPHI Division)
3. Updated Part-Time Recycling Public Health Technician (PT13) Job Description (EH Division)
4. Updated Full-Time Officer Manager (F5) Job Description (Nursing Division)
5. Updated Fiscal Manager (R7) Job Description (Admin/VS Division)



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Date: October 28, 2019

To: Canton City Board of Health

From: James Adams, Health Commissioner

RE: Job Description Revisions

Today we present several job description revisions for your consideration. The purpose of this memo is to provide some explanation and context for each revision.

OPHI Director

This is a new position in the Office of Public Health Information. We are proposing to increase the functional duties in this division as detailed in my Health Commissioners report. This division will house several critical functions of the department. We have budgeted for this position, but we will not fill this position until the 2020 budget is approved.

Performance Improvement and Accreditation Coordinator

This is a new position. Performance management, quality improvement, and accreditation has become a key for the management of the department. With this increased focus in performance management comes the need to have adequate staff to manage these functions. This new position will have the responsibility to track data, prepare and analyze reports, and provide critical management support for our performance management system, as well as other duties. It requires considerable independence of action and the development of highly specialized skills. Pay range R5 is appropriate for the skills and responsibility needed for this position. We have budgeted for this position, but we will not fill this position until the 2020 budget is approved.

Office Manager, Nursing

This revised description now reflects the increased duties and responsibilities assigned to this position. Increased duties include grant management, credentialing of medical providers, and other duties. This position revision changes the educational requirement for the incumbent to a minimum of a bachelor's degree. It also changes the pay range from an R4 to an R5. It requires considerable independence of action and the development of highly specialized skills. We have budgeted for this position, but we will not change this position pay until the 2020 budget is approved.

Fiscal Manager

This revision updates the duties and responsibilities of the Fiscal Manager. It clarifies functional responsibilities for modern public health departments considering updated standards for fiscal management. It also revises the minimum qualifications to either 1) an associate degree with a minimum of five years' experience, or 2) a bachelor's degree. It changes the pay range from R6 to R7. We have budgeted for this position, but we will not change this position pay until the 2020 budget is approved.

Recycling Public Health Technician

This is part time position. This revision updates the job duties to include other activities related to nuisance abatements. It also updates the pay range from PT11 to PT13. Previously the starting rate of pay as \$9.52 per hour. The updated starting pay is now \$10.64 per hour.



Position Description

Position Title:	Director, Office of Public Health Information and Innovation (OPHII)		Position #:	
Working Title:	OPHII Director		CS Status:	Classified
Division or Unit:	Office of Public Health Information and Innovation		Reports to:	Health Commissioner
Employment Status:	Full-Time	Pay Grade:	R8	FLSA Status: Exempt
Funding Source:	General Fund			
This position description was last approved by the Board of Health on:			N/A	

Position Summary: This is a member of Canton City Public Health’s senior leadership team with the responsibility of managing the Office of Public Health Information and Innovation (OPHII). The overarching goals of OPHII are: to identify and address the highest priority issues affecting the health of Canton City residents; ensure that CCPH programs are meeting their performance goals, while adhering to all statutory and accreditation requirements; plan and innovate to assure the growth and ongoing development of CCPH, while continuously driving toward becoming the leader in population health; and identify priority areas in which to advance strategic efforts and collaboration. Through a health equity lens, this role is responsible for leading department-wide functional and program activities around performance management, continuous quality improvement, Public Health Accreditation Board (PHAB) requirements and workforce development. Additionally, this position will provide oversight and direction for epidemiology, surveillance/evaluation, informatics, communications and emergency preparedness. The position reports to the Health Commissioner.

- Essential Duties and Responsibilities:** 70%
- Oversees and supports projects and initiatives in the department in the functional and program areas above, with the goal of advancing the mission of Canton City Public Health.
 - Using a data driven approach, sets goals for OPHII programming, and assists other divisions and programs in goal setting and monitoring performance.
 - Oversees, supports, and monitors the development and implementation of the agency wide performance management system, quality improvement plan, strategic plan, and workforce development plan. Also supports the planning and implementation of other plans as identified by agency leadership.
 - Collaborates with community partners and stakeholders, while taking a visible role, directs the coordination and alignment of the state health assessment (SHA), community health assessment (CHA), community health improvement plan (CHIP), CCPH’s strategic plan and its performance measures.
 - Provides direction in CCPH’s policies and procedures in the area of emergency preparedness and assures CCPH staff are trained on local response and plans.
 - Subject matter expert for epidemiology, surveillance and assessment, and community health planning.
 - Serves as PHEP epi for the department, while maintaining a minimum rank of Epidemiologist Tier II (*Council of State and Territorial Epidemiologists - Competencies for Applied Epidemiologists in Governmental Public Health Agencies*)
 - Works to build CCPH brand, visibility and recognition in the community as the “leader in advancing population health”



Position Description

- 15%
 - Provides direct supervision, career development reviews and technical assistance for OPHII staff who are assigned to one of the above functional or program areas.
- 15%
 - Manages day to day operations of OPHII to ensure effective division operations, which includes, but is not limited to policy development and maintenance, budget management, staff oversight, direction and development.
 - Provides guidance and technical assistance for developing/preparing reports and data appropriate for the audience, including demographic, statistical, programmatic and scientific information.
 - Establishes goals and objective for OPHII, works with OPHII staff to establish program goals and performance management measures, and monitors division performance, as it relates to CCPH’s strategic plan.
 - Promotes the incorporation of CCPH’s mission, vision and values into all OPHII work.
- 10%
 - Informs and interprets national, state, local and department activities to the Board of Health, the public and other professionals (data, information, program, legal implications).
 - Orients CCPH Board, CCPH leadership, CCPH staff, and other stakeholders on OPHII functions.
 - Attends CCPH leadership meetings, and facilitates regular OPHII staff meetings, for information sharing and team building.
 - Collaborates with internal and external partners on special projects as assigned, with a focus on harnessing and aligning community resources to advance the health of all community members.
- 5%
 - Other duties as assigned.

Other Duties and Responsibilities:

- Provide support functions in response to public health emergencies as directed by the Health Commissioner

Minimum Qualifications:

- Must have a minimum of a Master of Public Health from an accredited program.
- Minimum of five years relevant experience at a public health agency.
- Proficiency in PC operation and the use of email, Internet browsers, spreadsheets, databases, and word processing software and other web- based collaboration tools.
- Ability to record, organize, analyze and present data with accuracy, thoroughness, and attention to detail.
- Ability to interpret and apply Federal & State regulations, procedures, policies and into all aspects of the work.

Preferred Qualifications:

- N/A

**Minimum
Credentials:**

The following credentials must be acquired and maintained prior to initial hire:

- Valid Ohio driver's license with good driving record.

Key Competencies:

The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1A1, 1A2, 1A10, 1A11, A12, 1A13, 1A14, 1B1, 1B2, 1B10, 1B15, 1C1, 1C2, 1C10
- Policy Development and Program Planning Skills: 2A1, 2A2, 2A3, 2A4, 2A5, 2A7, 2A8, 2A9, 2B1, 2B3, 2C1, 2C4
- Communication Skills: 3A2, 3A3, 3A4, 3A5, 3A7, 3A8, 3B2, 3B3, 3B4, 3B5, 3B8
- Cultural Competency Skills: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4A7, 4B1, 4B2, 4B3, 4B4, 4B5, 4B6, 4B7, 4B8
- Community Dimensions of Practice Skills: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6, 5B1,
- Public Health Sciences Skills: 6A1, 6A3, 6B3
- Financial Planning and Management Skills: 7A1, 7A2, 7A3, 7A6, 7A7, 7A9, 7A10, 7A11, 7A12, 713, 7A14, 7B2, 7B12, 7B13, 7B14, 7B15, 7B16, 7C15
- Leadership and Systems Thinking Skills: 8A1, 8A2, 8A3, 8A4, 8A5, 8A7, 8A9, 8B1, 8B2, 8B3, 8B4, 8B9, 8B10

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5, 1B1, 1B2, 1B3, 1B4, 1B5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8, 2B1, 2B2, 2B3, 2B4, 2B5, 2B6, 2B7
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5, 3B1, 3B5, 3B6
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4B1, 4B2, 4B3, 4B4, 4B5, 4B6, 4B7
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6, 5B1, 5B2, 5B3, 5B4
- Emergency Preparedness: 6A1, 6A2, 6A3

The following additional competencies apply to this position:

- Knowledge of the principles and methods of performance management and process improvement.
- Knowledge of Public Health Accreditation Board (PHAB) accreditation process.
- Knowledge of Computer hardware and software troubleshooting.

Work Environment:

This position works primarily in a climate-controlled office. Must be able to sit for long periods of time. Be able to stand, bend, and stretch to access various physical filing systems. Able to type on keyboard with accuracy and speed. Able to communicate in English verbally and in writing. A person in this position will be expected to respond to public health emergencies and perform similar administrative duties.

Approval:

This position description was approved by the Board of Health on:



Position Description

Canton City Public Health
DRAFT

Revision History: Dates of prior approved versions:

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Position Description

Position Title:	Performance Improvement and Accreditation Coordinator			Position #:	
Working Title:	Accreditation Coordinator			CS Status:	Classified
Division or Unit:	OPHI			Reports to:	OPHI Director
Employment Status:	Full-Time	Pay Grade:	R5	FLSA Status:	Exempt
Funding Source:	General Fund				
This position description was last approved by the Board of Health on:				N/A	

Position Summary: This is an advanced, responsible, and highly independent position. Provides high-level organizational support by maintaining the department’s performance management and quality improvement programs. This position will also serve as the Public Health Accreditation Board Accreditation Coordinator and will be responsible for ensuring the timely submission of annual reports to PHAB as well as coordinating reaccreditation. This position also provides information technology support for the agency.

- Essential Duties and Responsibilities:**
- 30%
 - Oversees, supports, and monitors the development & implementation of the agency-wide performance management (PM) system and quality improvement (QI) plan
 - Serve as QI Committee Chairperson responsible to lead and guide the committee, facilitate meetings, develop agendas, and coordinate all committee operations to accomplish QI goals and objectives
 - Serve as performance management lead responsible to prepare performance monitoring data, review/analyze/evaluate PM data, prepare summary dashboards/trends and status reports, and provide technical support to for PM data contribution and development of new performance measures.
 - Designs & implements PM/QI processes, systems, communication strategies, and recognition activities
 - Designs or secures relevant PM and QI training for staff to ensure that agency-wide goals are met
 - 30%
 - Serves as the subject matter expert on PHAB accreditation process and the required documentation
 - Oversees the collection and final vetting of documentation for public health accreditation and re-accreditation
 - Submits all required documentation to PHAB including registration, application materials, documents and annual reports
 - Tracks progress of the agency as well as projects aimed at addressing gaps in documentation
 - Develop plans, processes, and policies necessary to achieve public health accreditation objectives
 - 30%
 - Organizes site visit preparation activities with leadership and other stakeholders
 - Participates in presentations to Board members, staff and external audiences to report on performance management, QI, and accreditation activities
 - Assists with the development of community health assessments (CHA), community health improvement plans (CHIP) and department strategic planning to assure that the processes align with accreditation standards

- 10%
 - Orients board, leadership, staff, teams, and other stakeholders on accreditation standards and measures
 - Attends PM, QI and accreditation committees and/or learning communities
 - Collaborates with internal and external partners on special projects as assigned
 - Function as the email administrator for the department
 - Maintain and coordinate use of department data systems including web, leave reporting, training, time accountability and building security software
 - Coordinate technology projects with outside vendors
 - Designs or secures relevant technology training for staff to ensure that agency-wide goals are met
 - Organizes and chairs the department’s technology committee
 - Serve as initial point of contact for department technology issues
 - Provide basic technology support and troubleshooting to department staff

- Other Duties and Responsibilities:**
- Provide support functions in response to public health emergencies as directed by the Health Commissioner
 - Other Duties as assigned

- Minimum Qualifications:**
- Must have a minimum of a high school education with at least two years training in a college or university.
 - Minimum of two-year’s experience coordinating organization-wide Performance Management, Quality Improvement and/or accreditation activities.
 - Experience with facilitating group processes, project team development & management, and training staff at a public health department.
 - Proficiency in PC operation and the use of email, Internet browsers, spreadsheets, databases, and word processing software and other web- based collaboration tools.
 - Proficiency with computer hardware and software troubleshooting
 - Ability to record, organize, analyze and present data with accuracy, thoroughness, and attention to detail.
 - Ability to interpret and apply Federal & State regulations, procedures, policies and into all aspects of the work.

- Preferred Qualifications:**
- Bachelor’s degree in Public Health, Business, Public Administration or related field.
 - Information Technology certifications such as CompTIA or Microsoft

- Minimum Credentials:**
- The following credentials must be acquired and maintained prior to initial hire:
- Performance management and/or quality improvement certification required within two years of hire. For example; Lean Six Sigma or LeanOhio training.
 - Valid Ohio driver’s license with good driving record.

- Key Competencies:**
- The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:
- Analytical and Assessment Skills: 1A1, 1A2, 1A10, 1A11, A12, 1A13, 1A14, 1B1, 1B2, 1B10, 1B15, 1C1, 1C2, 1C10

- Policy Development and Program Planning Skills: 2A1, 2A2, 2A3, 2A4, 2A5, 2A7, 2A8, 2A9, 2B1, 2B3, 2C1, 2C4
- Communication Skills: 3A2, 3A3, 3A4, 3A5, 3A7, 3A8, 3B2, 3B3, 3B4, 3B5, 3B8
- Cultural Competency Skills: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4A7, 4B1, 4B2, 4B3, 4B4, 4B5, 4B6, 4B7, 4B8
- Community Dimensions of Practice Skills: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6, 5B1,
- Public Health Sciences Skills: 6A1, 6A3, 6B3
- Financial Planning and Management Skills: 7A1, 7A2, 7A3, 7A6, 7A7, 7A9, 7A10, 7A11, 7A12, 7B13, 7A14, 7B2, 7B12, 7B13, 7B14, 7B15, 7B16, 7C15
- Leadership and Systems Thinking Skills: 8A1, 8A2, 8A3, 8A4, 8A5, 8A7, 8A9, 8B1, 8B2, 8B3, 8B4, 8B9, 8B10

Canton City Public Health has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5, 1B1, 1B2, 1B3, 1B4, 1B5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8, 2B1, 2B2, 2B3, 2B4, 2B5, 2B6, 2B7
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5, 3B1, 3B5, 3B6
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4B1, 4B2, 4B3, 4B4, 4B5, 4B6, 4B7
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6, 5B1, 5B2, 5B3, 5B4
- Emergency Preparedness: 6A1, 6A2, 6A3

The following additional competencies apply to this position:

- Knowledge of the principles and methods of performance management and process improvement.
- Knowledge of Public Health Accreditation Board (PHAB) accreditation process.
- Knowledge of Computer hardware and software troubleshooting.

Work Environment: This position works primarily in a climate-controlled office. Must be able to sit for long periods of time. Be able to stand, bend, and stretch to access various physical filing systems. Able to type on keyboard with accuracy and speed. A person in this position will be expected to respond to public health emergencies and perform similar administrative duties.

Approval: This position description was approved by the Board of Health on:

Revision History: Dates of prior approved versions:



Position Description

Canton City Public Health
DRAFT

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name

Position Description

Position Title:	Recycling Public Health Technician			Position #:	
Working Title:	Recycling Center Attendant			CS Status:	Unclassified
Division or Unit:	Environmental Health			Reports to:	Recycling Center Manager
Employment Status:	Part-time	Pay Grade:	PT13	FLSA Status:	Non-exempt
Funding Source:	Recycling Center Fund – Solid Waste				
This position description was last approved by the Board of Health on:				July 27, 2019	

Position Summary: Assists in the daily operation of the City of Canton Recycling Center. Assists customers in unloading vehicles of solid waste for recycling, household hazardous waste, tires, and other materials. Collects and sorts materials under the direction on of the Recycling Center Manager. Cleans and maintains facilities. Assists in nuisance abatement activities.

Essential Duties and Responsibilities:

75%	Assist customers in the removal or recycled materials, household hazardous wastes, tires, and other materials. Collect and sort household hazardous waste. Package materials in preparation for shipment. Remove tires from rims. Maintain facilities (cleaning, mowing, snow removal).
20%	Assist environmental health staff in nuisance abatement activities such as cleaning up properties, removing nuisance materials and loading trucks.
5%	Other duties as assigned.

Other Duties and Responsibilities:

- Other general labor duties may be assigned as needed.

Minimum Qualifications:

- High school diploma or GED
- Valid driver’s license
- Ability to read hazard warning labels and follow written directions, policies, and procedures.

Preferred Qualifications:

- None

Key Competencies: Canton City Public Health has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus
- Accountability
- Equity and Fairness
- Continuous Quality Improvement
- Occupational Health and Safety
- Emergency Preparedness

Work Environment: Work environment is in an industrial setting. Exposure to outside weather including heat and cold. Physical work, including the ability to lift 50 pounds. Operation of small power equipment and forklift.



Position Description

Canton City Public Health
DRAFT

Approval:	This position description was approved by the Board of Health on:	DRAFT
Revision History:	Original Approval	5/22/2019
	Change reporting to Director of Environmental Health	7/27/2019

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



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Position Description

Position Title:	Fiscal Manager	Position #:	
Working Title:	Fiscal Officer	CS Status:	Classified
Agency Unit:	Administration/Vital Statistics	Reports to:	Health Commissioner
Employment Status:	Full Time	Pay Range:	R7
Funding Source:	Fund 7601 – Health Fund		
This position description was last approved by the Board of Health on:			

Position Summary: A member of Canton City Public Health senior management team, this position directs the fiscal activities such as planning, procurement, budget preparation and monitoring, receivables and payables monitoring, human resources management and grant reporting for the Health Department. An individual in this position is responsible for the accurate reporting of expense reports for federal, state and local grants and projects to comply with State and Federal compliance regulations. This position also supervises the Vital Statistics Department employees and helps ensure compliance with the State of Ohio Revised Code and reporting requirements to the State.

Essential Duties and Responsibilities:

68%

- Supervise employees performing financial reporting, accounting, billing, collections, payroll, and budgeting duties.
- Coordinate and direct the financial planning, budgeting, procurement or investment activities of all or part of an organization.
- Develop internal control policies, guidelines and procedures for activities such as budget administration, cash and credit management and accounting.
- Maintain current knowledge of organizational policies and procedures, federal and state policies and directives and current accounting standards.
- Prepare or direct preparation of financial statements, business activity reports, financial position forecasts, annual budgets or reports required by regulatory agencies.
- Provide direction and assistance to other organizational units regarding accounting and budgeting policies and procedures and efficient control and utilization of financial resources.
- Analyze the financial details of past, present and expected operations to identify development opportunities and areas where improvement is needed.
- Advise management on short-term and long-term financial objectives, policies and actions.
- Realizes the need for proper legislation from City Council concerning financial operations.

10%

- Onboarding of new employees.
- Maintain employee personnel files.
- Documentation for personnel actions.
- Work with City HR staff on health department personnel issues.



Position Description

- 10%
- Serves as a member of department senior leadership team.
 - Participates in the creation and execution of the department strategic plan.
 - Participates in department accreditation planning processes and leads service area strategic planning processes.
 - Participates in quality assurance and improvement activities.
 - Conducts assessments of existing programs and services to ensure alignment with department, local, state, and national public health priorities.

- 10%
- Monitors local, state, and federal regulatory changes.
 - Vital Statistics division leader.
 - Knowledgeable of Vital Statistics procedures and policies.
 - Serve as back up in Vital Statistics as needed.
 - Assures that all staff are providing excellent customer service.

- 2%
- Various additional duties as needed for the overall health department pertaining to supplies, maintenance, cleaning contracts, updating department’s website and liability insurance.

- Other Duties & Responsibilities**
- Acts as a liaison between the Health Department and the City of Canton.
 - Required to follow any additional instruction given by the Health Commissioner.

Minimum Qualifications: Must have graduated from an accredited university with an associate’s degree in accounting, fiscal management or related field. Knowledge of governmental fund structures is a plus. Must have a minimum of three years’ experience in accounting, fiscal management or similar. Must possess a valid Ohio driver’s license with a good driving record and be able to pass a criminal background investigation.

Other Qualifications: Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, the essential functions of the job can be performed. Examples of skills that are needed to perform this job include:

Ability to use critical thinking using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems; Must have good decision making skills; Must possess good analytical and problem solving skills; Ability to record, organize, analyze and present data with accuracy, thoroughness, and attention to detail; Ability to accurately perform arithmetic and algebraic calculations; Ability to analyze complex information and develop strategies, plans and procedures to address financial operations of the department; Skilled in the development and use of electronic spreadsheets, word processing software, presentation software and other electronic tools to accurately records and display information; Must be able to use online data resources, manipulate online systems for reporting financial data, and use various computer database and reporting tools; Ability to use desk calculator, tables, charts and other aids for data manipulation and



Position Description

display; Ability to communicate clearly and concisely, both orally and in writing; Ability to interpret and apply Federal and State regulations, procedures, policies and into all aspects of the work; Proficiency in PC operation and the use of email and Internet browsers; Self-motivated and disciplined; Ability to deal effectively with other staff and the public.

Key Competencies: This position is aligned with the Core Competencies for Public Health Professionals, November 2010 as published by the Council on Linkages. Core Competencies identified for this position include:

- Analytic & Assessment Skills: 1C4, 1B5, 1C6, 1B11
- Policy Development & Program Planning Skills: 2B3, 2B4, 2C6, 2B6, 2B7, 2B11, 2C13
- Communication Skills: 3B3, 3B6, 3C7
- Cultural Competency Skills: 4C1, 4B2,
- Community Dimensions of Practice Skills: 5B2, 5B3, 5B6, 5B8, 5B9, 5B10
- Public Health Sciences Skills: 6B1, 6B3, 6B4
- Financial Planning & Management Skills: 7B1, 7B2, 7B4, 7C5, 7C6, 7B7, 7C8, 7B10, 7B11, 7B13, 7C15, 7C16
- Leadership and Systems Thinking Skills: 8B1, 8B4, 8B2, 8B5, 8B6, 8C7, 8B8,

Work Environment: A person in this classification works in a climate-controlled office environment. Must be able to multi-task and work on many different items at once. Must be organized as this position is support for the 5 Departments. Must be comfortable in making decisions and hold supervisory responsibilities. A person in this classification may be required to respond to a public health emergency and perform similar functions.

Approval: This position description was approved by the Board of Health on: **3/8/2016**

Revision History: Dates of prior approved versions:

June 29, 2012	Initial position Description as Fiscal Officer.
3/28/2016	Changed position title to Fiscal Manager per Canton Civil Service recommendation.
10/28/2019	Revise to new format. Adjusted qualification requirements to associates' degree. Changed to pay range 6. Approved by Board of Health.



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DRAFT

Position Description

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, October 28, 2019 @ 12:00pm – Board Room
Resolutions for Approval

1. 2019-16: PCHI Certification Authorization
2. 2019-17: Periodic Program-Related Travel Expenses (Updated)

Resolution 2019-16

*A resolution authorizing submission of an application for
Pathways Community HUB Certification.*

WHEREAS since 2013 Canton City Public Health has engaged the community in various strategies to reduce infant mortality in Stark County in a program called Stark County THRIVE, and

WHEREAS Canton City Public Health has managed this program on behalf of the entire Stark County community, secured adequate funding for its programming, entered into numerous contracts and agreements for the purposes of providing services, and continues to build a successful community collaborative to reduce infant mortality and reduce disparities in birth outcomes, and

WHEREAS one of the key strategies used to reduce infant mortality is an evidence-based home visiting model called the Pathways Community HUB model. This model is being implemented as the Stark County THRIVE Pathways HUB and operated by Canton City Public Health, and

WHEREAS the Stark County THRIVE Pathways HUB began planning for operations October 2015 for a service area consisting of all of Stark County and began registering clients in January 2016, has enrolled over 820 women in Stark County, and is a key component of the overall strategy to reduce infant mortality and disparities in birth outcomes in Stark County, and

WHEREAS the Pathways Community HUB Institute has promulgated a set of voluntary accreditation standards for implementing the Pathways Community HUB model and Ohio's various Medicaid Managed Care Organizations require that a Pathways Community HUB be certified to be eligible for a contract for payments for Pathways Community HUB services.

BE IT RESOLVED the Health Commissioner is authorized apply for certification to the Pathways Community HUB Institute for certification of the Stark County THRIVE Pathways HUB with a service area of Stark County, Ohio.

BE IT FURTHER RESOLVED that this resolution is necessary for the operation of the Canton City Health District and that it becomes effective immediately upon passage.

ADOPTED by the Board of Health of Canton City Public Health this **28th day of October 2019**.

APPROVED

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health



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Canton City Public Health

Date: October 28, 2019

To: Canton City Board of Health

From: James Adams, Health Commissioner

RE: Resolution 2019-16 PCHI Certification Authorization

The purpose of this resolution is to authorize me to submit an application for certification of our Stark County THRIVE Pathways HUB to the Pathways Community HUB Institute (PCHI). As detailed in our work session of October 8, 2019, PCHI has a set of voluntary national standards that govern the operation of a Pathways Community HUB in a defined service area. Certification is critical for several reasons:

- It assures service quality for the care coordination services that are provided by certified community health workers.
- It is a requirement to continue to receive outcome payments from managed care plans (Medicaid) in Ohio for HUB services.
- It was a commitment that we made to the community in 2015 when proposing this strategy.

We propose to apply for certification under delineating a service area consisting of all of Stark County. The reasons are as follows:

- We have carefully developed a large and diverse coalition in Stark County around the issue of infant mortality. We have enjoyed outstanding community support in these efforts to reduce infant mortality and reduce disparities in birth outcomes. We have been recognized locally and nationally for these efforts.
- From an operational standpoint, it would be impractical to separate the City of Canton or Stark County into two smaller service areas. Successful HUB operations are dependent on maintaining an adequate client case load.
- It is imperative that we move forward with plans for HUB certification to fulfill our commitments to our local partners and those clients that we serve.

I have attached to this memo a copy of a proposal from PCHI for provisional certification that we discussed during the Board worksession. It contains the final proposal from PCHI related to the concept of "provisional certification". I have submitted it to the Law Department for review which we can discuss during the Board meeting.



Pathways Community HUB Institute

One Marion Avenue, Suite 304

Mansfield, Ohio 44903

<https://pchi-hub.com/>



Special Condition Provisional Certification Proposal for Stark County Ohio Pathways Community HUB Service Region

Overview

There are two initiatives in a single service region of Stark County Ohio seeking Pathways Community HUB certification, the Community Action Pathways HUB at the Stark County Community Action Agency and the THRIVE Pathways Community HUB program at the Canton City Health Department. If there were no duplication of requested service regions this proposal would not be relevant.

Duplication of service region is not permitted by nationally certified Pathways Community HUBs (PCHs) as a condition of full certification to prevent client level duplication of service.

The Pathways Community HUB Institute (PCHI) has requested community-led resolution to determine one applicant for voluntary certification of this service area or splitting the geographic area into 2 separate service areas. The local programmatic and payment related conditions present a situation where at risk individuals and families may now be unable to receive services as a HUB must be certified to be eligible for reimbursement through payer resources.

HUB certification is a new and developing initiative, and there are situations which warrant unique considerations that require the development of special procedures to help carry forward this critical community intervention to improve outcomes. In this situation, and in a manner not intended to create precedent, PCHI offers the following special condition procedure for achieving full implementation of PCH services in a single service region for a limited period of time. The goal is to eventually achieve a single designated Pathways Community HUB to serve Stark County, or a single Pathways Community HUB in each separate service region that do not overlap. It is the preference of PCHI for a single Pathways Community HUB to serve a single service area.

Special Condition Procedure

Within the guidelines of this "Special Condition" both the Community Action Pathways HUB and the THRIVE Pathways Community HUB are invited to voluntarily begin application for PCHI national certification, including all required procedures and fees, and consistent with the following requirements.

Letters accepting this special condition procedure are expected to be received by both the Stark County Community Action Agency and the THRIVE Pathways Community HUB electronically or by mail no later than November 11th, 2019. Please attach this final version of this special condition procedure to the letter.



Pathways Community HUB Institute

One Marion Avenue, Suite 304

Mansfield, Ohio 44903

<https://pchi-hub.com/>



This special condition procedure is based upon the condition that both programs achieve the national Pathways Community HUB certification standards with the provisional exception of duplicated service region, and include the requirements listed below to be in effect.

1. The applicant entities develop and present a mutually agreed upon HIPAA compliant procedure to assure nonduplication of each entity's respective clients served prior to final receipt of provisional certification. Duplication is required to be identified and prevented at the individual level. This procedure must be presented to and approved by the PCHI certification review team.
2. Upon both entities meeting all other certification requirements, with the provisional exception of duplicated service region, and their establishment of the procedure to prevent duplication, a provisional 2-year certification will be provided to both PCH initiatives following the current standard process utilized for granting certification at PCHI, including all related fees and related required components.
3. At the end of a two-year period, which starts on the date both programs have achieved provisional certification, a second full certification review will be completed by PCHI at no additional charge.
4. The results of the two-year certification review from each respective entity will be completed by PCHI and evaluated pursuant to the certification standards. In the event that more than one entity fully meets the certification standards after this two year review, then PCHI will request a mutually agreed upon dispute resolution process to reach a final determination that is consistent with requirements for one HUB entity to serve a single service region. -

Note - PCHI and the related standards do not require county borders as part of the requirement for geographic service area documentation. These voluntary procedures are being offered relative to the area of Stark County where both applicant entities have not been able to come to an agreement in dividing their respective unduplicated service regions. PCHI retains the right to make modifications to this proposed process based on the ongoing development and quality improvement changes to the Standards of the Pathways Community HUB Model.



Pathways Community HUB Institute

One Marion Avenue, Suite 304

Mansfield, Ohio 44903

<https://pchi-hub.com/>



Related Required Parameters

5. Both applicant entities will be notified on the same date of their acceptance to voluntarily begin the certification process. Both entities will have nine months to complete all components required for this provisional certification.
6. If only one entity proceeds with this current offer of provisional certification, then on November 12th 2019 their application will be considered as the only applicant for this region and will not be constrained by the conditions of this provisional certification.
7. If only one entity completes the certification process within the nine-month timeframe, then that entity's certification will be considered outside the constraints of this provisional certification. If it is determined that the entity meets the standards, then they will be designated as fully Certified by PCHI with sole recognition for the Stark County region.

As PCHI is a provider of voluntary national certification recognition, and as we look to the communities we serve to decide on their local PCH entity, our strong preference is for this matter to be addressed now with agreement between the Community Action Pathways HUB and the THRIVE Pathways Community HUB for a collaborative community approach to establish a single HUB service area. This offer for provisional status in compliance with the requirements listed above is offered as a last resort and in a manner that may assist the local community in making this determination.

We are excited about the progress made in improving outcomes in Stark County based on the work completed so far. We hope this will help in further expanding this impact while maintaining the critical evidence-based requirements of the Pathways Community HUB Model.

This voluntary offer remains active through November 11, 2019.

Resolution 2019-17

A resolution approving periodic program related travel expense pursuant to section 207 of the Canton City Health Code

WHEREAS Section 207 of the Canton City Health Code requires that out of district travel expenses be approved by the Board of Health prior to travel.

WHEREAS Section 207 further authorizes the Board of Health to be able to authorize out of district travel on a per program basis.

WHEREAS authorization of out of district travel expenses on a program basis will enhance the efficiency of administration operations of the health department.

BE IT RESOLVED that out of district travel that does not include overnight travel expenses for all ~~special~~ funds are approved pursuant to section 207 of the Canton City Health Code by the Board of Health for the period of January 1, 2019 through and including December 31, 2019. ~~All general fund travel (whether overnight or not) will require Board approval.~~

BE IT RESOLVED that this resolution is necessary for the operation of the Canton City Health District and that it becomes effective immediately upon passage.

ADOPTED by the Board of Health of the Canton City Health District this 28th day of **October, 2019**.

APPROVED

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, October 28, 2019 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE
6. Environmental Health
7. Air Pollution Control – **No report**
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team – **No report**
12. Quality Improvement and Performance Management – **No report**

Canton City Public Health

September 2019 Report (Meeting 10/28/19)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	5	40	293
Tuberculosis (TB) Mantoux	7	14	139
Travel	4	11	178
S.T.I.	8	75	629
C.T.S. Clinic	5	1	26
C.T.S. – # Qualified & Tested		1	20
Field/Outreach Testing		1	8
SWAP	4	238	1,923
SWAP Testing		1	22
SWAP Vaccination Clinic	4	4	34
Hepatitis A Outbreak Clinic	0	0	48

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	553	1,920	261	1,057

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD	Discordant	Discordant YTD
Tests Performed	15	138	0	3	0	3
Results Given	15	138	0	3	0	3

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	0	4	2
Stark County*	0	0	6	0

* excludes Canton City Residents

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			8	19
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	0	10	0	374
**Get Vaccinated (GV) Ohio Grant – Maximizing Office Based Immunization Programs (MOBI) & Teen Immunization Education Sessions (TIES) – Goal of 25 per grant year July 1 st – June 30 th	2	10		
**Get Vaccinated (GV) Ohio Grant – Immunization Quality Improvement for Providers (IQIP) – Goal of 7 per grant year July 1 st – June 30 th	0	0		
DIS Interviews and/or Visits	11	87		
Linkage to Care visits	2	16		
PAPI (Prevention Assistance Program Interventions) referrals	3	31		
PAPI (Prevention Assistance Program Interventions) enrollment	0	6		
Bureau for Children with Medical Handicaps (BCMH) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1 st -June 30 th]	10	47		

**Adjusted for 2019-2020 GV grant requirements

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY19: 2,167

Assigned Stark Project Caseload FY19: 5,711

WIC Fiscal Year 2019 October 2018 – September 2019		
	Canton City	Total for Stark Project
October 2018	2,164	5,636
November 2018	2,072	5,453
December 2018	2,014	5,346
January 2019	2,001	5,316
February 2019	1,966	5,229
March 2019	1,983	5,231
April 2019	<i>Caseload Data not available- system error per State WIC</i>	
May 2019	2,123	5,457
June 2019	2,205	5,659
July 2019	2,169	5,619
August 2019	2,141	5,581
September 2019	2,167	5,593

Canton City Public Health

September 2019 (Meeting 10/28/2019)

LABORATORY

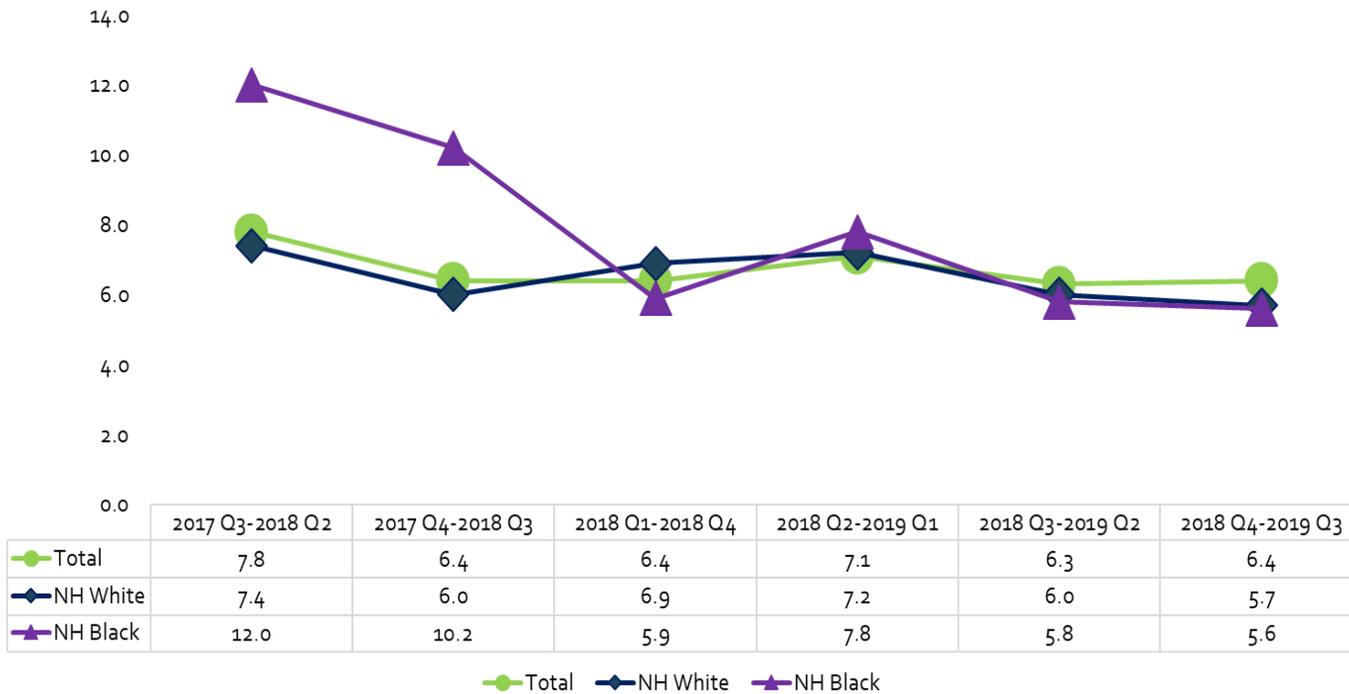
Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
WATER:						
Private	172	62	0	1258	426	0
Public	34	1	0	340	15	21
Commercial	19	0	0	235	7	0
Other	0	0	0	169	7	0
FOOD SERVICES:						
Frozen Desserts	0	0	0	154	0	0
Other Exams	0	0	0	0	0	0
CLINICAL:						
Gonorrhea-smear	19	2	5	154	20	15
N.G.U.	19	11	0	154	91	0
Gonorrhea-culture	36	0	0	297	3	10
Oxidase Reflex	29	0	0	213	11	3
Culture Gram Stain Reflex	0	0	0	11	10	2
Sugar Confirmation Reflex	0	0	0	10	3	2
Gonorrhea-Gene amp.	66	2	0	528	33	10
Chlamydia-Gene amp.	66	4	0	528	46	10
Syphilis Serology Qualitativ	54	4	0	473	31	10
Syphilis Serology Quantitat	4	4	0	31	31	6
Candida	17	3	0	176	26	4
Gardnerella	17	5	0	176	90	4
Trichomonas	17	1	0	176	22	4
Pregnancy-urine	2	0	0	62	1	0
HIV screen	15	0	0	139	4	0
HIV Insti Confirmatory	0	0	0	5	3	0
Blood Lead	0	0	0	6	1	4
HCV Antibody screening	1	0	0	15	5	0
MISCELLANEOUS:						
Pollen counts	20	20	0	125	125	0
Other Exams	1	0	0	4	2	0
Misc. (insects, etc.)	0	0	0	3	3	0

Stark County THRIVE

Quarterly Data Update July-September 2019 (Q3)*

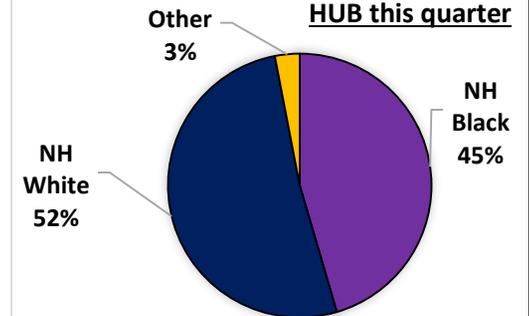


4 Quarter Rolling Rate for Infant Mortality Rate (IMR)-Data Starting 2017 Q3



Births in the Stark County THRIVE Pathways HUB this quarter

Race of mothers who gave birth in the HUB this quarter



64% of HUB mothers received adequate/adequate plus prenatal care**

82% of HUB mothers received WIC

Indicators being monitored-All of Stark County	2018	YTD 2019
Total preterm births <37 weeks	10.0%	8.7%
Very preterm <32 weeks gestation	1.7%	1.4%
Very low birth weight <1500grams	1.8%	1.2%
Low birth weight 1500-2499 grams	7.1%	6.4%
Healthy weight prior to pregnancy (BMI=Normal 18.5-24.9)	40.4%	39.7%
Not smoking prior to pregnancy	81.4%	83.4%
Didn't smoke anytime during the pregnancy	84.1%	85.3%

This document is created to update stakeholders on current data regarding infant mortality. Information and *data contained is considered preliminary and is subject to change. "These data were provided by the Ohio Department of Health. The Department specifically disclaims responsibility for any analyses, interpretations or conclusions". "This work is funded either in whole or in part by a grant awarded by the Ohio Department of Health, Bureau of Maternal, Child and Family Health, Ohio Equity Institute 2.0 and as a sub-award of a grant issued by the Ohio Department of Health under the Ohio Equity Institute 2.0 grant, grant award # 7620011OE0119 and CFDA number 93.994." **Based on the Kotelchuck Index. Data as of 7/15/2019. For questions regarding this information, please contact Jessica Boley, RD, LD, THRIVE Epidemiologist jboley@cantonhealth.org ©Stark County THRIVE 2019



Canton City Public Health
Stark County THRIVE

Fiscal Year 2019 Annual Report

OEI 2.0 Grant #7620011OE0119



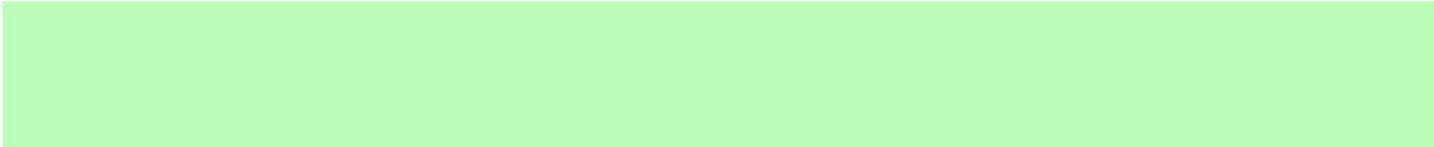


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Report released October 2019

For questions regarding this report contact: Jessica Boley JBoley@cantonhealth.org

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Executive Summary

Since 2013, Canton City Public Health (CCPH) has been the lead agency for the Ohio Equity Institute's (OEI) local initiative known as Stark County THRIVE (Toward Health Resiliency for Infant Vitality & Equity). Stark County THRIVE has the primary responsibility for moving the community toward reaching long-term measures in infant vitality. The use of accurate data, solid scientific analysis, and evidence-based interventions to implement programs will move the needle to reduce Stark County's unacceptable disparity and infant mortality rates. Implementing a countywide approach, THRIVE has been working closely with our partners to identify local causes of infant mortality and executing evidence-based interventions to lower the infant mortality rates in our community. We formed a broad-based local coalition and have made great strides since starting this effort. To date, CCPH manages over 15 sub-recipient contracts with local agencies, along with faith-based and grassroots organizations. CCPH is a grantee of the Ohio Department of Health, United Way of Greater Stark County and local foundations.

We have gained a much deeper understanding of the nature of our infant mortality problem through the use of data and evaluation and we will continue to work to reach the ultimate goal of "All babies in Stark County will celebrate their first birthday."

Long Term Measure: Decrease the Overall, Black, and White infant mortality rates (IMR) to less than 6.0.

Baseline: In 2016 Stark County's Overall IMR was 9.3.

Update: 2018 data shows that Stark County's Overall IMR has decreased to 6.4.

Baseline: In 2016, Stark County's Non-Hispanic/Latinx Black IMR was 21.5.

Update: 2018 data shows that Stark County's Non-Hispanic/Latinx Black IMR has decreased to 5.9.

Baseline: In 2016, Stark County's Non-Hispanic/Latinx White IMR was 8.0.

Update: 2018 data shows that Stark County's Non-Hispanic/Latinx White IMR has decreased to 6.9.

Long Term Measure: Decrease the disparity rate ratio (difference between Black and White IMR) to 1.0.

Baseline: In 2016, Stark County's disparity was 2.7. This means that for each White baby who died before its first birthday approximately three Black babies died before their first birthday.

Update: 2018 data shows that Stark County's disparity was 0.9. This means that Black and White babies experienced near equity in the rates of vitality after birth.

The following report highlights current work, successes, challenges, and future development.

Rates are calculated by number of deaths per 1,000 live births in that population.

Introduction

In 2013, Stark County became part of state-wide initiative to advance equity in birth outcomes. The initiative called on Stark County Toward Health Resiliency for Infant Vitality and Equity (THRIVE), the countywide infant mortality coalition, to select, implement, and evaluate a data-informed birth outcome equity project. THRIVE is a public/private partnership comprised of agencies, organizations, and community members dedicated to implementing targeted interventions for the purpose of reducing the rate of infant mortality and health disparities in Stark County.

The Ohio Equity Institute (OEI) is a collaboration between the Ohio Department of Health and local partners. Created in 2012 to address racial disparities in birth outcomes, population data is used to target areas for outreach and services in the nine counties with the largest disparities in birth outcomes, including Stark. Stark County THRIVE within Canton City Public Health (CCPH) manages the OEI grant and works with the community and partnering agencies to continue to reduce disparities in birth outcomes for Stark County residents. By collaborating with various community partners, we are able to help inform policies and practices upstream that may have an impact on clients and babies downstream. Working alongside the Social Determinates of Health Teams and the Community Advisory group, we anticipate being able to continue both upstream and downstream efforts throughout the upcoming grant cycle.

Items of interest to note about Stark County THRIVE and work that encompasses OEI is that we could not be where we are without the level of community collaboration and commitment. This includes the additional external funders that work together to promote THRIVE and allows for a comprehensive evaluation of the THRIVE program as a whole by Kent State University. We would be also amiss if we didn't recognize that for the first time in over 10 years, our Non-Hispanic/Latinx Black and Non-Hispanic/Latinx White mothers experiences near equitable outcomes in infant mortality and that our Non-Hispanic/Latinx Black families were able to celebrate their infant mortality rate being below the Healthy People 2020 goal in 2018. The work isn't over and while we celebrate this victory, we also know that we need to continue this work for the future of Stark County.

All calculations in the graphs and charts contained herein are based upon analysis of the Stark County population as a whole and Non-Hispanic/Latinx Black (NHB) and Non-Hispanic/Latinx White (NHW) unless otherwise noted. Data is subject to change.

Looking Back to 2013

The “Big Picture” – Stark County – Our Infant mortality and health disparity “Hot spots”!

- Stark County was Ohio’s 7th largest county by population (375,222) in 2013.
- Canton is the largest city in the county with a population of 72,535 in 2013.

2013 Median Household Income	% below Poverty Level in 2013	% without High School Diploma in 2013
Canton – \$30,209	Canton – 31.7%	Canton – 17%
Stark County – \$45,641	Stark County – 15.0%	Stark County – 11%
Ohio – \$48,308	Ohio – 15.8%	Ohio – 11.5%

- In 2013, the Infant Mortality Rate (IMR) for Stark County was 6.63, lower than Ohio’s IMR of 7.3, and greater than the national rate of 5.96.
- Disparity rate between deaths of Black compared to White infants was 1.88. Stark County Black infants died at almost twice the rate of White infants in 2013 (IMR White = 5.87; IMR Black = 11.03).
- Healthy People 2020 Infant Mortality (IM) goal is a rate of 6.0. The Ohio Department of Health had set a more aggressive IM goal of 4.5.

Stark IMR	NHW IMR	NHB IMR	ODH IMR Goal	Stark 5 year average of births	5 year median number of infant deaths
6.63	5.87	11.03	4.5	4139	33

		2008	2009	2010	2011	2012	2013	5 Year Average
OHIO	Overall	7.70	7.67	7.68	7.87	7.57	↓ 7.33	7.70
	White (NHW)	6.00	6.40	6.42	6.41	6.37	↓ 6.00	6.32
	Black (NHB)	16.23	14.23	15.47	15.96	13.93	↓ 13.83	15.16
STARK	Overall	8.60	7.48	9.08	8.13	9.78	↓ 6.63	8.61
	White (NHW)	7.29	4.82	6.55	7.10	8.53	↓ 5.87	6.86
	Black (NHB)	18.87	28.23	28.02	16.32	19.69	↓ 11.03	22.23
DISPARITY	Ohio	2.71	2.22	2.41	2.49	2.19	↑ 2.31	2.40
	Disparity Ratio (NHB/NHW)							
	Stark	2.59	5.86	4.28	2.30	2.31	↓ 1.88	3.47

Looking Back to 2013

Low Birth Weight Percentage

In 2013, 8.8% of Stark County births were categorized as being at a low birth weight; defined as < 2,500 grams.

(Range: 7.8% - 8.8%)

Healthy People 2020 Goal: $\leq 7.8\%$

Upon review of the past 4 years of data (2010-2013) Stark County has only met the Healthy People goal once; in 2011!

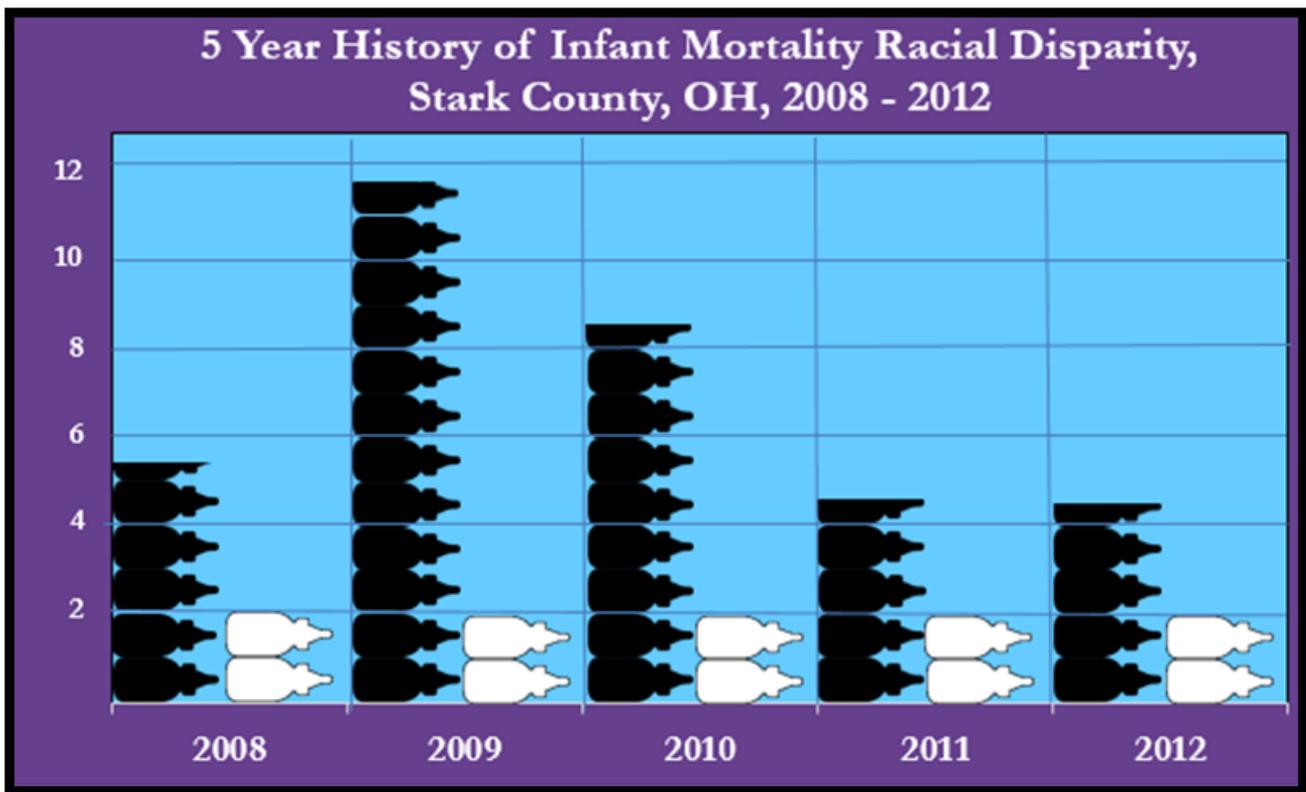
Preterm Birth Percentage

In 2013, 9.8% of Stark County births were categorized as preterm; defined as <37 weeks gestation.

(Range: 9.2% - 10.4%)

Healthy People 2020 Goal: 11.4% per

Upon review of the past 4 years of data (2010-2013) Stark County has met or exceeded the goal consistently!



 = White infant death  = Black infant death

Source: Ohio Department of Health Data Warehouse

Looking Back to 2013

Stark County has three major cities – where a higher percentage of racial and ethnic populations reside that are disproportionately affected by poor health outcomes. They are Canton (2013 pop. 72,535), Massillon (2013 pop. 32,183) and Alliance (2013 pop. 22,213). Of these, Canton has two of the greatest areas of need.

The “hot spot” neighborhoods –

Northeast Canton is densely populated with 18,000 residents, over one-fourth of the city’s population. In 2013, these neighborhoods were characterized as having,

- An average high school graduation rate of 30%,
- Over 85% of children living in poverty,
- A population largely of the working poor with low paying jobs and limited or no health insurance,
- A designation as a food desert,
- Little to no health care providers within its boundaries, and
- Disproportionately elevated levels of crime and poverty.

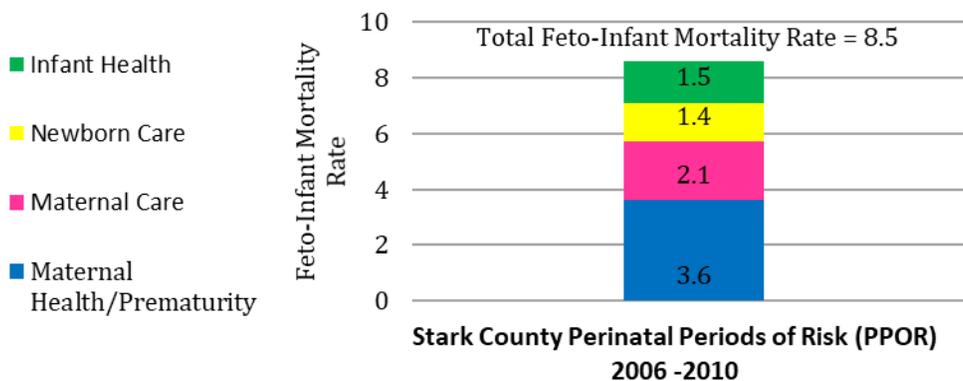
The Northeast is considered a “tipping community” with residents that do not have the same opportunities for health and healthy choices as others within the city/county.

Southeast Canton is the front door to many of Canton’s most important historic minority neighborhoods and institutions. In southeast Canton most of the residential real estate is renter occupied. Results from Neighborhood Scout’s exclusive analysis revealed that in 2013, this neighborhood had,

- More single mother households than 99.9% of the neighborhoods in the U.S.,
- Per capita income of residents is lower than that found in 97.6% of the neighborhoods in America, and
- 86.7% of children live in poverty; a very high percentage compared to other neighborhoods in the nation.

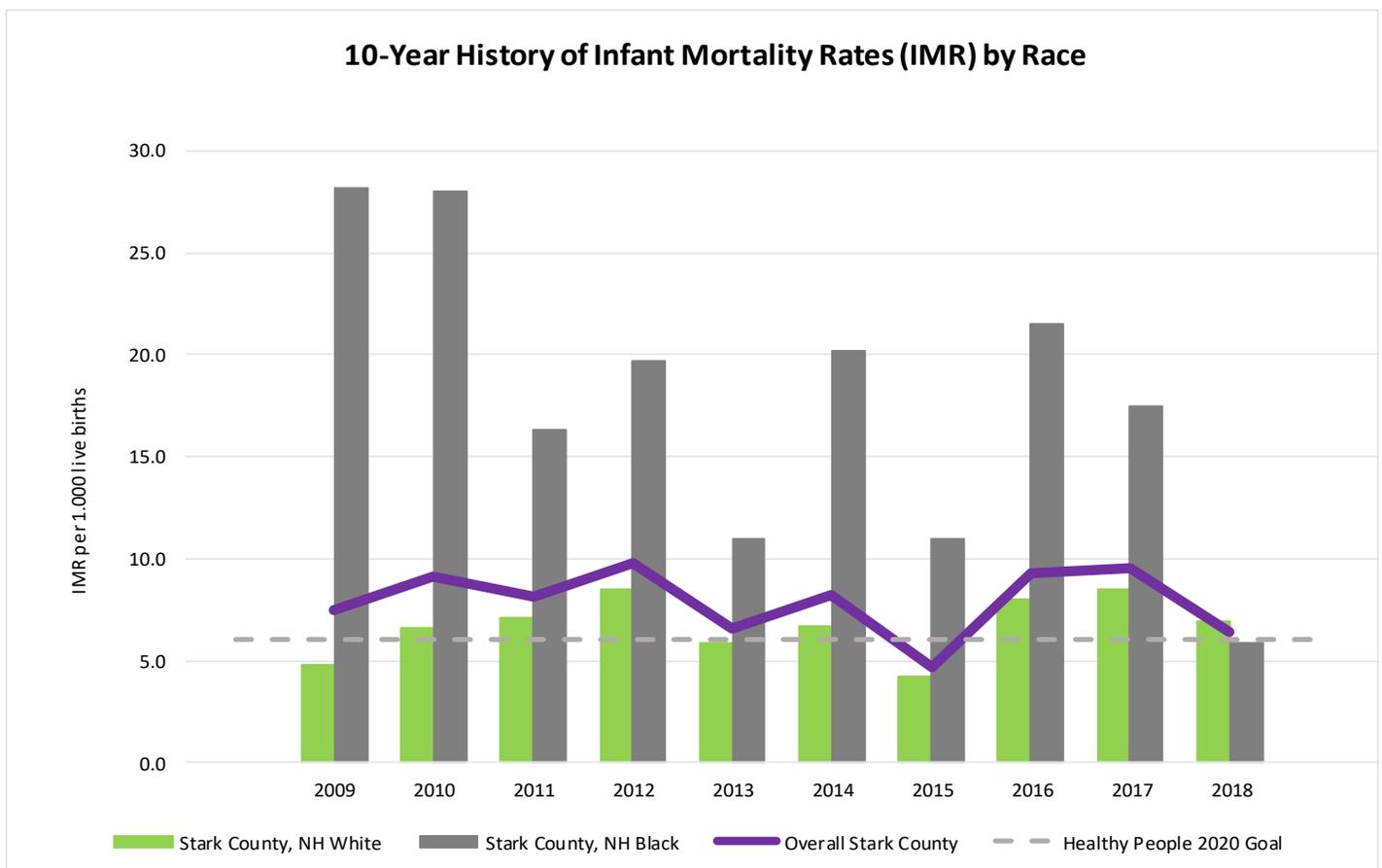
Between 2008 and 2012, Stark County experienced 180 infant deaths. Evaluating the birth-weight and gestational age of these feto-infant deaths through the Perinatal Periods of Risk (PPOR) approach, Stark County THRIVE identified the periods with the highest risk, Maternal Health/Prematurity and Maternal Care. Two inter-

ventions were selected that would provide for the greatest possible impact in reducing infant mortality and disparity: Safe Sleep and CenteringPregnancy® Group Prenatal Care with Care Coordination.



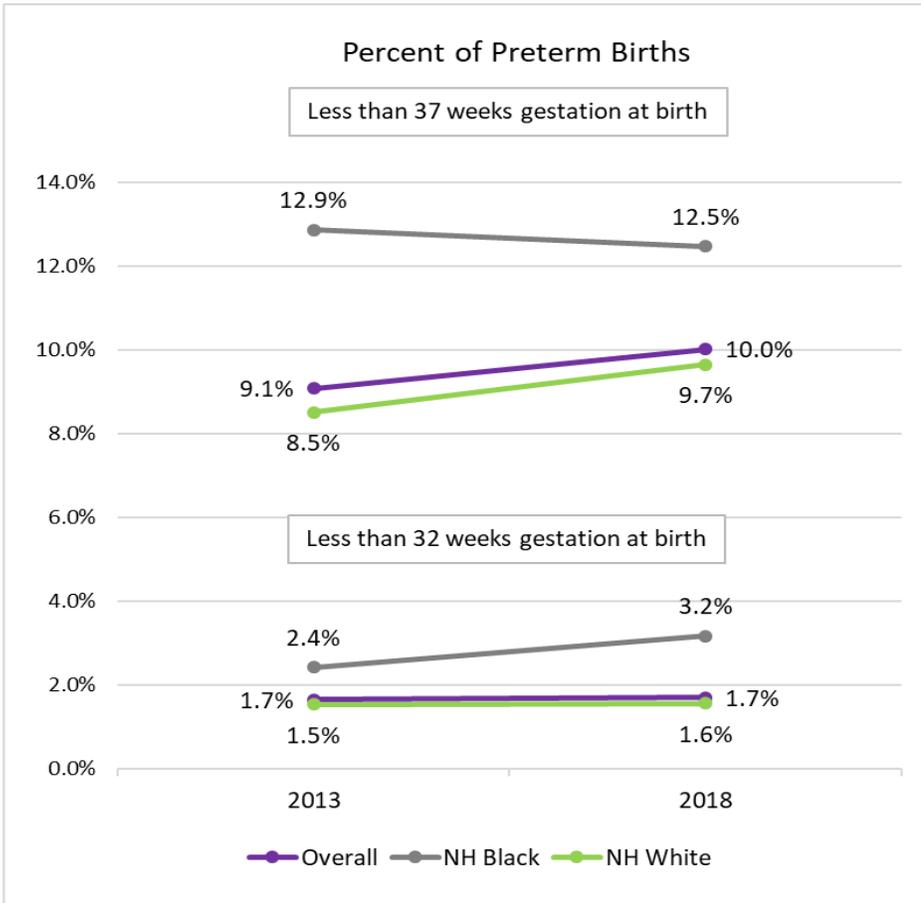
Infant Mortality in Stark County

In the past 10 years, Stark County has seen a definitive decrease in infant mortality for the NH Black population while the NH White has remained stagnant. This decrease has allowed the disparity rate ratio between these two groups to improve from 5.9 in 2009 to 0.9 in 2018. For the first time in 10 years, the NH Black infant mortality rate was under the Healthy People 2020 goal of 6.0. Caution is advised though due to the low number of births and deaths in this population, rates are unstable.



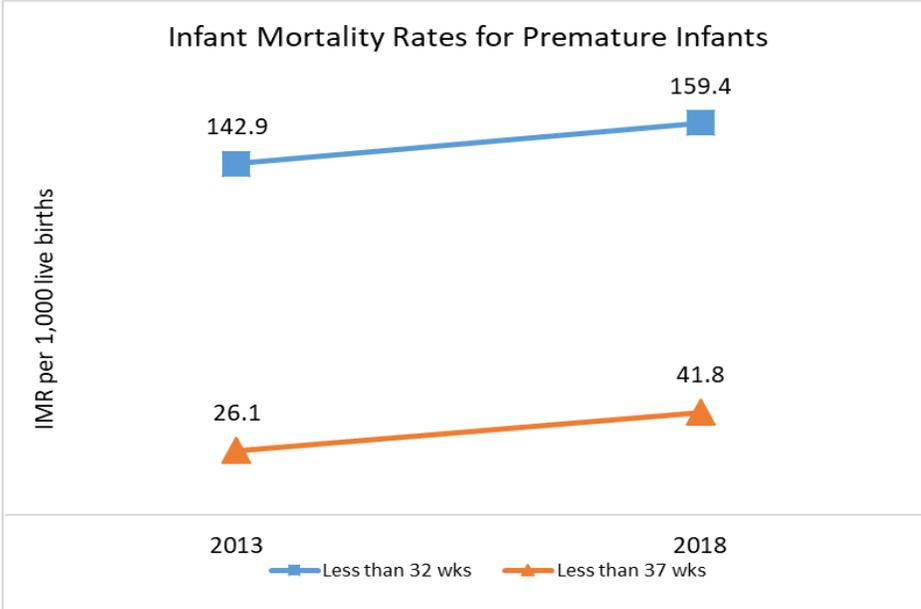
Very Preterm & Preterm Births in Stark County

Stark County is working toward reaching both the Healthy People 2020 and the State Health Improvement Goals of reducing the percentage of very preterm (less than 32 weeks gestation) and preterm births (less than 37 weeks gestation). Due to low numbers, the infant mortality rates for premature infants are not calculated by race.



The Healthy People 2020 Goal is to reduce preterm births to 9.4% of births. The State Health Improvement 2019 Goal is 10.1% of births. In 2018, Stark County was below the 2019 State Goal.

The Healthy People 2020 Goal is to reduce very preterm births to 1.5% of births. The State Health Improvement 2019 Goal is 1.6% of births. In 2018, Stark County was above the 2019 State Goal.



Infants who are born prematurely have a higher risk of infant death which decreases with each week gestation. Stark County has seen an increase in both of these rates since 2013.

Rates are calculated by number of deaths per 1,000 live births in that population.

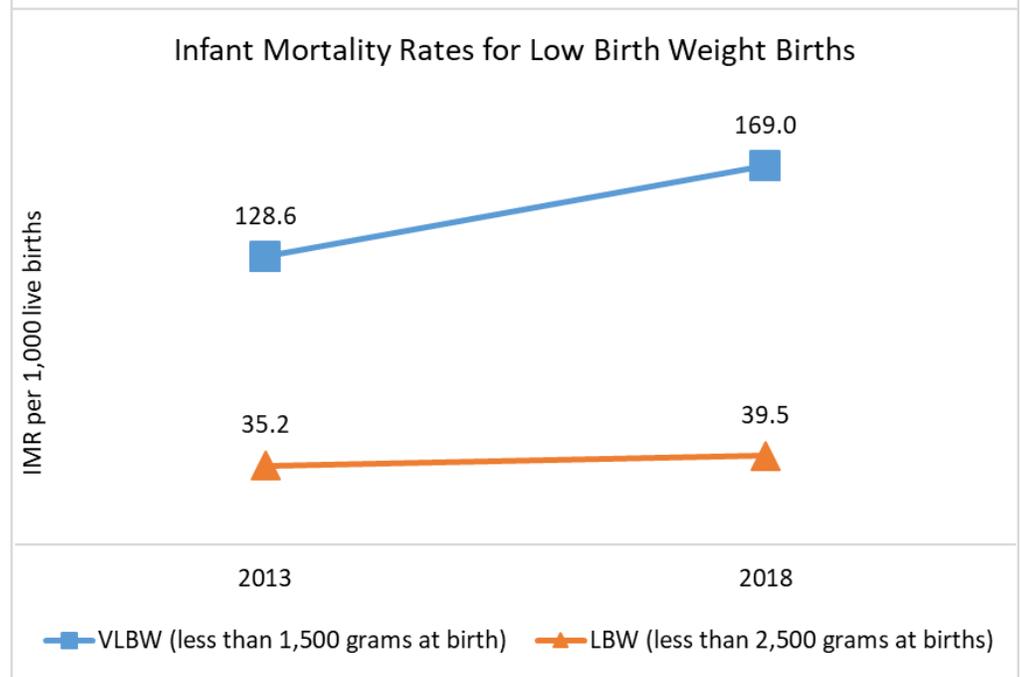
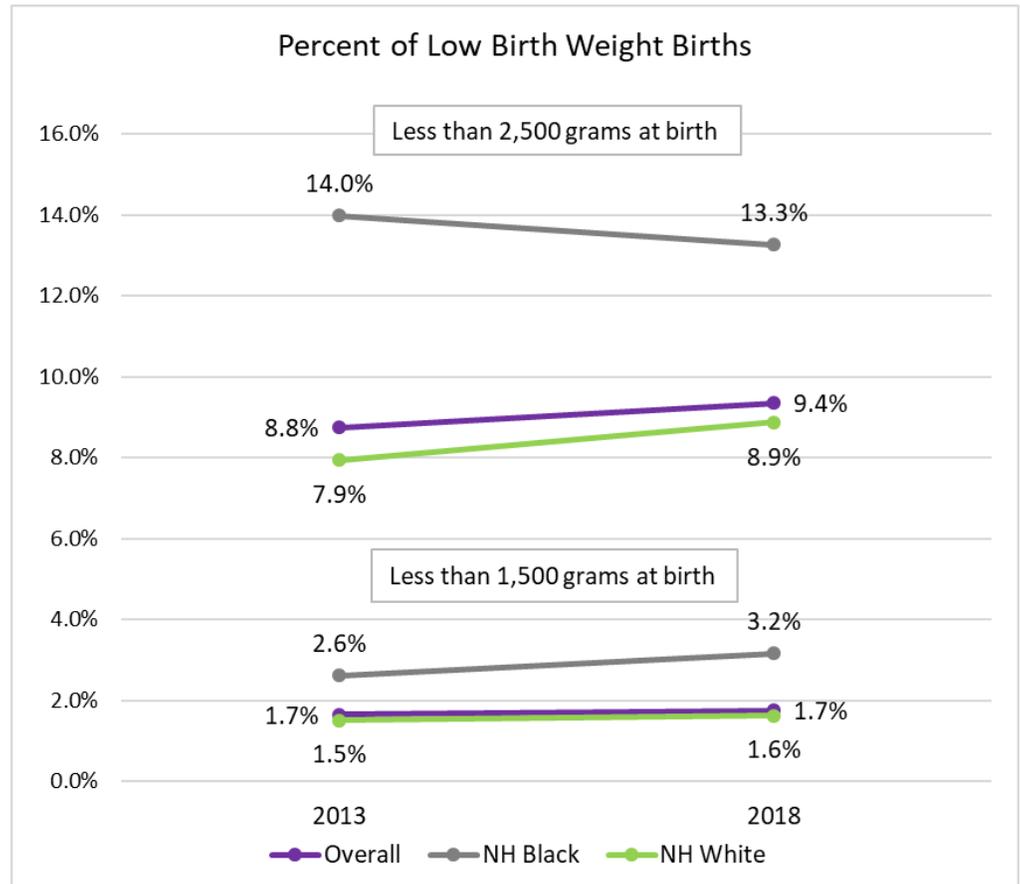
Very Low Birth Weight & Low Birth Weight Births in Stark County

Stark County is working toward reaching the Healthy People 2020 and the State Health Improvement Goals of reducing the percentage of very low birth weight (less than 1,500 grams) and low birth weight births (less than 2,500 grams). Due to low numbers, the infant mortality rates for low birth weight infants are not calculated by race.

The Healthy People 2020 Goal is to reduce low birth weight births to 7.8% of births. The State Health Improvement 2019 goal is 8.3% of births. In 2018, Stark County was above the 2019 State Health Improvement Goal.

The Healthy People 2020 Goal is to reduce very low birth weight births to 1.4% of births. There is no State Health Improvement Goal for this indicator. In 2018, Stark County was above the Healthy People 2020 Goal.

Infants who are born below 2,500 grams have a higher risk of infant death which decreases as weight gain increases. Stark County has seen an increase in both of these rates since 2013.



Ohio Equity Institute (OEI) 2.0

Since 2013, Canton City Public Health has lead and managed the OEI project. We have formed a broad-based local coalition and have made great strides in the six years since starting this effort. We have gained a much deeper understanding of the nature of our infant mortality problem through the use of data and process and outcome evaluation. We have gained financial support for our efforts from local hospitals, foundations, and other local funders. We have begun implementation of upstream and downstream interventions designed to both lower our overall infant mortality rate and more importantly, reduce the racial disparity in our birth outcomes. We are utilizing a multi-faceted and collaborative approach to care coordination, community engagement, and education that has built on successes already realized, leverage investment in our county, and develop relationships with new community partners.

Building on the early work of the previous OEI grant and in alignment with the 2017-2019 State Health Improvement Plan, Stark County THRIVE continued implementation of evidence based strategies including CenteringPregnancy® to improve maternal and infant health. The urban centers of Alliance, Canton, and Massillon continue to be our areas of focus for outreach and engagement. During OEI 2.0 we:

- Completed data collection and analysis by a full-time epidemiologist to inform the implementation and evaluation of selected upstream and downstream interventions
- Coordinated the collaborative work led by a full-time project coordinator focused on addressing the Social Determinants of Health impacting birth outcomes disproportionately affecting women residing in hot spot zip codes, especially African American women and men.
- Utilized a Neighborhood Navigator to identify, screen, and connect at-risk African American women residing in the hot spot zip codes to comprehensive clinical and social services to reduce and prevent preterm and low weight births and increase early entry into prenatal care.

Ohio Equity Institute (OEI) Team Member Reports

Project Coordinator

Dawn Miller

Dawn Miller joined the Stark County THRIVE team full time in July 2016. During the FY 2019 grant cycle, 90% of CFR/FIMR meetings were attended along with 12 Technical Assistance calls with Miami University on Monitoring and Evaluation, Community Engagement calls with Measurement Resources Company, and Learning Collaborative calls with Ohio Department of Health. Eight meetings were held with the Neighborhood Navigator to discuss progress of work and outreach planning.

Lessons learned throughout OEI 2.0 grant cycle were tools and techniques for successful monitoring and evaluation.

Plans for the future grant cycle include to more fully implement the monitoring and evaluation techniques.

Ohio Equity Institute (OEI) Team Member Reports

Epidemiologist

Jessica Boley, RD, LD

Jessica Boley joined the Stark County THRIVE team at the beginning of FY 2019 grant cycle. Throughout the grant cycle, 80% of FIMR meetings were attended along with 13 Technical Assistance calls with Miami University on Monitoring and Evaluation, Community Engagement calls with Measurement Resources Company, and Learning Collaborative calls with Ohio Department of Health.

Lessons learned throughout the OEI 2.0 grant cycle were numerous as Jessica was new to this role. The highlights include:

- Understanding on logic models, work plans, monitoring, and evaluation. Knowledge on how these items all work together to guide programming decisions improved drastically from the beginning of the grant to the end of the grant cycle.
- Improved analysis techniques for both qualitative and quantitative data.
- Improved data visualization skills.

Plans for the future grant cycle include:

- Continued improvement of monitoring and evaluation skills.
- Additional analysis of Stark County indicators.
- Improving reports to stakeholders and funders.

Ohio Equity Institute (OEI) Team Member Reports

Neighborhood Navigator

Elonda Williams, CHW

Elonda Williams joined the OEI team in December of 2018. A seasoned Community Health Worker, Elonda is able to connect with potential clients and make the appropriate referrals to best serve the clients needs.

Success Story

“One of my favorite success stories from this past year is when I screened a pregnant mom. She told me a lot about her life, even when I told her she didn’t need to discuss personal issues with me. We ended up talking for almost two hours that day. Three months later, she reached out to me with a situation that I was able to help her with. She was very angry and didn’t feel like living anymore. She kept telling me she was going to commit suicide. I kept talking to her and let her know that she has a life growing inside of her that was depending on her. She asked if I could come to her house and take her to the crisis center. I told her that I was unable to give her a ride but I would find her one. After we hung up, I called 9-1-1 to get a medic service to her address. This is my success because her first time meeting me made her trust in the person I am . I was encouraged that our initial conversation made an impact in her life and she knew she could call on me for help.”



Since coming on board, Elonda has utilized presentations at various community organizations, tear off information sheets and attended health fairs to identify potential clients and get the word out about our services. She has solid partnerships with various community partners such as Pregnancy Choices, Canton Calvary Missions, Stark County Jail, and Stark County WIC offices.

Presentations	Information Tables	Tear off sheets
Family Support Care Team, North Canton	Alliance Community Pantry, Alliance	Save-A-Lot, Canton
Pregnancy Choices, Massillon & Canton	Salvation Army, Canton	Case Farms, Canton
Stark County Jail, Canton	Canton Calvary Missions, Canton	Coffer’s Hair Salon, Canton
Fairless High School, Navarre		G&G Car Wash, Canton
Jackson High School, Massillon		Canton Calvary Missions, Canton
Salvation Army, Canton		

Ohio Equity Institute (OEI) Team Member Reports

Neighborhood Navigator

Elonda Williams, CHW

Barriers and Challenges

Work done by the Neighborhood Navigator has unveiled barriers and challenges with OEI deliverables. These include:

- Moms that are already being served by a home visiting program.
- Neighborhood Navigator unable to serve maternal clients.
- Getting clients to answer when attempting to complete 3 follow-ups within 21 days.
 - “We need to follow-up with clients but we also need to allow them enough time to call and set up whatever appointment needs to be set or utilize the referral. Some clients will see your phone number and will not answer because they already did what was discussed in the initial screening or haven’t been able to connect with the referral provider.”
- Inability to reach potential clients who were referred (don’t answer the phone, the number is disconnected, don’t return phone calls, etc.).
- With RedCap, if the Neighborhood Navigator clicks “Submit” instead of “Save”, it changes the return code that you originally had for the client. A more in-depth user guide for the system and/or training would be beneficial.

Future Planning

With the first year over and an improved understanding of position requirements, Elonda has been making adjustments to make the upcoming grant cycle more successful. **For outreach**, she is looking to visit with more smaller companies in Stark County including those in areas outside of the city centers that aren’t usually on the radar. Elonda is also planning to disperse Hot Cards to local businesses, focusing on restaurants. The Hot Cards will be eye-catching and include more information than the tear sheets. A more structured and diverse outreach plan is also planned for the upcoming grant year. **In regards to clients follow-ups**, utilization of a variety of communication methods versus phone calls will hopefully yield more successful follow-ups.

Social Determinates of Health (SDOH) Policy & Practice Change

Background

During the end of 2018, the THRIVE OEI Core Team met to discuss how upstream policy and practice changes in regards to SDOH can have downstream effects on infant mortality. This team came up with a list of seven priority areas: Adolescent Health, Family Planning, Female Incarceration/Courts, Food, Housing, Tobacco Use, and Other.

These areas were then brought to the THRIVE community advisory committee during their quarterly meeting in January 2019. Dawn Miller, Jessica Boley, and Amanda Archer presented information on policy/practice change and an overview of the priority areas as determined by the Core Team. This committee was then charged with looking at each priority area and provided input and additional ideas on:

- 1) Who was working in that area and what they were doing,
- 2) What would an ideal policy look like in that area,
- 3) Gaps evident in that area.

Mary Dunbar, Sisters of Charity Foundation of Canton Senior Program Officer/Special Projects, facilitated approximately 40 members of the THRIVE community advisory committee in a group dialogue based on the World Café model to prioritize the seven proposed SDOH areas. After looking at those three prompts for the seven areas, the committee had an opportunity to rank the priority areas from most important to least important and willingness to serve on a SDOH committee.

The committee selected Housing as #1 and Adolescent Health and Family Planning tied for 2nd based on local and state level data and feedback provided by committee members working in those spaces.

SDOH Policy & Practice Change

Housing Workgroup

Feedback on housing gaps and possible policy/program changes from January 2019 Committee Meeting

Assisted living programs, but clients are allowed only 1 year on program; individuals aging out of foster care are often homeless. Public policy that guides how landlords rent to at-risk populations; Fathers with criminal history not allowed on premises which negatively impacts family support and relationship with child; SMHA no longer ask for proof of pregnancy for prioritizing for housing placement; develop a plan to support pregnant women in transitioning from shelter to stable housing; tenant based rental assistance for pregnant women and pre-eviction planning if hardship/unexpected illness occurs. Quality of housing and affordability; Identify landlords' who would partner with THRIVE to support pregnant women by reducing rental payments if they are working with a THRIVE CHW, Help Me Grow or Moms & Babies First home visitor.

Housing Workgroup Structure



Domestic Violence Project Inc.	Stark Mental Health & Addiction Recovery	CommQuest Services - Recovery, Counseling & Support	Stark Housing Network	Community Legal Aid Services, Inc.	ICAN Housing Inc.	Stark Metropolitan Housing Authority	City of Canton Department of Development
Melanie Anderson, Medical Advocacy Coordinator	Isaac Baez, Diversity & Inclusion Coordinator Jennifer Keaton, Stark Homeless Hotline Coordinator	Celestine Barnes, Program Manager	Marci Bragg, Executive Director	Marie Curry, Managing Attorney John Petit, Managing Attorney	Aaron Wagster, Supportive Services Manager	Lisa Seeden, Resident Services Manager Rikki Kadri, Resident Services Coordinator	Rollin Seward, Director

SDOH Policy & Practice Change

Housing Workgroup

Adopted Policy/Practice Change

- Stark County Homeless Hotline screening and referral protocol.

Implementation the policy/practice change

As of July 1, 2019 the Stark County Homeless Hotline's protocol for caller prescreen for homeless network services has been changed to ask callers: "Are you pregnant or have a child under age 1?" If caller answers yes, the Intake Specialist describes the services of Stark County THRIVE and asks for verbal permission to make a referral to the Neighborhood Navigator.

The Stark County Homeless Hotline is a department of the Stark County Mental Health & Addiction Recovery, the Hotline operates 24 hours per day, referring callers to appropriate shelters and other programs for the homeless or those at risk of homelessness after conducting an initial assessment interview. The Hotline maintains a current listing of available shelter beds throughout Stark County and works with mental health agencies, hospitals, law enforcement, alcohol and drug treatment centers, and the courts to assist clients in need of shelter, homeless prevention services or other social service supports.

Goal

Improve birth outcomes and infant vitality by increasing identification and referral of pregnant women and women with a child under age 1 to THRIVE Neighborhood Navigator via Stark County Homeless Hotline.

Community partners

- Stark Metropolitan Housing Authority
- City of Canton Development
- Stark Housing Network
- Stark Mental Health & Addiction Recovery-- Homeless Hotline
- CommQuest--Homeless Prevention and Diversion Program
- ICAN Housing
- Canton YWCA
- Community Legal Aid

Barriers and challenges/opportunities for improvement

Canton is one of the top 10 cities in the United States for open and filed evictions. An unfortunate situation is created when an eviction is filed then the tenant catches up and pays rent over and over again. The filing stays on the client's court record even though they paid in full, resulting in difficulty finding housing.

In regards to barriers for participation on the workgroup, none were identified.

SDOH Policy & Practice Change

Housing Workgroup

Additional Policy/Practice changes adopted

- Stark Metropolitan Housing Authority: ability to prioritize pregnant women for processing housing placement.
- THRIVE Community Health Workers: expand on the questions asked to clients about housing status/needs to be more probative to support opening of Housing Pathway especially identification of women who may be precariously housed.
- Coordination with city and county development directors to identify funds to be used for tenant based rental assistance for pregnant women.

Housing Workgroup	Totals
# of meetings held	3
# of Agencies Represented	6-7
Average percentage of members attending	80%
# of policy/practice changes recommended	4
# of policy/practice changes implemented	1

SDOH Policy & Practice Change

Adolescent Health/Family Planning Workgroup

Feedback on Adolescent Health gaps and possible policy/program changes from January 2019 Committee Meeting

Gaps include: Sexual education with coach/mentors; College level education places: direction programs on campus; Non-traditional schooling/community organizations; Department of Youth Services systems; Parents; Mental health talks; Involvement (parent, father); Insurance (shouldn't be); Employment

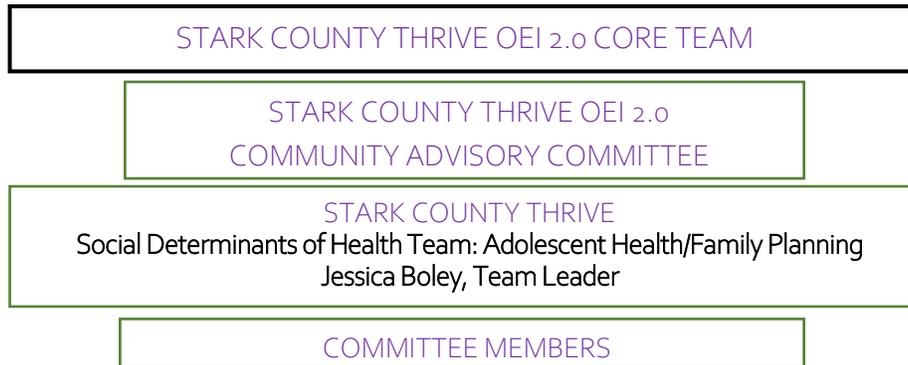
Ideal policies would be: 6th-7th grades: Decision making, Relationships, Health Planning Skills, Protection, Child-birth; Parent Seminars Conference; Whole Child Model; Age Appropriate Health Education; Kids 1st/Babies 1st; Abstinence/Avoidance/Life planning; Age for driving and licensure to increase; Health managers in schools

Feedback on Family Planning gaps and possible policy/program changes from January 2019 Committee Meeting

Gaps include: Move towards churches and outside the normal circle; Is family planning or prevention in schools for youth?; Include family planning more in father's conversation; People are not aware of programs

Ideal policies would be: Education in non-traditional places: handouts; After delivery (right at the hospital): a class that talks about family planning (incentives); Billboards and signs (awareness material); Partner with sports organizations to talk to athletes (boys) about family planning; Class about ethics that is on family structure (to gain insight on the why).

Adolescent Health/Family Planning Workgroup Structure



Stark County Department of Job & Family Services	Stark County Help Me Grow	Community Partner	CareSource	Stark County Health Department	Canton City Public Health
Matt Lytle, Program Administrator, Fatherhood Coalition	Christine Frank, MIECHV and Home Visiting Supervisor	Remel Moore	Shauna Shell	Ashlee Wingerter, Staff Nurse	Amanda Archer, Epidemiologist II David McCartney, Early Intervention Specialist

SDOH Policy & Practice Change

Adolescent Health/Family Planning Workgroup

Progress

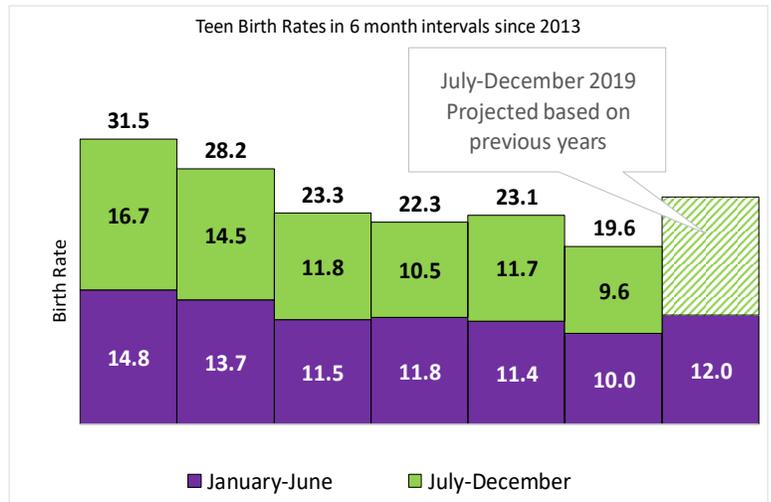
While there hasn't been a policy or practice change adopted for this group, they discussed multiple options and received input from other outside organizations such as Stark Mental Health & Addiction Recovery. While the teen birth rate (ages 15-19) has been going down the past few years, we saw an increase in our rates in the first half of 2019.

That lead the group to ask the question "Who is ultimately responsible for educating children on their reproductive health and the risks of unprotected sex?" to which the answer was the parents and caregivers.

Time was spent looking for relevant baseline data on parents and caregivers behaviors regarding these topics with no results. As a result, the workgroup thought it would be of benefit to survey the parents and caregivers to see if they are discussing these topics with their children. The hope

is that if parents and caregivers discuss these topics on a regular basis, the children will be more aware of the benefits associated with annual checkups and the risks of unprotected sex. The survey will be sent out to Stark County residents to assess their knowledge regarding adolescent health and risks of unprotected sex and to gather baseline data on beliefs of parents and caregivers regarding these topics. For families that request additional information, fact sheets from various sources including the Centers for Disease Control & Prevention will be sent. Those that request additional information will then be reassessed to see if the information provided increased the likelihood and/or frequency of the them discussing these topics with their children and increased their own knowledge on those topics.

We will then be able to use this data to inform local schools and organizations to improve policies and promote education and practice changes on these topics in the short term which may affect future birth outcomes.



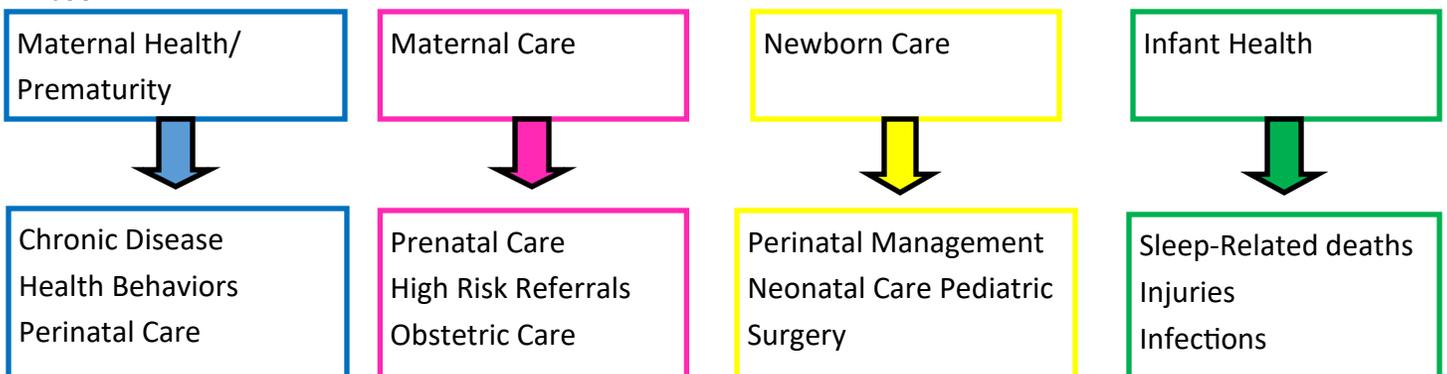
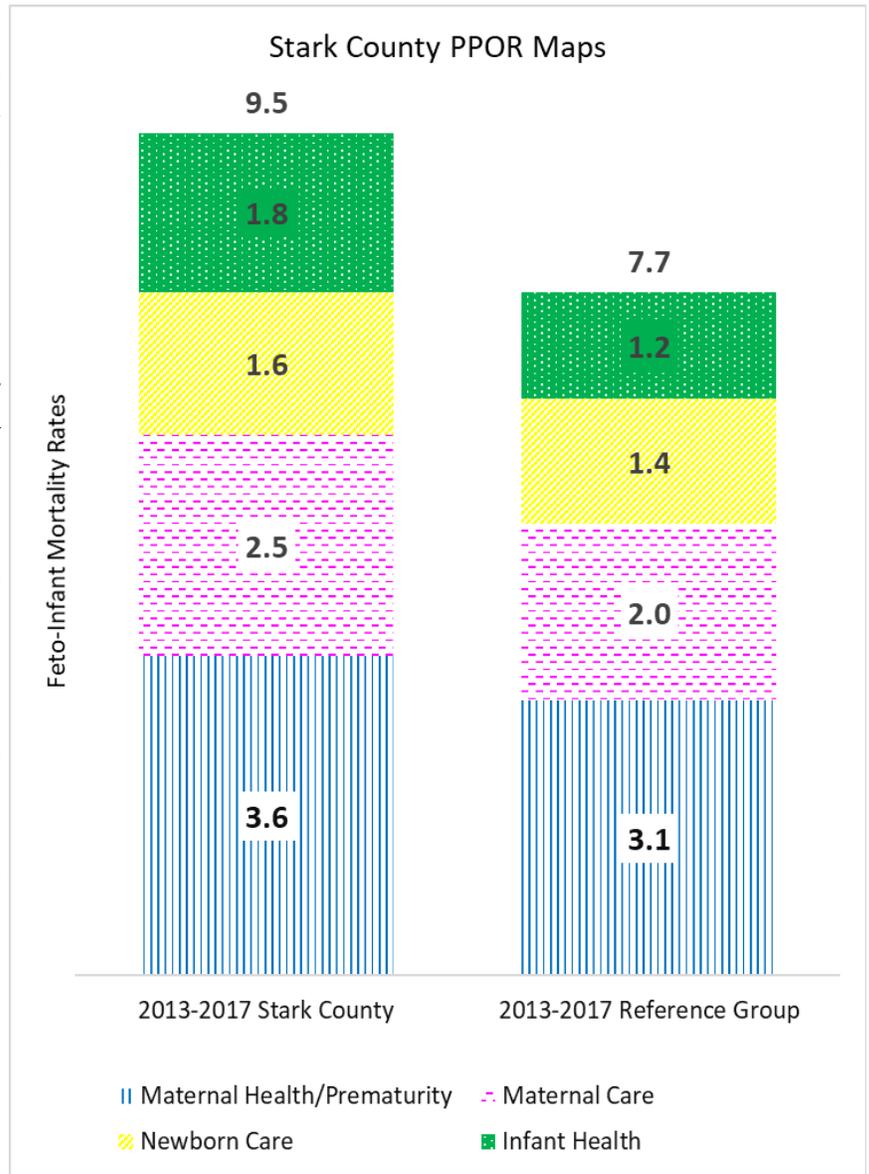
Adolescent Health/Family Planning Workgroup	Totals
# of meetings held	5
# of Agencies Represented	6-8
Average percentage of members attending	80%
# of policy/practice changes recommended	0
# of policy/practice changes implemented	0

Perinatal Periods of Risk (PPOR) Analysis & Findings

PPOR was developed by CityMatCH in order to analyze fetal and infant deaths in a manner that would be beneficial to the community in which it was conducted. Stark County previously completed Phase 1 of the analysis using deaths from 2006-2010. For the OEI grant cycle, Phase 1 was again completed using deaths from 2013-2017.

The second part of Phase 1 is to compare the study population (All of Stark County) with a reference group who has better or optimal birth outcomes to determine where excess deaths are occurring in the community. In most cases an internal reference group that represents roughly 15% or more of the population is used. The National suggested reference group is Non-Hispanic/Latinx White mothers, 20 or more years of age having 13 or more years of education. Utilizing this reference group, we were able to determine an excess mortality rate of 1.8 in the County as a whole population. By comparing the two rates, if Stark County as a whole had the same birth outcomes as the reference group there could have been 38 fewer fetio-infant deaths from 2013-2017.

Breaking the deaths down into groups helps us to determine which Period of Risk is causing the highest rate of deaths and where future planning efforts should be focused. As with the last PPOR analysis, the highest fetio-infant mortality rate for Stark County was in the Maternal Health/Prematurity Phase.



Perinatal Periods of Risk (PPOR) Analysis & Findings

In order to move forward with Phase 2 of the analysis, which explores why the excess deaths occur, there needs to be an excess mortality of 1.0 in one of the four periods of risk. Comparing the reference group to the population as a whole, the greatest excess rate was 0.6. The THRIVE Epidemiologist worked to find an internal reference group in which there was an excess mortality rate greater than or equal to 1.0 in order to do a reliable Phase 2 but limitations presented themselves due to low numbers which would yield an unreliable analysis.

After much deliberation, it was decided that while we would like to have 2017 data included, we weren't able to reach a valid reference group. From the Ohio Department of Health, we were able to obtain a reference group that covered 2013-2016 and included NH White mothers, 20 years or older with greater than a high school diploma. Utilizing this reference group, we were able to obtain an excess mortality rate of 1.0 or greater in the Maternal Health & Prematurity Phase and therefore able to move forward with Phase 2 analysis, studying Stark County as a whole.

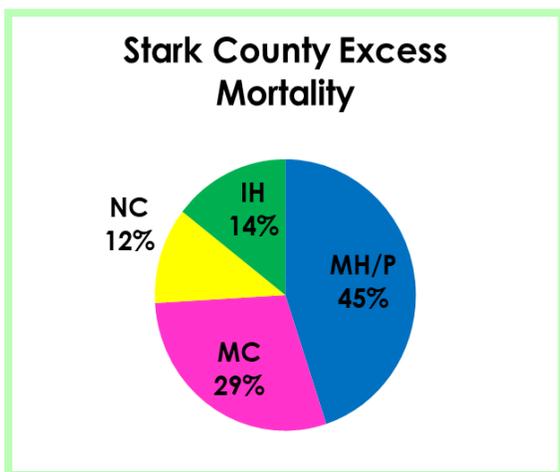
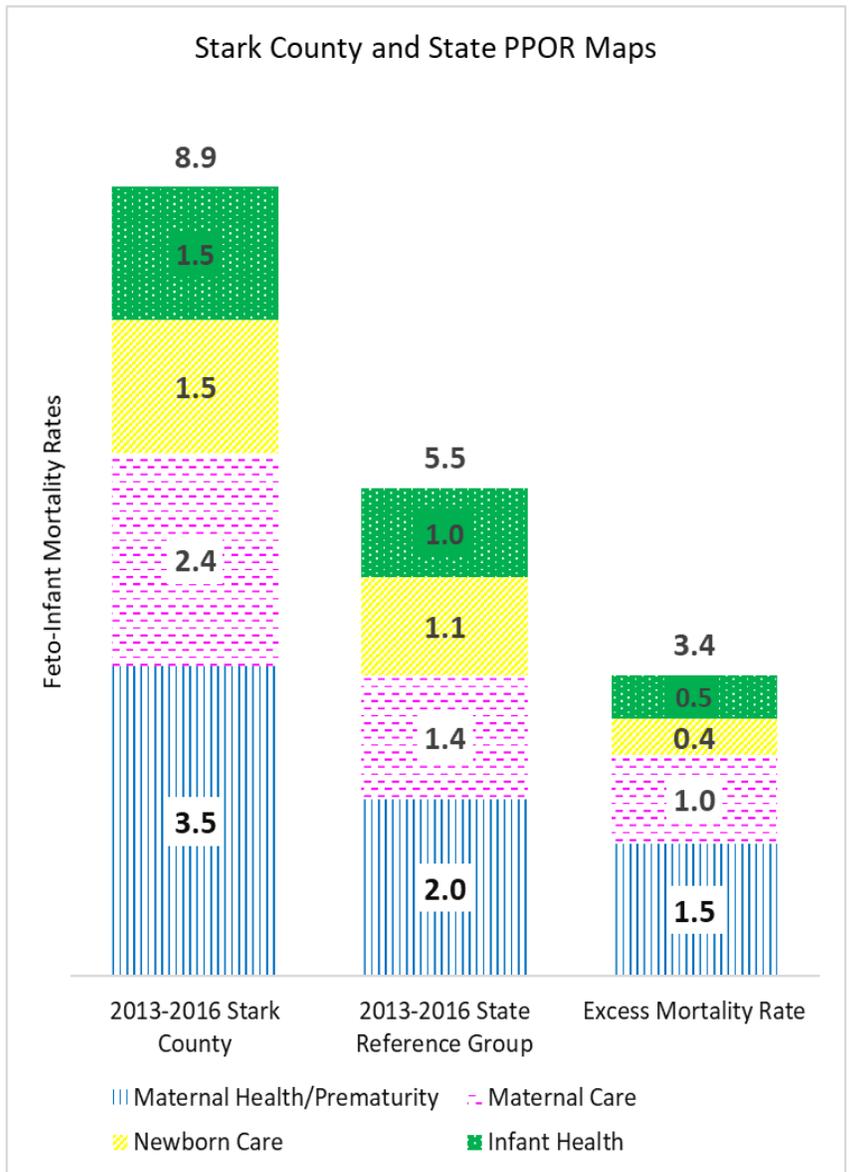
Assuming the reference rate is a constant for each of the periods of risk:

Stark County Maternal Health & Prematurity rate is 1.8x higher than the State Maternal Health & Prematurity rate.

Stark County Maternal Care rate is 1.7x higher than the State Maternal Care rate.

Stark County Newborn Care rate is 1.3x higher than the State Maternal Care rate.

Stark County Infant Health rate is 1.5x higher than the State Infant Health rate.

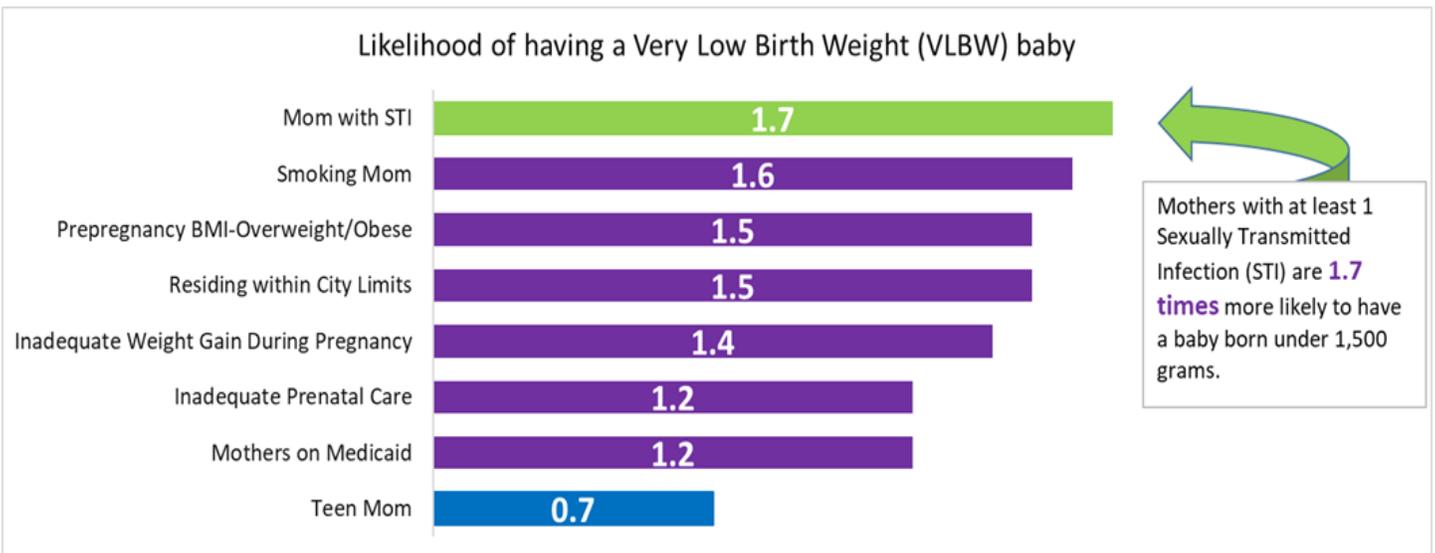


Perinatal Periods of Risk (PPOR) Analysis & Findings

The first step of Phase 2 analysis is to perform a Kitagawa analysis which explores two branches of possible reasons for the excess mortality. One branch looks at perinatal care while the other explores the frequency of very low birth weight births (under 1,500 grams). By conducting this phase of the analysis comparing Stark County as a whole against NH White mothers in Stark County, it was determined that the excess risk in Stark County may be occurring due to a higher frequency of pregnancies that end with birthweights under 1,500 grams. It was attempted to conduct a second reference group for NH Black mothers, but as in Phase 1, the number of deaths were too low to conduct a reliable analysis. When the excess deaths can be attributed to a higher frequency of VLBW births, we are able to further explore reasons that may contribute to this inequity such as behavioral, social, health, and economic disparities.

The second step of Phase 2 is to determine what risk factors may be most attributing to the excess risk. Risk Ratio calculations were conducted for various behavioral, health, and economic disparities which showed us that the greatest risk was associated with mothers that had at least 1 sexually transmitted infection (STI). Those mothers are 1.7 times more likely to have a baby born under 1,500 grams. STI's included in this analysis were Gonorrhea, Syphilis, Herpes, Chlamydia, Bacterial Vaginosis, and Trichomoniasis.

Future programming in Stark County is able to refer to these risk ratios to guide future interventions.





Future Planning

In the upcoming grant cycle, Stark County OEI is planning to continue to build upon lessons learned from FY19. This includes more efficient use of monitoring and evaluation tools, improved communication between team members to streamline work, and a more purposeful outreach plan. Additional data we will be monitoring in the upcoming grant cycle includes teen births, especially amongst the Hispanic/Latinx populations and smoking rates with the adoption of “Tobacco 21” law. We will also be utilizing the PPOR results to see how current programs can be improved to reduce very low birth weight births.

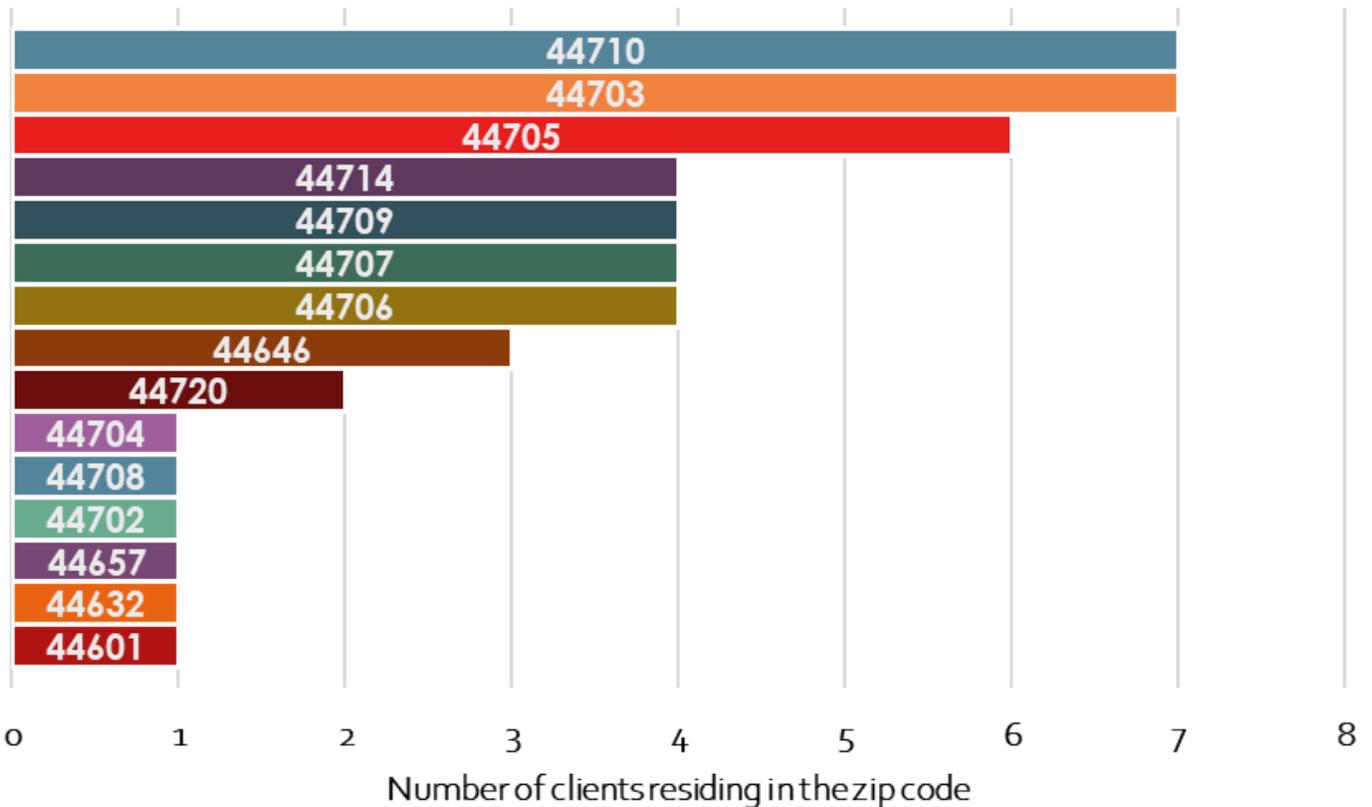
In regards to SDOH, the Adolescent Health/Family Planning Workgroup will continue to move forward with surveying residents with anticipated completion of analysis by Summer 2020. This survey will help guide future programming not only in THRIVE but will be communicated with stakeholders and the community at large to help facilitate change.

As we continue to work to improve the birth outcomes for Stark County residents, we will take the time to reflect on what is working in our county and what is not and make adjustments to our planning as needed.

OEI Focused Data

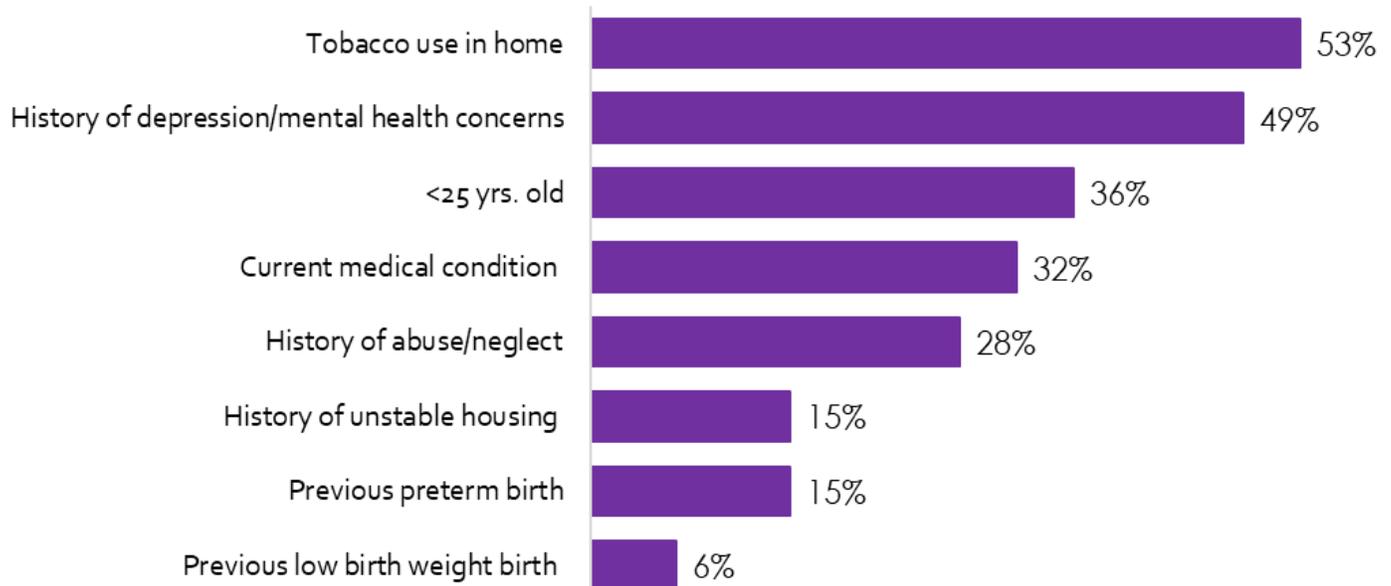
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Women Screened but ineligible	0	3	2	3	8
Eligible Women (n)	0	5	24	18	47
Race, Ethnicity					
White, non-Hispanic	0%	20%	58%	56%	53%
Black, non-Hispanic	0%	80%	42%	39%	45%
Other, non-Hispanic	0%	0%	0%	0%	0%
Hispanic	0%	0%	0%	5%	2%
Age					
<18yrs.	0%	0%	13%	0%	6%
18 - 24yrs.	0%	20%	29%	33%	30%
25 - 27yrs	0%	20%	33%	44%	36%
28+	0%	60%	25%	22%	28%
Education					
Less than HS	0%	20%	33%	28%	30%
HS degree/GED	0%	20%	46%	56%	51%
Some college/associate's	0%	60%	17%	17%	17%
Bachelor's degree or more	0%	0%	4%	0%	2%
Insurance Type					
Private	0%	0%	0%	0%	0%
Medicaid	0%	80%	96%	89%	91%
Uninsured	0%	20%	4%	11%	9%

Zip Code where client resides

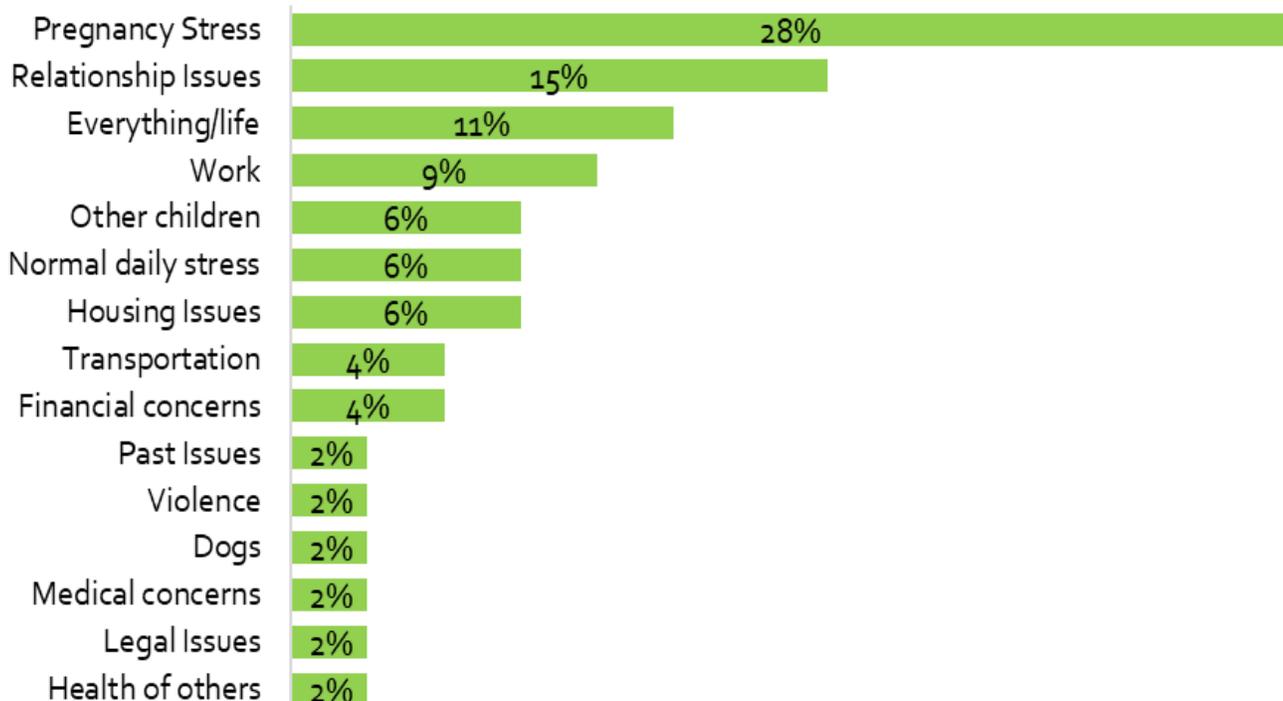


OEI Focused Data

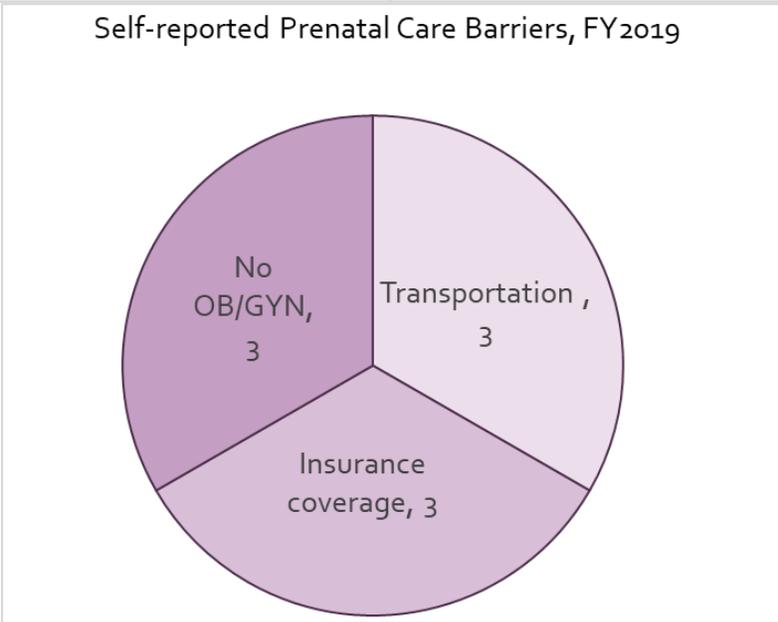
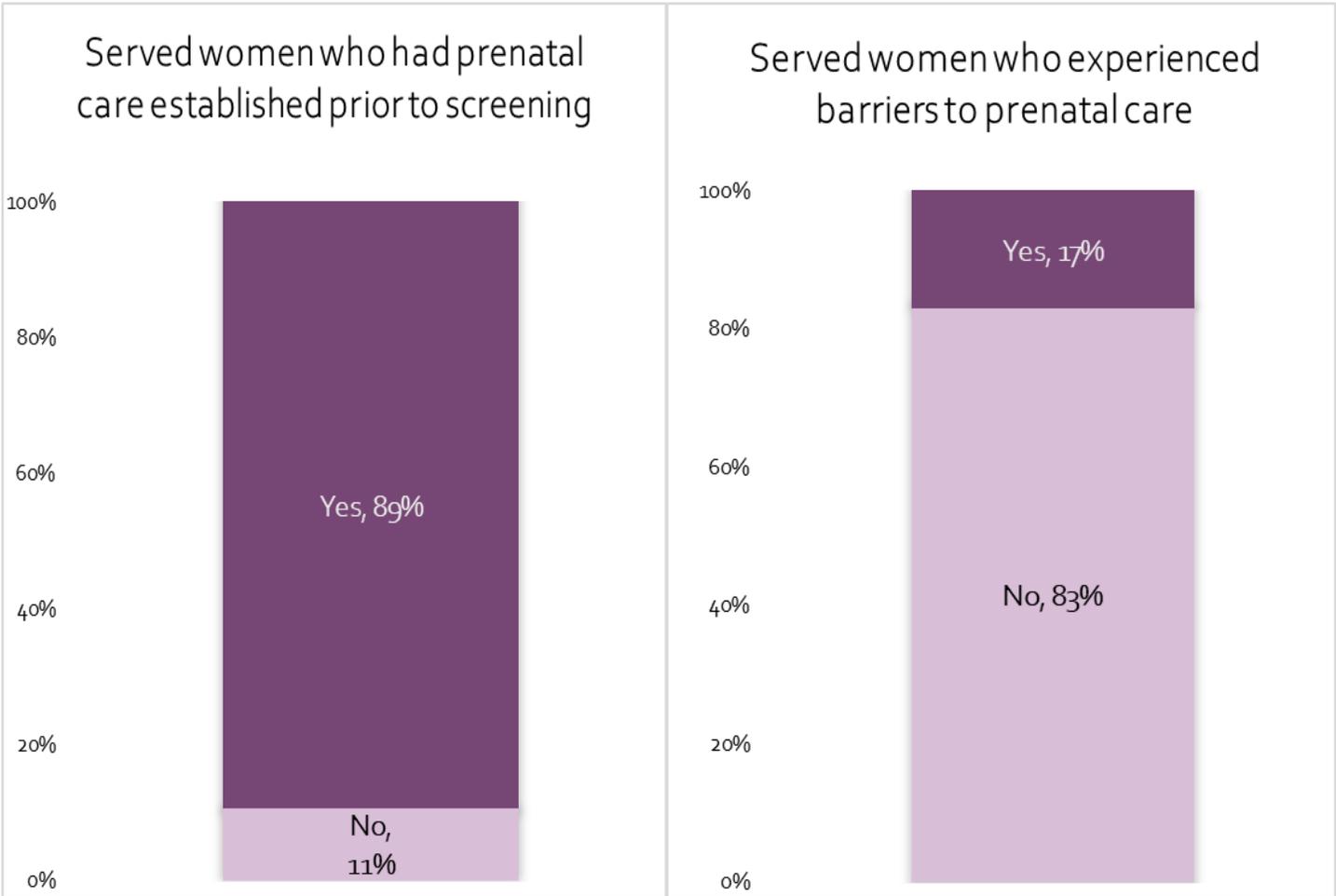
Served women, Eligibility Criteria, FY2019



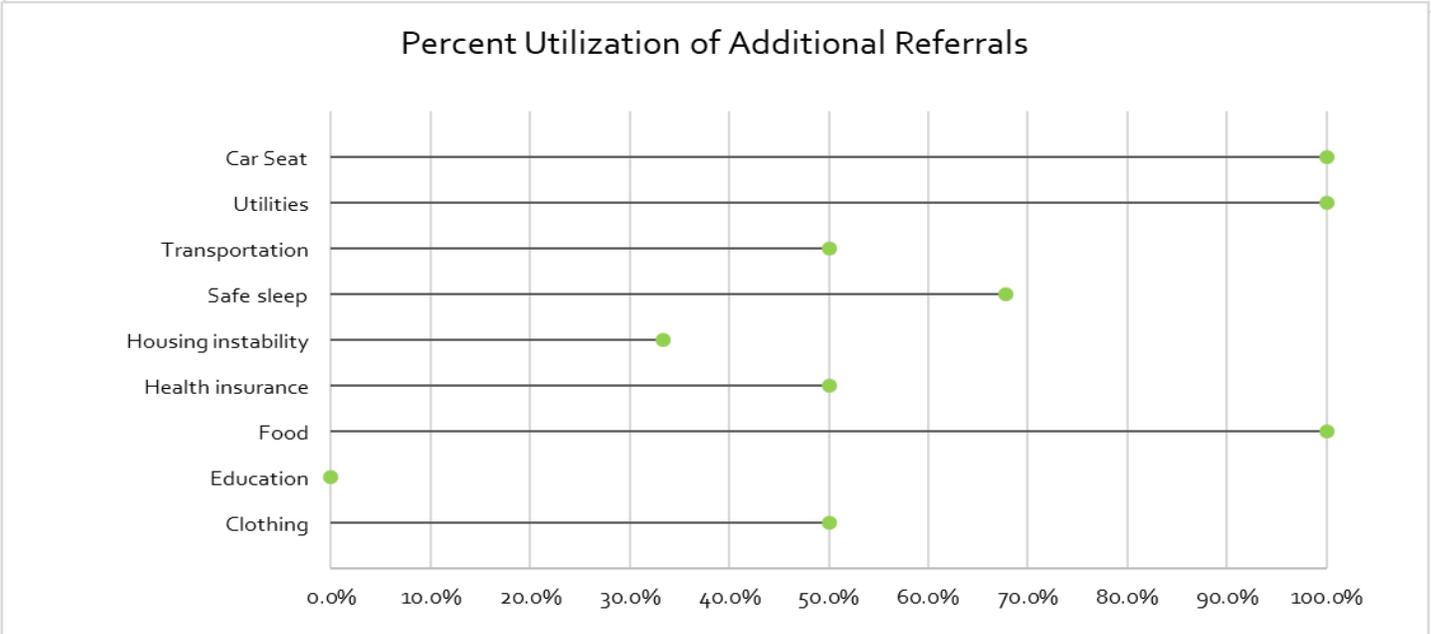
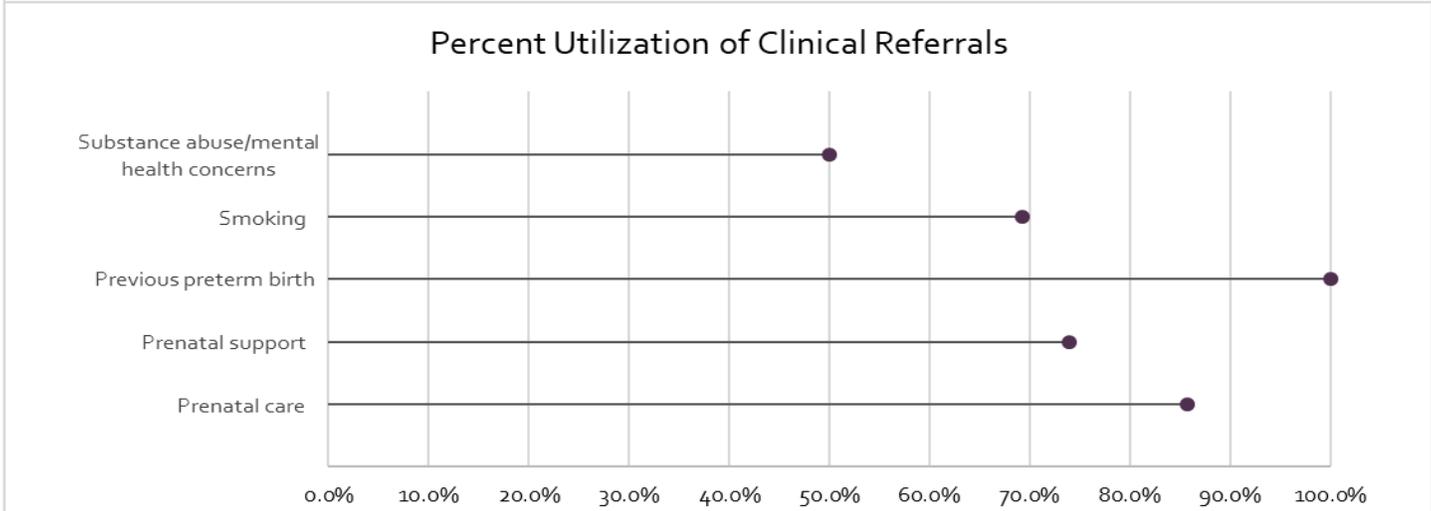
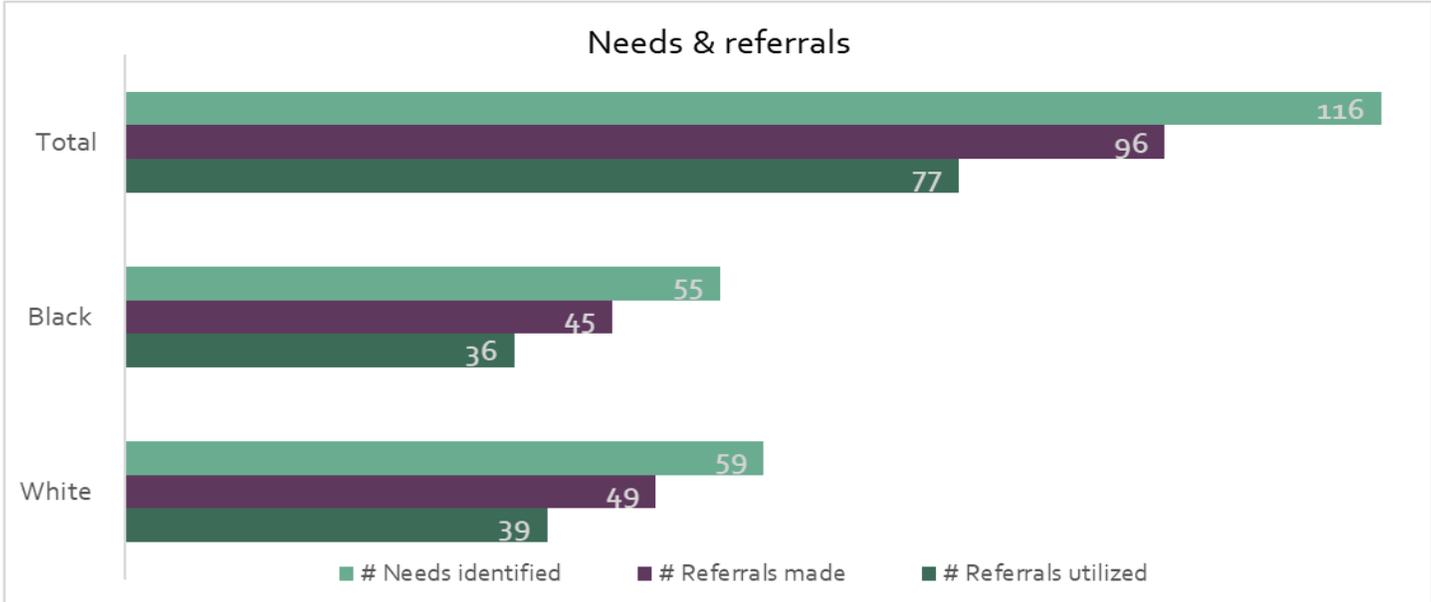
Self-reported Stressors, FY2019



OEI Focused Data



OEI Focused Data



Data Tables

Neighborhood Navigator Outcomes				
	White	Black	Other	Total
# Women screened	32	30	1	63
# Eligible women	25	21	1	47
# Eligible women served	25	21	1	47
# Needs identified	59	55	2	116
# Referrals made	49	45	2	96
% Needs met	83%	82%	100%	83%
# Referrals utilized	39	36	2	77
% Referrals utilized	80%	80%	100%	80%

Clinical Referrals			
	Referrals Made	Referrals Utilized	% Utilized
Prenatal care	7	6	85.7%
Prenatal support	46	34	73.9%
Previous preterm birth	3	3	100.0%
Smoking	13	9	69.2%
Substance abuse/mental health concerns	2	1	50.0%
Total	71	53	74.6%

Additional Referrals			
	Referrals Made	Referrals Utilized	% Utilized
Clothing	2	1	50.0%
Education	2	0	0.0%
Food	1	1	100.0%
Health insurance	4	2	50.0%
Housing instability	3	1	33.3%
Safe sleep	31	21	67.7%
Transportation	4	2	50.0%
Utilities	1	1	100.0%
Car Seat	1	1	100.0%
Total	49	30	61.2%

Data Tables

	Birth Count	Infant Deaths*	IMR
Overall	4060	26	6.4
NH Black	505	3**	5.9
NH White	3325	23	6.9
Other	203	0	0.0

*Deaths categorized by Ethnicity/Race at Birth
 **IMR should be viewed with caution as less than 10 deaths occurred

Birth Weight Groups		
	Births	Deaths
Very low birth weight (<1500g)	70	11
Low birth weight (1500-2499g)	309	3
Normal birth weight (2500-3999g)	3334	7
High birth weight (4000+g)	346	3
Unknown birth weight	1	2

Gestational Age Groups		
	Births	Deaths
Extremely preterm (<28 weeks)	26	11
Very preterm (28 to <32 weeks)	43	1
Moderate to late preterm (32 to <37 weeks)	338	6
Early term (37 to <39 weeks)	948	2
Term (39-41 weeks)	2697	5
Post Term (42+ weeks)	5	0
Unknown	3	1

Entered into prenatal care during first trimester		
	#	%
Overall	2566	63.20%
NH Black	280	55.45%
NH White	2190	65.86%
Other	96	47.29%

Data Tables

Mothers diagnosed with...			
	gestational hypertension	gestational diabetes	preexisting diabetes
Overall	393	307	48
NH Black	53	24	9
NH White	324	257	37
Other	16	26	2

Breastfeeding Status at Discharge			
	Yes	No	Unknown
Overall	2887	1170	3
NH Black	304	201	0
NH White	2442	880	3
Other	141	89	0

Mother was smoking...			
	3 months prior to pregnancy	at any point of pregnancy	during the third trimester
Overall	755	647	554
NH Black	113	96	72
NH White	626	542	475
Other	16	9	7

Interpregnancy Intervals (amongst singleton births)					
	Under 12 months	12-17 months	18-23 months	24+ months	Unknown
Overall	459	379	316	1290	1443
NH Black	75	39	26	176	161
NH White	357	322	271	1034	1206
Other	27	18	19	80	76

Additional Resources & References

Healthy People 2020

<http://www.healthypeople.gov>

Ohio Department of Health

Application Gateway

<http://www.odhgateway.odh.ohio.gov>

Youth Risk Behavior Survey

<https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/youth-risk-behavior-survey/youth-risk-behavior-survey>

Ohio 2017-2019 State Health Improvement Plan

<https://odh.ohio.gov/wps/portal/gov/odh/about-us/sha-ship/Media/Ohio-2017-19-State-Health-Improvement-Plan>

Canton City Public Health

Stark County Community Health Improvement Plan

http://cantonhealth.org/ophi/pdf/StarkCounty_CHIP_03_17Final.pdf

CityMatCH

<http://www.citymatch.org>

Analysis contained within this report conducted were conducted by Jessica Boley, RD, LD THRIVE Epidemiologist I and Amanda Archer, CPH Epidemiologist II. At the time of this release (October 2019), 2018 death data was preliminary and subject to change.

Birth and death data was accessed from ODH Data Warehouse. Final access for analysis 10/7/2019.

"These data were provided by the Ohio Department of Health. The Department specifically disclaims responsibility for any analyses, interpretations or conclusions"

OEI data accessed from ODH RedCap System. Final access for analysis 10/7/2019.

"This work is funded either in whole or in part by a grant awarded by the Ohio Department of Health, Bureau of Maternal, Child and Family Health, Ohio Equity Institute 2.0 and as a sub-award of a grant issued by the Ohio Department of Health under the Ohio Equity Institute 2.0 grant, grant award # 7620011OE0119 and CFDA number 93.994."

Canton City Health Department

September 2019 (Meeting 10/28/2019)

Environmental Health

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	Annual Inspection Goal
Nuisance Cases Opened	134	206	201	207	226	114	156	168	151				1563	N/A
Nuisance Cases Acknowledged	129	205	201	202	225	110	149	161	142				1524	N/A
Nuisance Cases Closed	111	165	130	152	162	73	115	132	106				1146	N/A
Days to Acknowledge	0.45	5.2	0.45	0.95	0.4	0.2	0.18	0.15	0.03				0.55	N/A
Days to Close	0.45	4.45	5.7	6.36	5.8	5.9	6.48	3.28	9.18				12.45	N/A
Tires Recycled, lbs	7660	23580	37020	29480	77,280	27340	28200	N/A	N/A				230560	N/A
# of Tires (estimated)	383	1179	1851	1474	3864	1367	1410	N/A	N/A				11528	N/A
Household Hazardous Waste, lbs	8545	4841	6066	12337	14,819	20419	11528	N/A	N/A				78554.51	N/A
Household Hazardous Waste Customers	0	0	308	0	0	0	N/A	N/A	N/A				308	N/A

E-Waste & Misc Metals, lbs	3140	9826	0	9310	11,244	N/A	N/A	N/A	N/A			33520	N/A
Scrap Steel, lbs (Sanitation Bin)	5370	8960	13400	11390	13,490	15051	N/A	N/A	N/A			67661	N/A
Commodity Sales	627.97	1691.2	892.86	1456.3	1,097.93	N/A	N/A	N/A	N/A			5766.25	N/A
Animal Bites	17	23	24	27	35	42	45	30	29			272	N/A
Plan Reviews Received	1	2	3	2	2	0	2					12	N/A
Plan Reviews Approved	1	3	0	1	2	0	2					9	N/A
*Food Inspections	121	339	13	78	95	96		143	69			954	917
Mobile	1	0	1	9	1	3	6	1	0			22	N/A
Temporary Event Inspections	3	4	19	5	14	20	2	42	13			122	N/A
Vending Inspections	47	12	0	0	0	0	0	0	0			59	
Swimming Pools / Spas	0	0	0	0	3	6	8	0	0			17	18
Schools	2	3	0	15	12	0	0					32	38
Body Art (Tattoos)	1		0	1	0	0	0	1	0			3	8
Smoking Complaints							0						
Lead Clearances							1						

*Food Inspections includes standard, follow up, complaint, consultations, prelicensing, 30-day, critical control point, process review, consultations and complaint inspections.

Canton City Health Department

September 2019 (Meeting 10/28/2019)

Environmental Health

NUISANCE/RECYCLE CENTER UPDATES: Recycle Center Hours of Operation are Tuesday 12pm-6pm, Friday 9am-3pm. The Sheriff's Department, Joint Solid Waste District, and the City of Canton have completed an MOU for our partnership at the Center. Joint Solid Waste District (JSWD) and Stark County Sheriff each have one employee staffing the center full time. Steve Tharp from JSWD has been assisting us since July to fill the Recycle Manager vacancy and assist me with updating the center to improve safety and sustainability of operations. Sheriff's Deputy Chris Newman will be training and certifying all Recycle Center (RC) staff on forklift operation. He will also assist our Nuisance staff in prosecuting open dumping violators. He will be purchasing and hanging deer cameras in areas where we see the most open dumping cases. Our new Recycle Center Manager and two part time Technicians will assist Nuisance on the three days per week that the Recycle Center is closed, thereby reducing the amount of work our Registered Sanitarians (RS) spend in the field picking up tires and trash. This will allow our RS' more time to focus on the administrative duties that only an RS can do. The recycle center is getting a major cleanup, both outside and inside. All items on the 2nd floor/mezzanine area that belonged to Sanitation, Street, and the Special Improvement District have been removed. Floors have been cleaned free of mouse droppings and Orkin has set traps and bait to eliminate the mouse infestation. The contract with the previous exterminator has been cancelled. Some mosquito control inventory items will be moved from the 1st floor of the RC to the basement of our Sears Building. This will free up space at the center and also be more convenient for the mosquito control staff who regularly use our Lab and computers in EH during the summer. Prior to this, they were working out of two buildings. John Highman, City Service Director, and all Building Maintenance staff have been working extremely hard to find the money for us to update electrical outlets, install bathroom vents/fans, replace the ladies room toilet, repair the garage door, replace the HVAC system, and update building signage to reflect our new hours of operation and our joint partnership between the City, Health, and the JSWD. Jimmy DiMarzio at Collections Dept. donated six high-visibility safety vests to our staff at the RC. Wendy at JSWD has taken over recycling education and training, thereby ending the duplication of services our RS' were providing and again freeing up their time for other duties. We have successfully removed all outdated information on social media regarding RC hours of operation, contact info, and what we collect. By the end of October, the RC will be fully staffed!

FOOD UPDATES: A Hearing with Belden Drive Thru's owner and legal representative will be held immediately prior to the Board Meeting to determine if he will be permitted to have his food license re-instated. We revoked his license in August due to his repeated failure to comply with the Food Code. By the end of October, EH will be fully staffed to include three new Sanitarians and an Administrative Assistant! All new sanitarians will be cross trained in both Food and Nuisance and we will be splitting up the Food program between six inspectors instead of three. Each will also be assisting in Nuisance and will have at least one small, additional program to manage (pools, schools, rabies, solid/infectious waste, etc.) The Admin Assistant will be managing the EH website and updating all food licensing information. She will also be reviewing our updated food flyers to ensure an appropriate reading level is maintained.

Canton City Health Department

September 2019 (Meeting 10/28/2019)

Environmental Health

PLANS RECEIVED:

Stark Fresh, 321 Cherry Ave.

The Party Store, 2535 W. Tusc.

Marc's, 3112 Cleveland Ave. NW

PLANS APPROVED:

Pilot Travel Center, 2320 Faircrest SW

Taco Bell, 2304 W. Tusc.

Speedway, 2215 Faircrest SW

Community Restoration Centers 1432 E. Tusc.

R Bar and Grill, 918 Cherry Ave NE

Fromage Du Monde, 310 4th St. NW

Factory of Terror, 4125 Mahoning Rd NE

UPCOMING EVENTS:

11/2 -11/3 Dave & Ed's Swap Meet, Stark County Fairgrounds

11/9-11/10 Antique Fair, Stark County Fairgrounds

11/8 – 11/ 10, Christkindl, Cultural Center for the Arts

12/7 – 12/8, Oddmall, Cultural Center for the Arts

12/13 Open Hearth Dinner, McKinley Presidential Museum

Canton City Public Health

September Report 2019 (Meeting 7/22/2019)

VITAL STATISTICS

Certificates Issued	SEP 2019	2019 YTD	2018 YTD
Death Certificates Issued	552	5,076	5,245
Birth Certificates Issued	852	8,305	7,281

*Births Total Residents & Nonresidents	SEP 2019	2019 YTD	2019 YTD
Births	326	3,210	
Unmarried Parent Births	171	1,579	49%
Births to Mothers aged 14 and under	1	4	0%
Births to Mothers aged 15 - 17	6	64	2%
Births to Mothers aged 18 - 19	23	164	5%
Births to Mothers aged 20 - 24	83	792	25%
Births to Mothers aged 25 - 29	103	1,056	33%
Births to Mothers aged 30 - 34	70	752	23%
Births to Mothers aged 35 - 39	34	318	10%
Births to Mothers aged 40 - 44	6	58	2%
Births to Mothers aged 45 and over	-	2	0%

Deaths in Canton City	SEP 2019	2019 YTD	YTD Male	YTD Female
Total	119	1,386	50%	50%
Deaths aged less than 1 day	-	3	100%	0%
Deaths aged less than 1 year	-	2	100%	0%
Deaths aged 1 - 3	-	2	50%	50%
Deaths aged 4 - 9	-	1	100%	0%
Deaths aged 10 - 19	-	4	75%	25%
Deaths aged 20 - 29	3	24	63%	38%
Deaths aged 30 - 39	4	43	56%	44%
Deaths aged 40 - 49	3	44	57%	43%
Deaths aged 50 - 59	8	145	55%	45%
Deaths aged 60 - 69	25	280	53%	48%
Deaths aged 70 - 79	34	330	53%	47%
Deaths aged 80 and over	41	504	42%	58%

Based on the number of births and deaths registered for the month of September 2019.

City of Canton
Statement Of Cash Position

Report Date: 09/30/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - STD Control Program	\$145,411.52	\$2,360.62	\$28,384.70	\$2,198.51	\$22,744.62	\$151,051.60	\$1,840.08	\$149,211.52
2313 - Local Health Dept Prev Support	\$231,946.87	\$649.08	\$40,612.48	\$2,095.80	\$44,144.61	\$228,414.74	\$10,331.49	\$218,083.25
2314 - Infant Mortality Reduction	\$203,756.23	\$42,280.48	\$1,307,060.96	\$34,484.95	\$756,826.18	\$753,991.01	\$64,718.47	\$689,272.54
2315 - HTLV Antibody (Aids)	\$3,635.85	\$0.00	\$0.00	\$0.00	\$836.54	\$2,799.31	\$0.00	\$2,799.31
2316 - WIC	\$377,808.98	\$110,514.51	\$953,846.13	\$129,851.89	\$922,211.15	\$409,443.96	\$158,542.46	\$250,901.50
2317 - Local Health Assessment	\$3,466.30	\$0.00	\$0.00	\$0.00	\$0.00	\$3,466.30	\$0.00	\$3,466.30
2318 - HIV Prevention	\$333,233.96	\$18,104.19	\$206,060.50	\$16,994.75	\$134,102.19	\$405,192.27	\$87,161.39	\$318,030.88
2319 - Early Intervention Services	\$0.00	\$5,202.56	\$48,217.62	\$9,640.52	\$37,777.16	\$10,440.46	\$6,640.09	\$3,800.37
2320 - Nursing Clinic Activity Fund	\$430,798.18	\$7,293.00	\$128,815.04	\$4,270.67	\$79,245.07	\$480,368.15	\$9,963.79	\$470,404.36
2321 - Get Vaccinated Ohio (IAP)	\$72,487.15	\$2,513.00	\$88,150.00	\$11,368.68	\$80,687.20	\$79,949.95	\$39,474.00	\$40,475.95
2322 - Dental Sealant	\$98,319.38	\$312.00	\$33,664.00	\$5,641.22	\$62,947.92	\$69,035.46	\$18,840.14	\$50,195.32
2323 - Personal Responsibility Ed Pr Fd	\$86,655.38	\$0.00	\$116,000.00	\$9,355.47	\$92,987.75	\$109,667.63	\$0.00	\$109,667.63
2324 - NALOXONE ACCESS GRANT FUND	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$24,295.75	\$0.00	\$1,299.50	\$92.00	\$364.25	\$25,231.00	\$685.75	\$24,545.25
2328 - Public Health Infrastructure	\$55,545.17	\$0.00	\$71,531.70	\$5,375.01	\$55,383.54	\$71,693.33	\$65.85	\$71,627.48
2329 - Smoke Free Ohio	\$22,146.25	\$0.00	\$1,125.00	\$0.00	\$0.00	\$23,271.25	\$0.00	\$23,271.25
2331 - Air Pollution (134)	\$580,267.30	\$88,916.82	\$669,883.50	\$55,775.73	\$570,772.93	\$679,377.87	\$73,869.29	\$605,508.58
2332 - Air Pollution (135)	\$42,030.66	\$0.00	\$13,282.00	\$0.00	\$0.00	\$55,312.66	\$0.00	\$55,312.66
2335 - EARLY HEAD START PROGRAM	\$16,375.78	\$97.57	\$10,567.24	\$800.45	\$6,406.41	\$20,536.61	\$1,650.79	\$18,885.82
2351 - Food Protection Program	\$171,286.61	\$1,017.50	\$259,959.27	\$12,268.36	\$144,563.82	\$286,682.06	\$1,376.94	\$285,305.12
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.74	\$0.00	\$5,305.00	\$0.00	\$2,212.55	\$37,912.19	\$35.00	\$37,877.19
2354 - Solid Waste Program	\$178,086.53	\$431.25	\$83,760.28	\$3,907.48	\$69,392.93	\$192,453.88	\$1,400.61	\$191,053.27
2355 - Infectious Waste Registration	\$415.33	\$0.00	\$0.00	\$0.00	\$0.00	\$415.33	\$0.00	\$415.33

City of Canton
Statement Of Cash Position

Report Date: 09/30/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Body Art	\$17,229.28	\$0.00	\$1,000.00	\$0.00	\$0.00	\$18,229.28	\$0.00	\$18,229.28
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,136,589.01	\$279,692.58	\$4,083,524.92	\$304,121.49	\$3,083,606.82	\$4,136,507.11	\$476,596.14	\$3,659,910.97
Fund Category 1 - Governmental Funds Subtotal:	\$3,136,589.01	\$279,692.58	\$4,083,524.92	\$304,121.49	\$3,083,606.82	\$4,136,507.11	\$476,596.14	\$3,659,910.97
Grand Total:	\$3,136,589.01	\$279,692.58	\$4,083,524.92	\$304,121.49	\$3,083,606.82	\$4,136,507.11	\$476,596.14	\$3,659,910.97

City of Canton
Budget by Fund Category Report
 09/30/2019

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$286,600.00	\$0.00	\$286,600.00	\$1,117.50	\$0.00	\$267,664.27	\$18,935.73	93%	\$306,292.96
53 - Intergovernmental revenue	\$3,751,670.00	\$180,000.00	\$3,931,670.00	\$263,326.93	\$0.00	\$3,401,831.75	\$529,838.25	87%	\$4,016,472.78
54 - Charges for services	\$354,500.00	\$0.00	\$354,500.00	\$14,434.25	\$0.00	\$342,440.34	\$12,059.66	97%	\$277,318.71
56 - Other misc revenue	\$1,300.00	\$0.00	\$1,300.00	\$813.90	\$0.00	\$41,588.56	(\$40,288.56)	3,199%	\$9,888.89
83 - Transfer in - from other fund	\$40,000.00	\$15,000.00	\$55,000.00	\$0.00	\$0.00	\$30,000.00	\$25,000.00	55%	\$0.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals	\$4,434,070.00	\$195,000.00	\$4,629,070.00	\$279,692.58	\$0.00	\$4,083,524.92	\$545,545.08	88%	\$4,609,973.34
Expense									
61 - Salary and benefits	\$2,014,246.00	\$59,924.15	\$2,074,170.15	\$144,942.48	\$0.00	\$1,431,038.69	\$643,131.46	69%	\$1,780,560.48
62 - Payroll fringes	\$845,965.00	\$31,075.85	\$877,040.85	\$33,199.89	\$60,304.50	\$329,138.87	\$487,597.48	44%	\$820,940.13
70 - Services	\$1,456,294.00	\$338,234.03	\$1,794,528.03	\$107,613.84	\$282,713.28	\$1,096,149.44	\$415,665.31	77%	\$3,604,024.35
71 - Utilities	\$9,075.00	\$7,350.75	\$16,425.75	\$605.00	\$7,738.67	\$6,246.20	\$2,440.88	85%	\$6,112.10
73 - Supplies	\$243,666.00	\$135,518.35	\$379,184.35	\$12,353.72	\$75,358.64	\$143,699.39	\$160,126.32	58%	\$165,439.89
74 - Refunds, claims and reimbursements	\$17,787.00	\$87.45	\$17,874.45	\$49.27	\$1,009.00	\$12,929.45	\$3,936.00	78%	\$16,911.33
75 - Capital Outlay	\$21,200.00	\$40,777.28	\$61,977.28	\$0.00	\$42,739.95	\$17,292.90	\$1,944.43	97%	\$11,546.57
77 - Other	\$60,081.00	\$20,272.90	\$80,353.90	\$5,357.29	\$6,732.10	\$47,111.88	\$26,509.92	67%	\$57,446.74
81 - Transfer out - due to other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals:	\$4,434,070.00	\$195,000.00	\$4,629,070.00	\$279,692.58	\$0.00	\$4,083,524.92	\$545,545.08	88%	\$4,609,973.34
Expenditure Totals:	\$4,668,314.00	\$633,240.76	\$5,301,554.76	\$304,121.49	\$476,596.14	\$3,083,606.82	\$1,741,351.80	67%	\$6,462,981.59
1 - Governmental Funds Net Totals:	(\$234,244.00)	(\$438,240.76)	(\$672,484.76)	(\$24,428.91)	(\$476,596.14)	\$999,918.10	(\$1,195,806.72)		(\$1,853,008.25)
Revenue Grand Totals:	\$4,434,070.00	\$195,000.00	\$4,629,070.00	\$279,692.58	\$0.00	\$4,083,524.92	\$545,545.08	88%	\$4,609,973.34
Expenditure Grand Totals:	\$4,668,314.00	\$633,240.76	\$5,301,554.76	\$304,121.49	\$476,596.14	\$3,083,606.82	\$1,741,351.80	67%	\$6,462,981.59
Grand Totals:	(\$234,244.00)	(\$438,240.76)	(\$672,484.76)	(\$24,428.91)	(\$476,596.14)	\$999,918.10	(\$1,195,806.72)		(\$1,853,008.25)



Budget by Account Classification Report

Through 09/30/19
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	19,400.00	.00	19,400.00	.00	.00	20,130.52	(730.52)	104	24,967.14
Charges for services	447,100.00	.00	447,100.00	38,907.00	.00	367,286.20	79,813.80	82	445,594.70
Fines and forfeitures	.00	.00	.00	.00	.00	24.00	(24.00)	+++	50.00
Other misc revenue	500.00	.00	500.00	112.27	.00	451.91	48.09	90	6,565.51
REVENUE TOTALS	\$467,000.00	\$0.00	\$467,000.00	\$39,019.27	\$0.00	\$387,892.63	\$79,107.37	83%	\$477,177.35
EXPENSE									
Salary and benefits	1,027,309.00	.00	1,027,309.00	68,907.43	.00	726,512.50	300,796.50	71	933,007.96
Payroll fringes	435,616.00	.00	435,616.00	15,802.53	.00	334,355.27	101,260.73	77	442,859.75
Services	113,765.00	15,970.98	129,735.98	9,344.26	19,937.53	88,708.01	21,090.44	84	104,372.07
Utilities	44,714.00	3,499.81	48,213.81	2,351.26	24,171.37	23,626.16	416.28	99	38,086.37
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,590.00	4,060.25	72,650.25	9,729.19	10,287.47	43,693.60	18,669.18	74	60,781.60
Refunds, claims and reimbursements	266,000.00	942.50	266,942.50	832.50	1,242.50	206,912.16	58,787.84	78	214,291.02
Capital Outlay	5,000.00	(5,000.00)	.00	.00	.00	.00	.00	+++	6,295.44
Other	13,268.00	946.83	14,214.83	1,008.50	1,010.29	7,758.24	5,446.30	62	9,475.43
Advance out - due to other fund	30,000.00	(30,000.00)	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$2,006,271.00	(\$9,579.63)	\$1,996,691.37	\$107,975.67	\$56,649.16	\$1,433,574.94	\$506,467.27	75%	\$1,811,178.64
Fund 1001 - General Operating Totals									
REVENUE TOTALS	467,000.00	.00	467,000.00	39,019.27	.00	387,892.63	79,107.37	83%	477,177.35
EXPENSE TOTALS	2,006,271.00	(9,579.63)	1,996,691.37	107,975.67	56,649.16	1,433,574.94	506,467.27	75%	1,811,178.64
Fund 1001 - General Operating Totals	(\$1,539,271.00)	\$9,579.63	(\$1,529,691.37)	(\$68,956.40)	(\$56,649.16)	(\$1,045,682.31)	(\$427,359.90)		(\$1,334,001.29)
Grand Totals									
REVENUE TOTALS	467,000.00	.00	467,000.00	39,019.27	.00	387,892.63	79,107.37	83%	477,177.35
EXPENSE TOTALS	2,006,271.00	(9,579.63)	1,996,691.37	107,975.67	56,649.16	1,433,574.94	506,467.27	75%	1,811,178.64
Grand Totals	(\$1,539,271.00)	\$9,579.63	(\$1,529,691.37)	(\$68,956.40)	(\$56,649.16)	(\$1,045,682.31)	(\$427,359.90)		(\$1,334,001.29)

Office of Public Health Information and Innovation

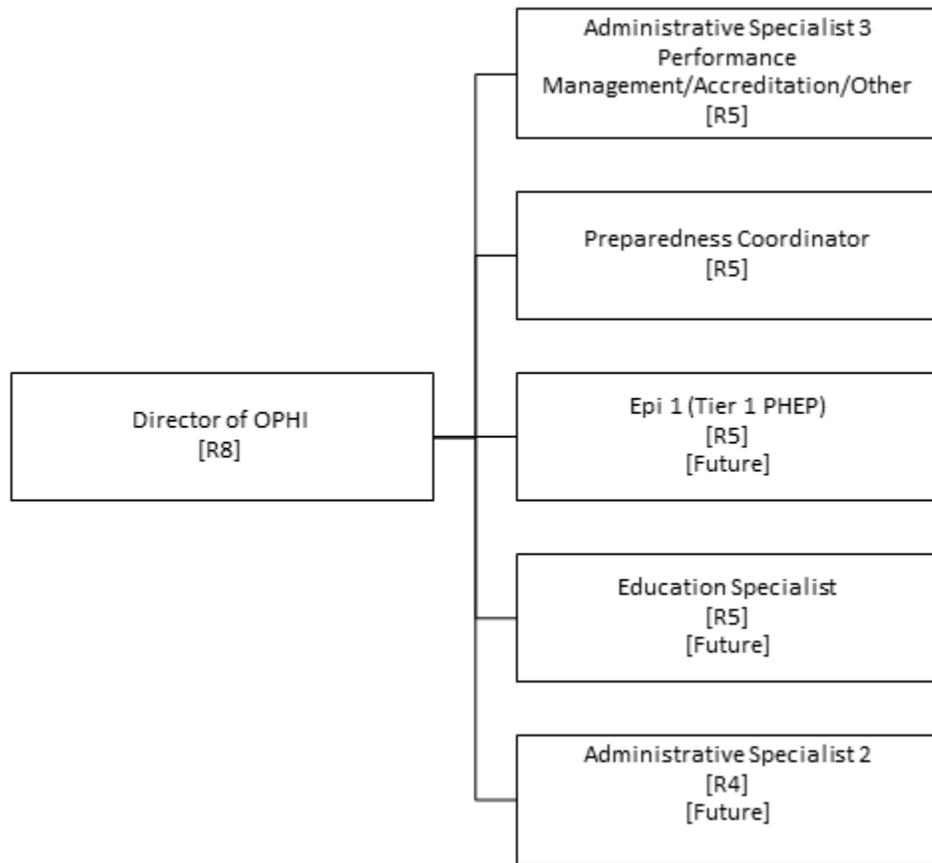
I am recommending that the Office of Public Health Information undergo reorganization and clarification of the functional duties assigned. As we completed our PHAB accreditation work and site visit, it was apparent that the department needed to focus its efforts in several new and significant ways. There are several areas to consider:

- The Public Health National Innovations Center has continued to refine the Foundational Public Health Services (FPHS) Model. This model defines a minimum package of public health services that must exist in all public health systems to be able to work for everyone everywhere. I have included a brief background paper with this report for reference.
- The Ohio Department of Health required us to report our fiscal expenditures using the FPHS model for our 2018 expenses. This requirement will continue for the foreseeable future.
- PHAB accreditation standards align closely with the FPHS model.
- The work in the community demands that we have the skills and resources to address evolving needs to assure quality of health for all.

For our department to move forward, continue to innovate, and provide quality public health services we need to assure that certain **foundational capabilities** exist on our department. The OPHII Division provides an excellent organizational unit to provide these functions to the department and the community. The functions that I propose to be part of OPHII are:

- **Assessment and Surveillance** – The ability to track the health of the community through data, including required Epidemiology services.
- **Emergency Preparedness and Response** – Capacity to prepare and respond to public health emergencies.
- **Policy Development and Support** – Assist in policy development through science and best practices.
- **Communications** – Ability to reach the public in a timely manner with accurate, science-based information.
- **Community Partnership Development** – Capacity to harness and align community resources to advance the health of all the community members.
- **Accountability and Performance Management** – Ability to apply sound performance management systems, quality improvement processes, and efficient use of resources.
- **Workforce Development** – Assure a competent and well-trained public health workforce for the department.
- **Information Technology** – The efficient use of data science, informatics, and supporting information technology infrastructure to support decision making.
- **Health Equity** – A focus of equity in assessment, surveillance, program evaluation, and services.

The following organizational chart is proposed. It is not intended to show all detail. The OPHII Director is a director level position and reports directly to the Health Commissioner.



Staffing and budgeting:

We have included funding for the following in the proposed organizational budget for 2020:

- OPHII Director (a new position that combines the current EPI 3 position with additional duties)
- Administrative Specialist 3 - Performance Management (a new position)
- Preparedness Coordinator (existing position that currently reports to the Health Commissioner)
- Training, travel, and other support costs.
- OPHII will initially consist of a Director, Administrative Specialist 3 (the Performance/QI Manager), and Preparedness Coordinator.
- The positions marked as [Future] were not budgeted in 2020 and will remain vacant until such time as additional funding for those positions can be identified.

These changes are planned to start in early 2020. You have already taken the first step by considering a proposed budget and job descriptions for the OPHII Director and Administrative Specialist 3. I feel that this change will greatly strengthen the department and align our work for the future.

“The time is always ripe to do right.”

Martin Luther King, Jr.

Overview

Health departments provide public health protections in a number of areas, including: preventing the spread of communicable disease, ensuring food, air, and water quality are safe, supporting maternal and child health, improving access to clinical care services, and preventing chronic disease and injury. In addition, public health departments provide local protections and services unique to their community's needs.

The infrastructure needed to provide these protections strives to provide fair opportunities for all to be healthy and includes seven capabilities: 1) Assessment/Surveillance, 2) Emergency Preparedness and Response, 3) Policy Development and Support, 4) Communications, 5) Community Partnership Development, 6) Organizational Administrative Competencies and 7) Accountability/Performance Management. Practically put, health departments have to be ready 24/7 to serve their communities. That requires access to a wide range of critical data sources, robust laboratory capacity, preparedness and policy planning capacity, and expert staff to leverage them in support of public health protections.

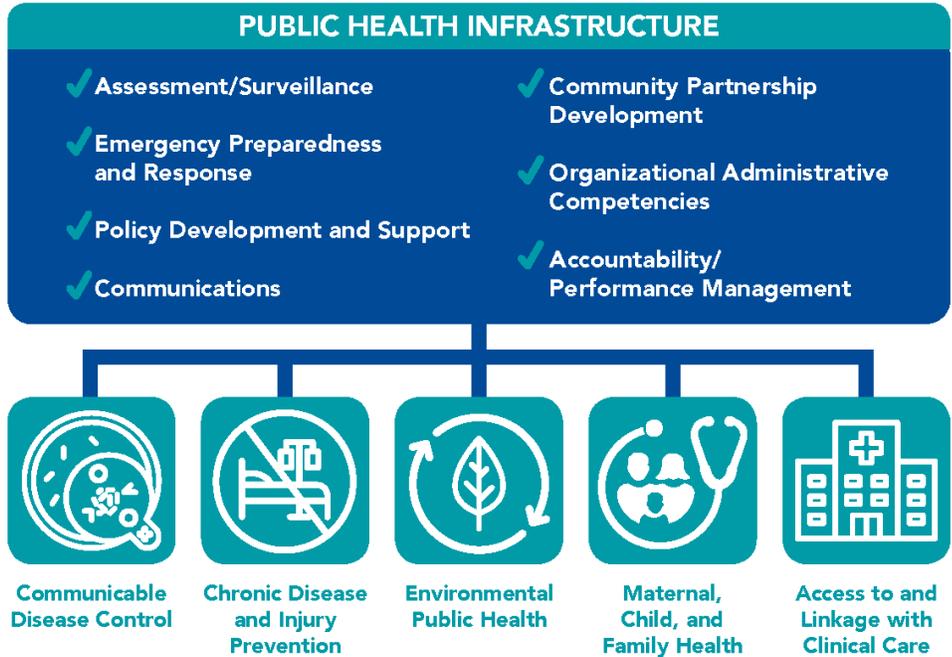
Staff Contacts

Jessica Solomon Fisher, MCP
 Chief Innovations Officer
 Phone: 703-778-4549 ext. 116
 E-mail: jfisher@phnci.org

Travis Parker Lee
 Program Specialist
 Phone: 703-778-4549 ext. 102
 E-mail: lee@phnci.org

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Public health infrastructure consists of the foundational capabilities, which are the cross-cutting skills and capacities needed to support basic public health protections and other programs and activities that are key to ensuring the community's health and achieving equitable health outcomes.

Public health programs, or foundational areas, are those basic public health, topic-specific programs that are aimed at improving the health of the community affected by certain diseases or public health threats. Examples of these include, but are not limited to, chronic disease prevention, community disease control, environmental public health, and maternal, child, and family health.

Local protections and services unique to a community's needs are those determined to be of additional critical significance to a specific community's health and are supported by the public health infrastructure and programs. This work is essential to a given community and cannot be visually depicted because it varies by jurisdiction.

Public Health Infrastructure (Foundational Capabilities)

Assessment/Surveillance

- ❖ Ability to collect sufficient foundational data to develop and maintain electronic information systems to guide public health planning and decision making at the state and local level. Foundational data include Behavioral Risk Factor Surveillance Survey (BRFSS), a youth survey (such as YRBS), and vital records, including the personnel and software and hardware development that enable the collection of foundational data.
- ❖ Ability to access, analyze, and use data from (at least) seven specific information sources, including (1) U.S. Census data, (2) vital statistics, (3) notifiable conditions data, (4) certain health care clinical and administrative data sets including available hospital discharge, insurance claims data, and Electronic Health Records (EHRs), (5) BRFSS, (6) nontraditional community and environmental health indicators, such as housing, transportation, walkability/green space, agriculture, labor, and education, and (7) local and state chart of accounts.

- ❖ Ability to prioritize and respond to data requests, including vital records, and to translate data into information and reports that are valid, statistically accurate, and accessible to the intended audiences.
- ❖ Ability to conduct a community and statewide health assessment and identify health priorities arising from that assessment, including analysis of health disparities.
- ❖ Ability to access 24/7 laboratory resources capable of providing rapid detection.

Emergency Preparedness and Response

- ❖ Ability and capacity to develop, exercise, and maintain preparedness and response strategies and plans, in accordance with established guidelines, to address natural or other disasters and emergencies, including special protection of vulnerable populations.
- ❖ Ability and capacity to lead the Emergency Support Function 8 – Public Health & Medical for the county, region, jurisdiction, and state.
- ❖ Ability to activate the emergency response personnel and communications systems in the event of a public health crisis; coordinate with federal, state, and local emergency managers and other first responders; and operate within, and as necessary lead, the incident management system.
- ❖ Ability to maintain and execute a continuity of operations plan that includes a plan to access financial resources to execute an emergency and recovery response.
- ❖ Ability to establish and promote basic, ongoing community readiness, resilience, and preparedness by enabling the public to take necessary action before, during, or after a disaster.
- ❖ Ability to issue and enforce emergency health orders.
- ❖ Ability to be notified of and respond to events on a 24/7 basis.
- ❖ Ability to function as a Laboratory Response Network (LRN) Reference laboratory for biological agents and as an LRN chemical laboratory at a level designated by CDC.

Policy Development and Support

- ❖ Ability to serve as a primary and expert resource for establishing, maintaining, and developing basic public health policy recommendations that are evidence-based, grounded in law, and legally defensible. This ability includes researching, analyzing, costing out, and articulating the impact of such policies and rules where appropriate, as well as the ability to organize support for these policies and rules and place them before an entity with the legal authority to adopt them.
- ❖ Ability to effectively inform and influence policies being considered by other governmental and non-governmental agencies within your jurisdiction that can improve the physical, environmental, social, and economic conditions affecting health but are beyond the immediate scope or authority of the governmental public health department.

Communications

- ❖ Ability to maintain ongoing relations with local and statewide media including the ability to write a press release, conduct a press conference, and use electronic communication tools to interact with the media.
- ❖ Ability to write and implement a routine communication plan that articulates the health department's mission, value, role, and responsibilities in its community, and support department and community leadership in communicating these messages.
- ❖ Ability to develop and implement a risk communication strategy, in accordance with Public Health Accreditation Board Standards, to increase visibility of a specific public health issue and communicate risk. This includes the ability to provide information on health risks and associated behaviors.
- ❖ Ability to transmit and receive routine communications to and from the public in an appropriate, timely, and accurate manner, on a 24/7 basis.
- ❖ Ability to develop and implement a proactive health education/health prevention strategy (distinct from other risk communications) that disseminates timely and accurate information to the public in culturally and linguistically appropriate (i.e., 508 compliant) formats for the various communities served, including through the use of electronic communication tools.

Community Partnership Development

- ❖ Ability to create, convene, and sustain strategic, non-program specific relationships with key health-related organizations; community groups or organizations representing populations experiencing health disparities or inequities; private businesses and health care organizations; and relevant federal, tribal, state, and local government agencies and non-elected officials.
- ❖ Ability to create, convene, and support strategic partnerships.
- ❖ Ability to maintain trust with and engage community residents at the grassroots level.
- ❖ Ability to strategically select and articulate governmental public health roles in programmatic and policy activities and coordinate with these partners.

- ❖ Ability to convene across governmental agencies, such as departments of transportation, aging, substance abuse/mental health, education, planning and development, or others, to promote health, prevent disease, and protect residents of the health department's geopolitical jurisdiction.
- ❖ Ability to engage members of the community in a community health improvement process that draws from community health assessment data and establishes a plan for addressing priorities. The community health improvement plan can serve as the basis for partnership development and coordination of effort and resources.

Organizational Administrative Competencies

- ❖ **Leadership and Governance:** Ability to lead internal and external stakeholders to consensus, with movement to action, and to serve as the public face of governmental public health in the department's jurisdiction. Ability to directly engage in health policy development, discussion, and adoption with local, state, and national policymakers, and to define a strategic direction of public health initiatives. Ability to engage with the appropriate governing entity about the department's public health legal authorities and what new laws and policies might be needed.
- ❖ **Health Equity:** Ability to strategically coordinate health equity programming through a high level, strategic vision and/or subject matter expertise which can lead and act as a resource to support such work across the department.
- ❖ **Information Technology Services, including Privacy and Security:** Ability to maintain and procure the hardware and software needed to access electronic health information and to support the department's operations and analysis of health data. Ability to support, use, and maintain communication technologies needed to interact with community residents. Ability to have the proper systems in place to keep health and human resources data confidential.
- ❖ **Human Resources Services:** Ability to develop and maintain a competent workforce, including recruitment, retention, and succession planning; training; and performance review and accountability.
- ❖ **Financial Management, Contract, and Procurement Services, including Facilities and Operations:** Ability to establish a budgeting, auditing, billing, and financial system and chart of expense and revenue accounts in compliance with federal, state, and local standards and policies. Ability to secure grants or other funding (governmental and not) and demonstrate compliance with an audit required for the sources of funding utilized. Ability to procure, maintain, and manage safe facilities and efficient operations.
- ❖ **Legal Services and Analysis:** Ability to access and appropriately use legal services in planning, implementing, and enforcing, public health initiatives, including relevant administrative rules and due process.

Accountability/Performance Management

- ❖ **Quality Improvement:** Ability to perform according to accepted business standards and to be accountable in accordance with applicable relevant federal, state, and local laws and policies and to assure compliance with national and Public Health Accreditation Board Standards. Ability to maintain a performance management system to monitor achievement of organizational objectives. Ability to identify and use evidence-based and/or promising practices when implementing new or revised processes, programs and/or interventions at the organizational level. Ability to maintain an organization-wide culture of quality improvement using nationally recognized framework quality improvement tools and methods.

Public Health Programs (Foundational Areas)

Communicable Disease Control

- ❖ Provide timely, statewide, and locally relevant and accurate information to the health care system and community on communicable diseases and their control.
- ❖ Identify statewide and local communicable disease control community partners and their capacities, develop and implement a prioritized communicable disease control plan, and seek funding for high priority initiatives.
- ❖ Receive laboratory reports and other relevant data, conduct disease investigations, including contact tracing and notification, and recognize, identify, and respond to communicable disease outbreaks for notifiable conditions in accordance with local, national and state mandates and guidelines.
- ❖ Assure the availability of partner notification services for newly diagnosed cases of syphilis, gonorrhea, and HIV according to CDC guidelines.
- ❖ Assure the appropriate treatment of individuals who have active tuberculosis, including the provision of directly-observed therapy in accordance with local and state laws and Centers for Disease Control and Prevention (CDC) guidelines.
- ❖ Support the recognition of outbreaks and other events of public health significance by assuring capacity for the identification and characterization of the causative agents of disease and their origin, including those that are rare and unusual, at the appropriate level.
- ❖ Coordinate and integrate categorically-funded communicable disease programs and services.

Chronic Disease and Injury Prevention

- ❖ Provide timely, statewide, and locally relevant and accurate information to the health care system and community on chronic disease and injury prevention and control.
- ❖ Identify statewide and local chronic disease and injury prevention community partners and their capacities, develop and implement a prioritized prevention plan, and seek funding for high priority initiatives.
- ❖ Reduce statewide and community rates of tobacco use through a program that conforms to standards set by state or local laws and CDC's Office on Smoking and Health, including activities to reduce youth initiation, increase cessation, and reduce secondhand smoke exposure, as well as exposure to harmful substances.
- ❖ Work actively with statewide and community partners to increase statewide and community rates of healthy eating and active living through a prioritized approach focusing on best and emerging practices aligned with national, state, and local guidelines for healthy eating and active living.
- ❖ Coordinate and integrate categorically-funded chronic disease and injury prevention programs and services.

Environmental Public Health

- ❖ Provide timely, statewide, and locally relevant and accurate information to the state, health care system, and community on environmental public health issues and health impacts from common environmental or toxic exposures.
- ❖ Identify statewide and local community environmental public health partners and their capacities, develop and implement a prioritized plan, and seek action funding for high priority initiatives.
- ❖ Conduct mandated environmental public health laboratory testing, inspections, and oversight to protect food, recreation sites, and drinking water; manage liquid and solid waste streams safely; and, identify other public health hazards related to environmental factors in accordance with federal, state, and local laws and regulations.
- ❖ Protect workers and the public from chemical and radiation hazards in accordance with federal, state, and local laws and regulations
- ❖ Participate in broad land use planning and sustainable development to encourage decisions that promote positive public health outcomes (e.g. housing and urban development, recreational facilities, and transportation systems) and resilient communities.
- ❖ Coordinate and integrate categorically-funded environmental public health programs and services.

Maternal, Child, and Family Health

- ❖ Provide timely, statewide, and locally relevant and accurate information to the health care system and community on emerging and on-going maternal child health trends.
- ❖ Identify local maternal and child health community partners and their capacities; using life course expertise and an understanding of health disparities, develop a prioritized prevention plan; and seek funding for high priority initiatives.
- ❖ Identify, disseminate, and promote emerging and evidence-based information about early interventions in the prenatal and early childhood period that promote lifelong health and positive social-emotional development.
- ❖ Assure newborn screening as mandated by a state or local governing body including wraparound services, reporting back, following up, and service engagement activities.
- ❖ Coordinate and integrate categorically funded maternal, child, and family health programs and services.

Access to and Linkage with Clinical Care

- ❖ Provide timely, statewide, and locally relevant and accurate information to the health care system and community on access and linkage to clinical care (including behavioral health), healthcare system access, quality, and cost.
- ❖ Inspect and license healthcare facilities, and license, monitor, and discipline healthcare providers, where applicable.
- ❖ In concert with national and statewide groups and local providers of health care, identify healthcare partners and competencies, develop prioritized plans for increasing access to health homes and quality health care, and seek funding for high priority policy initiatives.
- ❖ Coordinate and integrate categorically-funded clinical health care.

Public Health National Center for Innovations
1600 Duke Street, Suite 200 | Alexandria, VA 22314
703-778-4549 | info@phnci.org | @PHinnovates



September 2019 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Dzienis, Terri	USEPA Technical Systems Audit checklist review and discussion d	Twinsburg	9/26/2019
Dzienis, Terri	USEPA Technical Systems Audit remaining discussion/exit confere	Twinsburg	9/27/2019
Gero, Brian	Roundtable at Medina Co HD to discuss recent food code changes	Medina	9/19/2019
Knight, Robert	Accrediation Learning Community	Lewis Center	9/16/2019
Lorkowski, Stacy	LTC Shadowing	Columbus	9/25/2019
McCartney, David	ODH Focus Group on Opscan Format	Columbus	9/20/2019
McConnell, Patty	OEHA Planning Committee Meeting	Twinsburg	9/10/2019
Morckel, Linda	USEPA Technical Systems Audit checklist review and discussion d	Twinsburg	9/26/2019
Morckel, Linda	USEPA Technical Systems Audit remaining discussion/exit confere	Twinsburg	9/27/2019
Roach, Laura	Bi-Annual NE Ohio Regional WIC Director's Meeting	Akron	9/19/2019
Shaheen, Nejla	Roundtable at Medina Co HD to discuss recent food code changes	Medina	9/19/2019

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Adams, James	AOHC Fall Conference	Dublin	09/16-09/18/2019	1001 301001 77240/77220
Ahmad, Shameem	The United States Conference on AIDS (USCA)	Washington, DC	09/06-09/08/2019	2318 301001 77240/77220
Archer, Amanda	Project DAWN & Beyond	Columbus	09/12-09/13/2019	2319 301001 77240/77220
Lorkowski, Stacy	The United States Conference on AIDS (USCA)	Washington, DC	09/06-09/08/2019	2318 301001 77240/77220
McCartney, David	Community Naloxone Distribution Conference	Columbus	09/12-09/13/2019	2319 301001 77240/77220
Miller, Dawn	OEI Regional Training and Technical Assistance Meeting	Toledo	9/13/2019	2314 301001 77240